

POLICIES

(with influence and ideas from Mettlesome Theatre Group)

Age Requirement

You must be 18 years of age or older to sign up for our classes. If you are 16 or 17 years old, you may take the course by having a Parent/Guardian contact us first. If you are under the age of 16, you can not participate at this time.

Accept or Deny Anyone

Front Porch Improv reserves the right to accept or deny any individual's enrollment.

Switching Sections

If your course section has not started and you want to switch your class that costs the same, is not sold-out and has also not started, you may do so. Requests for switches are only accepted when received by noon (12pm) three days before the start of the original course. Once your class has started, you can not switch into a different section.

Attendance

If you miss more than two classes in a six week course, you will be considered incomplete and you may not be advanced to the next level. If you fail to attend a scheduled workshop, there will be no full refunds, partial refunds or credits.

Lateness Policy

We start our classes and workshops on time. Please arrive a few minutes early so you can be ready to go at the start of class time. Because arriving late and/or leaving early is disruptive to your fellow students we have a strict policy.

- If a student arrives 15-30 minutes late to class they can still attend but will be marked absent. After 30 minutes the student will be locked out, and marked absent.
- If a student leaves more than 15 minutes early, they will be marked absent.
- A student who arrives more than 15 minutes late to class on three occasions will be dropped from the course.

Make-Up Policy

Due to the nature of scheduling instructors and space, make-ups are not available.

Instructor Attendance

Front Porch Improv reserves the right to replace a course instructor at anytime with another equally qualified instructor, without notice.

Cancellation

Front Porch Improv reserves the right to postpone or cancel a course if they do not reach a minimum number of students. Registration for classes ends 3 days before the start of the class and so fees incurred by student for travel/lodging etc will not be reimbursed.

Refunds

Refunds are available 21 days ahead of the start of class. After that, Front Porch Improv is only able to consider class credit. Once a class has begun there is no opportunity for a refund or class credit.

Competency

Students are not guaranteed promotion to the next course level. Promotion is contingent on attendance, seeing shows and a demonstration of course concepts through application in class, during performances or writing.

Registration is Non-Transferable

Only students who have registered and paid will be allowed in the course.

Conduct

Front Porch Improv believes that all of our students have the right to learn and practice their craft in an open, non-threatening, creative environment.

Inappropriate conduct includes, but is not limited to:

- Consumption of drugs or alcohol during class.
- Wanton destruction of physical class space, which includes but is not limited to walls, chairs, lights and doors.
- Inappropriate verbal, physical or sexual conduct with other students or the course instructor.
- Bringing uninvited guests to class.
- Additionally, students are asked to help foster a creative and supportive learning environment without distractions. Students are asked to support their fellow students in class by abstaining from eating in class and talking while fellow classmates or teachers are talking. Students must also abstain from using electronics in class, including audio or video recording devices and cellular phones (this includes reading or writing text messages and using the Internet in class).
- Inappropriate conduct will not be tolerated and will result in suspension and removal from the course.

Refunds in the event of termination follow the same guidelines as voluntary withdrawals.

Brave Space

Our classes and workshops are designed to be a brave space. We want our students:

- To be treated respectfully.
- To inform your teacher of anything you want them to know ahead of time, such as physical or emotional conditions that might make playing certain games difficult or uncomfortably challenging.
- To turn down a suggestion you feel is demeaning.
- To step out of any scene, performance, rehearsal or class in which you feel uncomfortable.
- To define what feels fun and what feels comfortable (and uncomfortable) for you without judgment from others.
- To fail, to succeed, to explore.
- To love your work.
- To have fun and grow.

Front Porch Improv reserves the right to ask anyone in violation of these policies not to participate in our shows, rehearsals, and classes.

Destruction of Property

If you destroy any property during a Front Porch Improv course, whether it is by accident or on purpose, you will be liable for the cost of repair.

Liability

You agree that you choose to voluntarily participate in the course with full knowledge that the activity may be hazardous to yourself and/or your property. You voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained as a result of participating in the activity. You agree to indemnify and hold harmless Front Porch Improv, any performance or class spaces and its employees, members & volunteers for any loss, liability, damage or costs, including court costs and attorney fees, that may occur as a result of your participation in the activity.

We are not responsible for lost or stolen property.

Performances

Participation in or completion of Front Porch Improv courses does not guarantee an audition for, or placement on, a team or in a show.

Inclement Weather

In the event that classes are canceled or postponed, students will be contacted. If you do not hear from us, assume that classes will proceed as planned.

Contact

Students are always welcome to contact Front Porch Improv at comedy@frontporchimprov.com.