

Open call to join the Centre for Homelessness Impact (CHI) Panel of Evaluators

February 2023

Please email your application to EvaluationPanel@homelessnessimpact.org by 5pm on 3rd March 2023 with the subject line 'Panel of evaluators application'.

Expression of Interest Form

Lead organisation	
Contact name	
Contact email	
Contact telephone	
Where did you hear about this open call?	

Section A: Understanding of the homelessness and housing policy environment across the UK, and related areas

Please complete the table below to provide details of your organisation's experience of delivering projects in the following subject areas

Please note, while we would generally favour those with experience across multiple areas, if you have a specific area of expertise but have other will, we will still consider you for our panel.

We do not expect or require evaluators to have expertise in all of these areas.

Subject area	Main point of contact for this strand	Additional detail of your organisation's relevant experience in this topic area (up to 250 words)
Housing and Homelessness		
Areas related to homelessness and vulnerable populations (e.g. Health and clinical support, Income, benefits and poverty Education and labour market Discharge from institutions Domestic abuse, etc)		

Section B: Methods

Please complete the table below to provide details of your organisation's experience of delivering projects in the following subject areas

Please note, while we would generally favour those with experience across multiple areas, if you have a specific area of expertise but have other gaps, we will still consider you for our panel. We do not expect or require evaluators to have expertise in all of these areas.

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Subject area	Main point of contact for this strand	Approximately how many projects have you delivered using this methodology?	Additional detail of your organisation's relevant experience in this topic area (up to 100 words)
Randomised controlled trial		0 projects 1 - 10 projects 11- 20 projects 21 - 30 projects Over 30 projects	
Quasi-experimental methods		0 projects 1 - 10 projects 11- 20 projects 21 - 30 projects Over 30 projects	
Small-n impact evaluations (e.g. process tracing, contribution analysis)		0 projects 1 - 10 projects 11- 20 projects 21 - 30 projects Over 30 projects	
Systems-wide evaluations		0 projects 1 - 10 projects 11- 20 projects 21 - 30 projects Over 30 projects	
Implementation and process evaluation		0 projects 1 - 10 projects 11- 20 projects 21 - 30 projects Over 30 projects	

Cost-benefit analysis		<i>0 projects</i> <i>1 - 10 projects</i> <i>11- 20 projects</i> <i>21 - 30 projects</i> <i>Over 30 projects</i>	
Pilot evaluation		<i>0 projects</i> <i>1 - 10 projects</i> <i>11- 20 projects</i> <i>21 - 30 projects</i> <i>Over 30 projects</i>	
Large scale primary data collection		<i>0 projects</i> <i>1 - 10 projects</i> <i>11- 20 projects</i> <i>21 - 30 projects</i> <i>Over 30 projects</i>	

Section C: Staff costs

Please provide a day rate card for work commissioned through this panel, with valid rates for the next two years specified. Rates specified on this card will be used for all subsequent evaluations commissioned by CHI, except in exceptional circumstances. Maximum (rather than minimum) rates should be specified. Value for money will be a guiding principle for decisions both on admission to the panel and subsequent competitive ITT processes.

Role/Grade	Day rate (2023/24)	Day rate (2024/25)
<i>Please add rows as needed</i>		

Additional guidance

- CHI reserves the right, acting reasonably, to:
 - Discontinue the award procedure in the absence of appropriate applications;
 - Change the timetable for the procurement, and in such circumstances CHI will notify all applicants of any change by the fastest means possible;
 - Terminate discussions with organisations which apply;
 - Discontinue the procedure leading to the award of the Contract;
 - Not to award any Contract at all as a result of this process
- Under no circumstances shall CHI incur any liability in respect of any of these actions.
- No publicity regarding the project will be permitted until CHI has given express written consent to the relevant communication. No statements may be made to any part of the media regarding the nature of this application, its contents or any proposals relating to it without the prior written consent of CHI.
- CHI will not reimburse any costs incurred by organisations in connection with preparation of their applications.
- If you are unsure of the meaning of a question or anything in this call for applications then it is your responsibility to ask CHI to clarify in writing via email.
- CHI will aim to answer clarification questions within five (5) working days, but does not undertake to do so. CHI may also decline to answer a question if it deems the question to be inappropriate. If CHI is unable to answer a question, this will be communicated.