

Hoover Middle School
ELAC Meeting Agenda & Minutes
English Learning Advisory Council 英語學習建議委員會/Consejo Asesor de
Aprendizaje de Inglés
1/15/2019 5pm

❖ **Welcome / 歡迎 / Bienvenido**

- Co-President **Angela** and **Secia Rivera** and PTO president and officers
- Number of attendees: __adults (see sign in)

Parent Self-introduction / 家長自我介紹 / Auto - Presentación de los padres

Advisory Announcements / 宣佈事項 / Anuncios consultivos:

- ELAC President DELAC meeting dates and location / ELAC 主席宣佈地區英語學習建議委員會時間和地點 / Presentación del presidente de ELAC y anuncios de nuevo lugar del DELAC
 - January 16 at Denman Middle School, 241 Oneida Ave, 6:00pm-7:30pm
 - SFUSD [DELAC](#) website
 - Transitioning to combine PTO with ELAC /將ELAC和PTO會議合併 Transición para combinar PTO con ELAC
 - **Future dates for the meeting (2nd Tuesday of every month)未來會議日子(每個月第二個週二)/Fechas futuras de la reunión (2do Martes de cada mes)**
 - **February 12 / Martes 12 de Febrero**
 - **March 12 / Martes 12 de Marzo**
 - **April 9 / Martes 9 de Abril**
 - **May 14 / Martes 14 de Mayo**

❖ **Principal Fierst and Paul Vignaux (teacher on special assignment) share scope and sequence of health curriculum at Hoover/校長和老師分享學校健康教育課程內容/La directora Fierst y el maestro Paul Vignaux (maestros en tareas especiales) comparten el alcance y la secuencia del currículo de salud en Hoover**

❖ **Principal's presentation / 校長的匯報 / Informe del director**

- [How to improve your child's literacy](#) 如何提升孩子的英文成績/Cómo mejorar la alfabetización de tus hijos

❖ **Meeting adjourned / 會議結束 / Reunión aplazada**

Hoover Middle School
ELAC Meeting Agenda & Minutes
English Learning Advisory Council 英語學習建議委員會/Consejo Asesor de
Aprendizaje de Inglés
12/19/2018 9:15am

❖ **Welcome / 歡迎 / Bienvenido**

- Co-President **Angela** and **Seci Rivera**
- Number of attendees: 22 adults (see sign in)

Parent Self-introduction / 家長自我介紹 / Auto Presentación de los padres

- **Grade 6 (iiiiiii)=7 families**
- **Grade 7 (iiiiiiiiiiiiii)=14 families**
- **Grade 8 (ii)=2 families**

Presentation by ELA teacher Ms. Monley/ Ms. Monley老師分享/Presentación de la maestra de ELA Ms. Monley

- [How to improve your child's literacy](#) 如何提升孩子的英文成績/Cómo mejorar la alfabetización de tus hijos
- Share some useful websites and materials for English study 分享英文學習的有用網站和材料/Comparte algunos sitios web y materiales útiles para estudiar inglés.

❖ **Principal's presentation / 校長的匯報 / Informe del director**

- introduce reclassification process /介紹轉為英語流利生的程序/presentación del proceso de reclasificación
 - ELPAC was named CELDT before. It renamed in 2018. It's a CA state test
 - If students Last year took exam, you should receive letter about the score this year
 - Students Take test in Aug Sept each year. Policy Changed last year, now is they take test in Feb & Mar.
 - ELPAC is only one of the thing they look at
 - They also look at English inventory score
 - Jan & Feb will have reading inventory score
 - They look at inventory or SBAC
 - Students get C grade or higher . Sometimes EL teachers input is also required
 - If you child fulfill all the requirement above, he/ she is ready to be reclassified
 - Step 1, make sure all requirements are met
 - Step2, school district will look at it and send the school that ' this student is ready to be reclassified'. This process is handled by our assistant principal Mr Baker.
 - Mr Baker will also check with the teachers to

- Parents will then be informed
 - Step 3, there are many forms teachers need to fill and sent them to the district
 - If the district approve, it takes around 1 week for the district to send the result to school
 - Once the student is reclassified, school will change their schedule
 - Sometimes they need to wait for new school year to change their schedule
 - We have to monitor the progress for 2 years. That means teachers need to fill in form to tell if the student is still doing ok after reclassified. Therefore we will still give them EL class as their elective class.
 - Yesterday school send a booklet of information of English learner in their homeroom. That help you know more about how to improve their process.
 - If you need any help, you may check in with Mr Baker or family liaisons
 - The state is reviewing the requirement for proficiency. All the reclassification application is on hold. That mean we are not doing any new application right now until we get new information from state.
 - 30-40% students reclassified each year in our school
 - Reading inventory is the name if assessment
 - Comprehension is the understand of the passage
 - 3年前到美國, 如果我不想我女兒轉為流利生怎樣
 - 如果家長幫孩子注冊了學校, 登記了主要語言是非英語, 他們就會被定為英語學習生
 - 如果子女不被轉為英語流利生, 會影響他們在高中的情況。
- Invitation to a college visit, encouraged for student athletes at Cal! 邀請學生運動員到加州大學參觀/Invitación a una visita a la universidad, motivado para estudiantes atletas en Cal! / **INVITATION for JANUARY 18th**
- 每年胡佛都可有機會請學生到大學參加, 我們希望邀請英語學習生的學生參加, 我們有60張票。
 - 要家長和學生一起參加。

❖ **Open discussion for new format in future meetings/ 討論環節: 未來會議新形式**
/Discusión abierta para nuevo formato de reuniones futuras.

- 希望討論未來會議的時間, 讓更多家長能參加
- PTO每個月有一次會議,
- 有家長建議, 將所有會議合併在一起
- 下學期晚上舉行會議, 問卷顯示65%家長同意在晚上舉行
- 難做之處是很難遷就全校所有家長, 但我們會盡量滿足家長可參加的時間
- ELAC會議晚上進行, 周二晚上5:30.
- 我們有不同議題, 其中一個最有興趣的是如何和孩子溝通, 如何和孩子設立界限, 青少年關係
- 明天早上有PTO會議9Am在B12
- 家長教育和籌款, \$16,000, 教師資助, 教師可以提出計劃, 申請PTO的撥款

- 錢如何來？學年開始家長會呼籲家長捐錢，還有嘉年華，春季是胡佛跑步慈善籌款活動，捐款能夠扣稅
- 每個月會發出一次學校資訊。

❖ **Meeting adjourned / 會議結束 / Reunión aplazada AT 11AM**

Hoover Middle School
ELAC Meeting Agenda & Minutes
English Learning Advisory Council 英語學習建議委員會
11/28/2018 9:15am

❖ **Welcome / 歡迎 / Bienvenido**

- Co-President **Angela** and **Seci Rivera** Number of attendees: 2 adults (see sign in)

Parent Self-introduction / 家長自我介紹 / Autointroducción de los padres

Advisory Announcements / 宣佈事項 / Anuncios consultivos:

- ELAC President DELAC meeting dates and location / ELAC 主席宣佈地區英語學習建議委員會時間和地點 / Presentación del presidente de ELAC y anuncios de nuevo lugar del DELAC
 - Denman Middle School, 241 Oneida Ave, December 19, 2018 – Board Meeting– General Assembly 5:30 dinner and meeting starts at 6:00pm-7:30pm
 - SFUSD [DELAC](#) website
 - SFUSD [ELAC](#) website

❖ **Principal's Report / 校長的匯報 / Informe del director**

- Introduce ELPAC
 ELPAC is English Language Proficiency Assessments for California.

❖ Q&As that new parents may have

❖ Announcement for Upcoming events

- **Inclusion Week is Coming:** Inclusion week is a time to celebrate the diversity of our school and our city. It is a time to celebrate the value of including every single person in our classrooms and our school yard. Get ready for some fun events coming up during the first week of December -- art contests and a staff and student kickball game.
- **Submit your Public Service Announcement video** on this year's theme:
- "Kaleidoscope of Friends" What does inclusion and friendship mean to you?
Winners will have their films screened at lunch! Details to come!

- **8th Graders:** Starting on December 3rd you will be supported by Ms. Ashbaugh who will be your counselor for the remainder of the school year. You can find her in the counseling office starting on December 3rd.

- **Meeting adjourned / 會議結束 / Reunión aplazada**

Minutes of 11/28/18

- Change message in WeChat, Facebook, flyers, and texts

Example: Come join us and learn how to improve your child's writing skill, reading, social skill, and get to know each other.

- New format for Spring announcements
- Support for learning
- Holiday Social Event
- ELAC Meeting for December will stay the same with the exception of changing the message. We will have regular breakfast and coffee and will announce the plan for next month.
- Possibly merge PTA and ELAC meetings together
- ELAC time change to 5:30pm starting in January
- Potluck, kids game, hands-on activities for parents, and open discussions
- Run activities while meeting is running

Hoover Middle School
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English Learning Advisory Council 英語學習建議委員會
10/24/2018 9:15am

❖ **Welcome / 歡迎 / Bienvenido**

- President **Seci Rivera** Number of attendees: 8 adults (see sign in)

Parent Self-introduction / 家長自我介紹 / Autointroducción de los padres

Advisory Announcements / 宣佈事項 / Anuncios consultivos:

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 - Denman Middle School, 241 Oneida Ave, November 14, 2018 – General Assembly 5:30 dinner and meeting starts at 6:00pm-7:30pm
 - SFUSD [DELAC](#) website
 - SFUSD [ELAC](#) website

❖ Introduce parents the DELAC support Team

- *Danielle Uttley, Family Education Integration Specialist / DELAC Liaison - Spanish / English*
- (415) 379-7640 or uttleyd@sfusd.edu
- *Maggie Zhou, Chinese Support Specialist / DELAC Liaison - Chinese / English (415)379-7706 or zhoum@sfusd.edu*
- Division of Curriculum and Instruction
- 750 25th Avenue, San Francisco, CA 94121

❖ Parents can go to <http://www.sfusdmultilingualpathways.org/> check out more information about ELPAC and EL students.

❖ Go to <http://www.sfusdmultilingualpathways.org/> and click ABOUT → English Learner Program Guides. There are handbooks for multi languages including English and Chinese.

❖ **Introduce After School program by Mr. Reggie.**

❖ **Principal's Report / 校長的匯報 / Informe del director**

- Introduce ELPAC
ELPAC is English Language Proficiency Assessments for California.
- Reclassification process
 1. students need to get overall English proficiency level of 3 or higher on ELPAC.
 2. Demonstrate “basic skills” in English from an objective assessment that is also given to English proficient students of the same age
 3. Get teacher evaluation

4. School send all the documents to school district , almost 99.9% qualified students can successfully change to general class. School send a group of students once a time. Normally do 3 times within a school year.

5. Parents will get notification. The whole process normally take half years.

❖ **Election for Co-president and secretary/選出共同主席和秘書/Elecciones para Co-Presidente y secretario/a.**

Seci Revera got 8 votes to be Co-president

Huifang Huang got 8 votes to be co-secretary

Mingli Qiu got 8 votes to be co-secretary

❖ **Announcements and invitations/學校活動宣佈: Lights On After School 10/25/18Thursday**

❖ **Meeting adjourned / 會議結束 / Reunión aplazada:10:45am**

Hoover Middle School
ELAC Meeting Agenda & Minutes
English Learning Advisory Council 英語學習建議委員會
09/18/2018 9:15am

❖ **Welcome / 歡迎 / Bienvenido**

- President **Angel Wu**. Number of attendees: 17 adults (see sign in)

Parent Self-introduction / 家長自我介紹 / Autointroducción de los padres

Advisory Announcements / 宣佈事項 / Anuncios consultivos:

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 - Denman Middle School, 241 Oneida Ave, 9/19 (Wed) 5:30 dinner and meeting starts at 6:00pm-7:30pm
 - SFUSD [DELAC](#) website
 - SFUSD [ELAC](#) website
 - Parent Bonnie shared an overview
 - DELAC district level and resources:
 - ◆ Encourage one member to attend each month to participate so they can return next month to give Hoover ELAC a report - if no one goes, we may not be updated with important information
 - ◆ DELAC is a voice of family needs
 - ◆ March is an opportunity to advocate and represent at district level
 - ELAC school site level and programs

Principal's Report / 校長的匯報 / Informe del director

- Staying updated: www.hooversf.com
- Family Liaisons
 - Chinese Family Liaison Continuity via Beacon (Rachel Leong)
 - In general: Mon - Fri 10 am - 4 pm
 - Email: wleong@snbc.org
 - Room A24
 - Alternates for emergency or pressing need: Ms. Wong
 - Spanish Family Liaison (Zulay Jesus) via Site funds for EL
 - In general: Mon - Fri 7:30 am - 3:30 pm
 - Email: jesusz@sfusd.edu
 - Room A24
 - Alternates for pressing needs or emergency in Spanish: Ms. Green (Dean), Ms. Fatima (CHOW), Ms. Maren (counselor)
- **Budget Review & Overview of EL students and classes this year in Hoover**
 - Overview of EL population

- Priorities with EL and SPED in BSC shared
- ELD (English Language Development) support classes
 - Grade 6 EL students are in Sheltered English (ELA)
 - ◆ Taught by Ms. Wagoner or Ms. Monley
 - ◆ Sheltered English means everyone in class is EL student
 - Grade 7 and 8 ELD (required elective) + ELA (required)
 - ◆ (3) ELD classes for EL student by proficiency level
 - Taught by Ms. Merced, Ms. de la Jara and Mr. Brown each have a class
 - ◆ (2) AVID Excel for Long Term ELs
 - Taught by Mr. Kim and Mr. Barrera each
- Resources & Support for ELD students - next meeting
- Introduce ELPAC and reclassification process - next Oct meeting

Elect for new officers (Co-president & Secretary)

- Nominations to Ms. Jesus, Ms. Rachel or Parent Angela by Sept 28
- Next meeting ready to vote

Decide ongoing ELAC meetings date and Topics/ 下次聚會會議 / Próxima reunión del ELAC

- Date/日期/Fecha:
 - Tuesdays is best for Spanish speaking families (5) + (3)
 - Wednesdays (4)
 - Mondays (1)
 - Fridays (1)
 - Time: 9:15 - 10:30
- Agenda item/議題/Topic:
 - Introduce ELPAC and reclassification process - next Oct meeting
 - Resources & Support for ELD students (Nov)
 - Announcement: Beacon resources & Family Education/opportunities

Announcements and invitations:

- Back to school night 10/4(Thurs) 5:30-7pm
- PTO second Tuesday of each month Oct 9th , Nov 13, Dec 11
 - Oct - come see screenagers film
- SFUSd Enrollment Fair, Sat. 10/13/18
- HS Information Night, tentatively Tue. 10/23

❖ **Meeting adjourned / 會議結束 / Reunión aplazada:** 10:45am