

Fall 2026 MNCH Meetings: Scheduling Sample Email

Hello World Vision Advocate!

Use the sample email below as a guide to send a meeting request to your congressional office. **Please take time to personalize and edit appropriately** - for example, if you are writing as an individual or on behalf of a group.

If you have any questions, reach out to your Grassroots Organizer. ***Please BCC your Grassroots Organizer and your assigned MNCH Cohort Member in your communications with your congressional offices so we can track and support!***

All member's **Backgrounders** can be found [here](#) to reference past meetings.

To: (Staffer email address)

BCC: (Your Grassroots Organizer's email & MNCH Cohort Member email)

Subject Line: Constituent Meeting Request - Protecting Moms & Babies

Greetings [Staffer Name],

I hope you and your team are doing well in this busy time of year during the election season.

[NEW OFFICE/RELATIONSHIP:]

My name is ___ and I am a constituent in _____. [sample: My family and I have lived here for the past 13 years and love living in our beautiful city! Thank you for all you and Rep./Sen. ___ do to serve our community.] I am a volunteer Advocate with World Vision, a Christian relief and development organization which focuses on lifting children and families out of poverty globally.

[CONTINUING RELATIONSHIP:]

My name is [name] from [town], and as a reminder, I am a volunteer Advocate with World Vision, a Christian relief and development organization which focuses on lifting children and families out of poverty globally. I wanted to thank you again for meeting with us in [month, year].

I'm writing on behalf of my fellow World Vision Advocates to request a virtual meeting to discuss our care for mothers and babies around the world and the role the U.S. government has played in reducing maternal and child mortality over the last few decades

We would like to ask for a 30 minute virtual meeting, and would greatly appreciate it if you could send some meeting times within the next few weeks that would work for your schedule. Thank you for your time.

Best,
[Name, Town]