

Region 3A General Coalition Meeting Agenda

Date: April 3rd, 2024

Time: 1:00 pm-2:00 pm

Location: Held Remotely via Zoom

Meeting Link:

<https://us06web.zoom.us/j/89019556371>

Meeting ID: 890 1955 6371

Attendance Roll Call:

Mr. Tallman conducted a roll call of voting members.

-Voting members (all voting members attended virtually):

Community	Representative	Attendance
Amesbury	Deb Ketchen	Y
Boxford	Kendell Longo	Y
Georgetown	Bill Holt	Y
Groveland	Rosemary Decie	Y
Haverhill	Mary Connolly	<i>attended after roll call</i>
Ipswich	Colleen Fermon	Y
Merrimac	Deb Ketchen	Y
Middleton	Kendell Longo (proxy)	Y
Newbury	Deb Rogers	Y
Newburyport	Laura Vlasuk	Y
Rowley	Frank Marchegiani	Y
Salisbury	Jack Morris	Y
Topsfield	Gerry McDonald Sheryl Knutsen	Y
W. Newbury	Paul Seigny	Y

-Non-voting members in attendance (all non-voting members attended virtually):

OPEM/DPH: Michael Nelson

HMCC/MAPC: Elizabeth (Beth) Robert, Dan Witts

BME Strategies: Erin Nihill, Josh Tallman

Call to order

13/14 communities were represented. Quorum was met and the meeting was called to order at 1:03 pm.

1. Welcome and Agenda Review

- The primary purpose of today's meeting is to discuss and vote upon Concurrence for the upcoming PHEP Notice of Funding Opportunity (NOFO), which is another 5 year agreement.
- Changing structure of the meetings, DPH and MAPC at the top. Other topics at the bottom.

2. DPH Update (Michael Nelson)

- **Michael Nelson presented slides:**
 - Created a funding formula to help support local health and continue to fund OPEM - continue to provide services that are needed to fulfill grant deliverables.
 - This next budget period will be a 5 year agreement - new this year is the aspect of submitting plans in a 5 year cycle (BP1 - BP5).
 - April 24 - funding application deadline at the State level.
 - Programmatic changes: movement away from domains and capabilities (i.e. Mass Dispensing) and moved towards Response Readiness Framework.
 - Redesigned into "honeycomb" - 10 cross-cutting program priorities
 - Public Health Response Readiness Framework - 10 items with 3 strategies, activities under each
 - Builds upon HVA (Hazard Vulnerability Assessment)
 - LSAC works with DPH to help reach a consensus, has met a few times so far for this process.
 - Priority Areas (previously called deliverables) a little different than last year, some are still the same. These include (refer to slides for full list):
 - Participating in HMCC - including meetings and annual regional Hazard Vulnerability Assessment (HVA)
 - Participating in state sponsored drills (WebEOC annually)
 - Keeping 24/7 contact list up to date
 - Ensure that each community has an emergency response framework to guide a public health response to incidents/events within their community. Not required to only do EDS, more broad. Example: can work with the local coordinator at MEMA to build out the CEMP.
 - Concurrence process
 - Needs assessment
 - Taking HVA and selecting focus area(s) for HVA in future year(s)
 - Funding: \$13,927,467 for MA - planning numbers to work off of, not specific yet.
 - PHEP funding breakdown for BP1 can be found on slide 28
 - Local health funding formula - slide 30

- Presented BP1 Focus Areas - see in slides
- **Task:** The Coalition's job is to decide that due diligence has been conducted and that the agreement as a way to fund coalitions is the appropriate direction to be going. If you have concerns about way funds are being allocated, you can vote against, if that is the case - we would ask for letter explaining why so we can consider for future
- LSAC Representative for Coalition 3A is Deb Rogers.
 - *Opened the floor to discussion*
 - *No further discussion*
- **Concurrence**
 - **Jack** made a motion to give Concurrence.
 - **Deb Rogers** seconded the motion.
 - **Roll call:**

Community	Vote (Y/N)
Amesbury	Y
Boxford	Y
Georgetown	Y
Groveland	Y
Haverhill	Y
Ipswich	Y
Merrimac	Y
Middleton	Y
Newbury	Y
Newburyport	-
Rowley	Y
Salisbury	Y
Topsfield	Y
W. Newbury	Y

- **Motion passes.**

3. **HMCC/MAPC Update:**

- **Beth:** We have our next (3rd) HMCC meeting that will be virtual and take place on April 22. This meeting will be continuing with the theme of cybersecurity. We will have someone from Mass Fusion Center speaking as well as a representative from the North Shore IT Collaborative out of Danvers who will speak on cybersecurity, benefits around it, best practices, and examples they have seen be utilized across other groups.

- We will be having our 4th HMCC meeting that will be in-person. It will be another workshop around cybersecurity and cyber awareness as well as also having our 4th Equity Workshop which will be in-person too. We are still working on the specific dates and locations and will let you know shortly.

4. Coordinator/Planner Updates

- **Josh:**
 - Regional Training Event 6/6
 - JGPR presentation/discussion training with two case studies (Gas Disaster & Upper Merrimac Valley Vaccine)
 - Region-wide training; each member will have 1 seat, working to get 2 seats
 - More details to follow
 - 24/7 Contact Lists

5. Other Business

- **Jack** made a motion to approve the February meeting minutes as written.
- **Laura** seconded the motion.
 - **Roll call:**

Community	Vote (Y/N)
Amesbury	Y
Boxford	not present
Georgetown	Y
Groveland	not present
Haverhill	not present
Ipswich	Y
Merrimac	Y
Middleton	Y
Newbury	Y
Newburyport	Y
Rowley	Y
Salisbury	Y
Topsfield	not present
W. Newbury	Y

- **Motion passes.**

6. Adjournment

- **Jack** made a motion to adjourn.
- **Laura** seconded the motion.
- **Roll call:**

Community	Vote (Y/N)
Amesbury	Y
Boxford	Y
Georgetown	Y
Groveland	Y
Haverhill	Y
Ipswich	Y
Merrimac	Y
Middleton	Y
Newbury	Y
Newburyport	Y
Rowley	Y
Salisbury	Y
Topsfield	Y
W. Newbury	Y

- **Motion passes.**

Meeting adjourned at 1:27 pm.

Next Meeting Date:

Scheduled for May 21, 2024 at 1:00pm

Next Steps:

Coalition

- Review NOFO slides and BP1 Focus Areas
- Review 24/7 contact lists and confirm or update.

BME

- Release NOFO slides, BP1 Focus Areas
- Review and release 24/7 contact lists

Documents and other exhibits used by the public body during the meeting:

- *3A Meeting Agenda: April, 2024*
- *3A Meeting Minutes: February, 2024*
- *3A Charter*
- *Region 3A BP5 Work Plan*
- *Region 3A BP5 Budget*