Newly Enrolled High School ENL Students
Placement, Programming, Graduation Requirements & Accommodations

Refer to the information and resources below

Student Placement

If the student, family, or transcripts indicate that education has been interrupted or inconsistent for large periods of time, the student is a potential SIFE and needs to be screened. Please refer to the information below:

SIFE Resources | New York State Education Department
SIFE Identification Flowchart
Q & A Document
Multilingual Literacy Screener (MLS) & Writing Screener
- MLS Quickstart Guide
- MLS Checklist

All decisions related to the scheduling of students in specific grades or courses are locally determined. Refer to Education Law 1709(3) & 2503(4)(c), which requires local boards of education to "regulate the admission of pupils and their transfer from one class, or grade to another as their scholarship shall warrant.

Awarding Transfer Credit

The decision to award transfer credit is based on whether the work completed is consistent with the commencement level learning standards and is of comparable scope and quality to that which would have been done in their high school(s). You can reference the Commissioner's Regulations pertaining to Transfer Credit (8 CRR-NY 100.5(d)(5)) for additional information. You'll note:

Transfer credit. Transfer credit is awarded for work done outside the registered New York State high school awarding the credit.

1. The principal shall evaluate the transcript or other records of a transfer student enrolling in a New York State high school. Based on the student's transcript or other records, the principal shall award the appropriate units of transfer credit toward a high school diploma.
2. Registered high schools. The principal shall grant transfer credit for all credit awarded by any New York State registered public or nonpublic high schools.
3. Other educational/cultural institutions and independent study.
    1. Except as provided in subclause (2) of this clause, the principal, after consultation with relevant faculty, may award transfer credit for work done at other educational and cultural institutions and for work done through independent study. The decision as to whether or not to award transfer credit for work done at educational institutions other than New York State-registered high schools shall be based on whether the record indicates that the work is consistent with New York State commencement learning standards and is of comparable scope and quality to that which would have been done in the school awarding the credit.

To find information about education systems of other countries and evaluate transcripts, Scholaro Database can be helpful. You can also refer to the Education Systems of Six (6) Select Countries Guidance (Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Mexico).

Below is useful information from the NYSED Transfer Student Question and Answer Page, Out of State Transfer Students Section, to help guide the district in the process:

Q2. What are the assessment requirements for an out-of-state transfer student who enters a New York State high school for the first time in grade 11 in or who re-enters a New York State high school in grade 11 after spending 3 or fewer semesters in a New York State high school, and who wishes to receive a Regents or local diploma?

To receive a Regents or local diploma, grade 11 out-of-state transfer students must pass the Regents examination or the Department-approved alternative examination in English, U.S. History and Government, one mathematics, and one science. The principal may exempt the student from the requirement to pass a Regents Examination in Global History and Geography. In this situation, the student need not pass an additional +1 pathway assessment.

Q4. Are out-of-state transfer students who utilize transfer assessment exemptions eligible for appeals to graduate with a lower score on a Regents exam?

Yes. Transfer students using exemptions are still eligible to appeal to graduate with a lower score on a Regents examination.

With the above in mind, here is a link to the special appeals. One thing to point out here in how this special appeals also differs from the traditional appeals process is the following: 'Unlike the ordinary appeal provision, the student does **not** need to have taken the examination under special appeal twice, nor participated in academic assistance provided by the school in the subject tested by the Regents Examination under special appeal." (Regents Examination Schedules)

From the Physical Education Regulatory Amendments memo:

The revised regulations require students who transfer into a New York State school from another state earn a proportional number of PE credits based upon the number of semesters they will be in the New York State school. Transfer students will be required to earn ¼ unit of credit for each semester they are enrolled in the New York State high school through the end of their senior year or 8th semester.

What are the PE requirements based upon a student's date of entry into a NYS high school from outside the State?

Answer:

# Semesters Expected in a NYS School	1	2	3	**4**	5	6	7	8
Minimum number of PE credits required for graduation	1/4	1/2	3/4	**1**	1 1/4	1 1/2	1 3/4	2

World Language/LOTE Credits

From the Special Situations section (section X) of the World Language/LOTE FAQ:

> 50. Can students earn unit(s) of credit in a LOTE based on documented residence and school attendance in an "other-than-English-speaking" environment?
>
> Yes. Schools may award up to 3 units of credit for each year of documented school attendance and residence in an “other than English-speaking” environment, provided that the experience occurred at age 10 or older and that the residence resulted in direct contact with that environment, its language, and people. No more than a total of 5 LOTE credits may be awarded for school attendance and residence in an “other than English-speaking” environment, regardless of the length of the experience.
>
> **NOTE:** Although the students can receive units of credit, they are still required to take a locally developed comprehensive Checkpoint B examination in order to meet the requirements for a Regents diploma with advanced designation through world language study.

Testing Accommodations

Please refer to the NYSED's Testing Accommodations for ELLs page, we also provided them below:

- Time Extensions (all exams)
- Separate Location (all exams)
- Third Reading of Listening Selection (English Language Arts Exams Only)
- Use of Bilingual Dictionaries and/or Glossaries (found here)

All ELLs are entitled to these accommodations on state and school assessments under Commissioner’s Regulation Part 154. In addition, for state assessments **(excluding ELA 3-8 and ELA Regents)**, ELLs are also entitled to the following:

- Simultaneous use of translated editions
- Oral translation for low incidence language
- Responding in the home language

Student Programming

Below are some resources to aid in planning, instruction, and assessments with grading. It may be useful to share this with content area teachers to best support your ENL students.

ENL Teacher Lesson Plan
Language Acquisition Chart for English Language Learners (ELLs)
Bilingual Glossaries (Can be used during instruction but also used during assessments AND during the Regents exams.)

Translated High School Regents Exams

Can be used to introduce the format and practice test-taking skills, with some exposure to content (that is often revamped year to year).

ENL Student Learning Plan

Can be shared with all teachers. This will provide them with the necessary information to best support student learning and language acquisition.

Graduation Requirements & Pathways

Current Diploma Requirements - Two-pager
NYS Diploma/Credential Requirements - P. 5 for information about Regents Appeals for ELLs
Multiple Pathways at a Glance
Multiple Pathways Frequently Asked Questions

Translated Diploma & Graduation Resources

Please refer to the NYSED website for translated resources for graduation and diploma requirements.