

Ministry Information Form

Church/Organization General Information

Church/Organization Number: 22372

Church/Organization Name: Fort Hill Presbyterian Church

Mailing Address: 101 Edgewood Ave. Clemson, SC, 29631

Phone: 864-654-2061

Church email: info@forthillchurch.org

Church/Organization size: 632

Ethnic Composition: Caucasian 99%, African American 1% (*a few multi-racial families*)

Average Worship Attendance: 327 plus those online

Church School Attendance: 75

Church School Curriculum:

- Children:
 - Growing in Grace and Gratitude curriculum for our nursery friends
 - We alternate between Illustrated Children's Ministry and Sanctified Art Worship Bulletins.
 - On Wednesday evening, we use a self-developed curriculum based on the Fruits of the Spirit
 - On Sunday mornings, we use a self-developed worship education curriculum based on the PCUSA Worship Brochure.
- Youth: are focusing on the theme "What in the World?" Through the original curriculum, youth are tasked with listening, engaging, and learning about our world through mission and contemporary events, and seeing how God is at work in our lives and around the world
- Adults: Use a variety of resources for faith formation studies. Authors include: Adam Hamilton, David Lamotte, Amy Jill Levine, N T Wright, The Thoughtful Christian, Walter Brueggemann, Richard Rohr

Associate Pastor for Congregational Life

1. How would you describe the congregations/organizations specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

Fort Hill Presbyterian Church's vision for ministry is rooted in its mission: *Joining together on a journey of Christian faith, we seek to be disciples of Christ and to share God's love in our community and around the world.* This vision is lived out through worship that glorifies God, intentional discipleship across generations, and a deep commitment to meeting human needs with compassion and humility. We do this as we Glorify God, Grow Disciples and meet Human Needs.

Our vision emphasizes authentic relationships, spiritual growth, and meaningful service. We believe faith is formed best in community—through worship, learning, fellowship, and shared mission. By nurturing adults, children and youth in faith, Fort Hill seeks to equip individuals to live out Christ's love in their families, workplaces, schools, and neighborhoods.

This vision impacts the wider Clemson community by fostering connection, care, and service. Fort Hill is an active partner in local outreach efforts and opens its campus to community groups and ministries. The congregation understands itself as part of a broader ministry vision—working alongside Foothills Presbytery, ecumenical partners, and local organizations to serve both immediate and long-term needs while modeling Christ’s inclusive love.

2. What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

Fort Hill Presbyterian Church founded in 1895 with a vision to serve those connected with Clemson University and it lives out its mission in a community shaped by both deep roots and constant transition. Located in Clemson, South Carolina, the congregation exists alongside a major university, long-established neighborhoods, and families who arrive and depart due to work, education, or retirement. This creates a setting where many people are navigating change, new relationships, and evolving expectations of church and community.

Across generations, challenges include increased stress, isolation, and a desire for meaningful connection. Youth face academic and social pressures, while adults seek spiritual grounding, purpose, and supportive relationships amid busy lives.

Fort Hill responds by emphasizing presence, relationship, and care. Through pastoral engagement, youth ministry, small groups, and shared service, the church creates spaces where people feel known, supported, and encouraged in faith. Fort Hill listens to its community and adapts its ministries to meet people where they are, grounding all responses in Christ’s call to love, serve, and build community.

3. How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long term goals for ministry?

This call allows Fort Hill Presbyterian Church to more fully support the shared work of ministry by strengthening collaboration among staff, volunteers, and congregational leaders. The Associate Pastor for Congregational Life provides focused leadership for adult ministry and senior high school youth, allowing other staff and volunteers to serve more effectively within their roles.

By working alongside the Head of Staff, Church staff, Christian education leaders, youth advisors, and ministry teams, this position helps connect pastoral care, discipleship, fellowship, and service into a more cohesive whole. The role supports volunteers through guidance, training, and consistent presence, helping sustain healthy ministry without overburdening lay leaders.

In the short term, this call improves coordination, care, and engagement. Over time, it strengthens leadership development, deepens relationships across generations, and helps ensure Fort Hill’s ministries remain sustainable, responsive, and aligned with the church’s mission and long-term vision.

4. Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

The ideal candidate will bring strong listening skills and a deep sense of empathy, with training and experience in navigating difficult and sensitive conversations—particularly with adolescents. They should be equipped to nurture and support Christian educators as volunteers stepping into teaching roles, and possess strong mentoring skills for both youth and the staff they supervise. Effective organizational and communication skills are essential, including the ability to communicate clearly and consistently with the congregation, especially parents and youth, in support of the church's vision and mission.

5. What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

The person called to this position will provide leadership and pastoral oversight for congregational life, with primary responsibility for adult ministry and high school youth along with supervision of the Faith Formation Coordinator. (see Coordinator of Faith Formation position description) This includes planning and leading youth fellowship, faith formation for all ages, service opportunities, and retreats, as well as supporting families as they nurture faith at home and within the church.

The Associate Pastor will help develop and lead adult discipleship opportunities such as small groups, classes, and seasonal studies, while also providing pastoral care through presence, conversation, and prayer. This role will equip and support volunteers, coordinate and liaise with assigned ministry teams, and collaborate with staff and Session to align programs with the church's mission.

Additional responsibilities include participation in worship leadership and preaching as needed, being fully engaged in the life of the congregation and local community, and ongoing evaluation and adaptation of ministries to meet changing needs.

POSITION DESCRIPTION (Full Version)

ASSOCIATE PASTOR FOR CONGREGATIONAL LIFE

Responsibilities:

Faith Formation (Overall Leadership)

- Provide overall leadership and consultation on vision, mission, and strategy for the Discipleship Ministry and associated ministry teams.
- Supervise and collaborate with the Coordinator of Faith Formation on faith formation planning and curriculum development for Pre-K through High School.
- Work with the Discipleship Ministry Team to identify essential tenets for adult faith formation and enhance adult education programs.
- Work with the Coordinator of Faith Formation to provide safety and training for leadership for Discipleship Ministries.

Youth Ministry in collaboration with the Coordinator for Faith Formation

- Equip and train adult and youth leaders to build a year-round, weekly youth program focused on fellowship, spiritual formation, discipleship, and Christian community.
- Plan, coordinate, and evaluate Confirmation Classes.
- Travel and attend events and conferences with youth.
- Ensure programming supports the safety and well-being of youth.

Young Adults / Adults

- Facilitate outreach to Young Adults.
- Coordinate with the Discipleship Ministry to involve adults in small groups that nurture spiritual growth and community.
- Enhance adult education offerings in collaboration with ministry teams.

Ministry Teams & Congregational Life

- Work with the Fellowship Ministry to develop and facilitate fellowship opportunities, including church-wide gatherings and other programs as the ministry develops.
- Collaborate with ministry teams to support discipleship across all ages.

Worship & Pastoral Support

- Serve as “on-call” pastor as scheduled by the Pastor/Head of Staff.
- Lead in worship and preach occasionally, especially during services related to children or youth.
- Assist pastors with worship services throughout the year.
- Be available for weddings and funerals.

Other

- Travel as needed to support ministry programming, conferences, retreats, mission trips, and events related to children, youth, and discipleship.

Relationships:

- Relates as staff liaison to Fellowship (including Presbyterian Women), Discipleship Ministry (includes: Children, Youth and Adult Subministries)
- Scouting program Troop 235, Troop 7235 and Pack 235)
- Supervises the Coordinator of Faith Formation
- Session, staff, and disciples of Fort Hill Church
- Active Member of Foothills Presbytery and area Youth Leader and active in the Presbytery

Results: Disciples (children, youth, families, young adults, adults) will grow in faith and practice. Leadership will be developed. Church Goals will be met and the Mission of FHPC will be advanced.

Resources: Foothills Presbytery Youth Ministry Network and Committee on Shared Mission. Continuing Education to support development

Reporting: The Associate Pastor will work under direction of and in close relationship with the Pastor, who is the head of staff. Accountable to Session through Personnel and Program Support.

MDP Core Competencies: Good Communicator, Teacher, Empathetic, Organizational Manager and Learner

Minimum Effective Salary: \$57,000.00

Housing Type: Housing Allowance

References:

- 1- Karen Carter, Executive Director - Clemson Community Care
www.clemsoncommunitycare.org
105 Anderson Highway
Clemson, South Carolina 29631
864-653-4460 ext. 107
Email: karencarter@clemsoncommunitycare.org
- 2- Sally Martin, FPHC member, past Deacon
Email: sallymomar@aol.com
Phone: 864-784-9587
- 3- Pat Street, FPHC member (Elder and Youth Advisor)
Email: pandlstreet@bellsouth.net
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