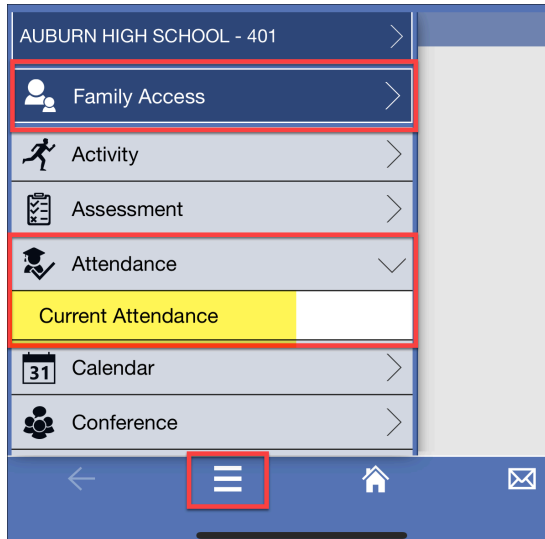
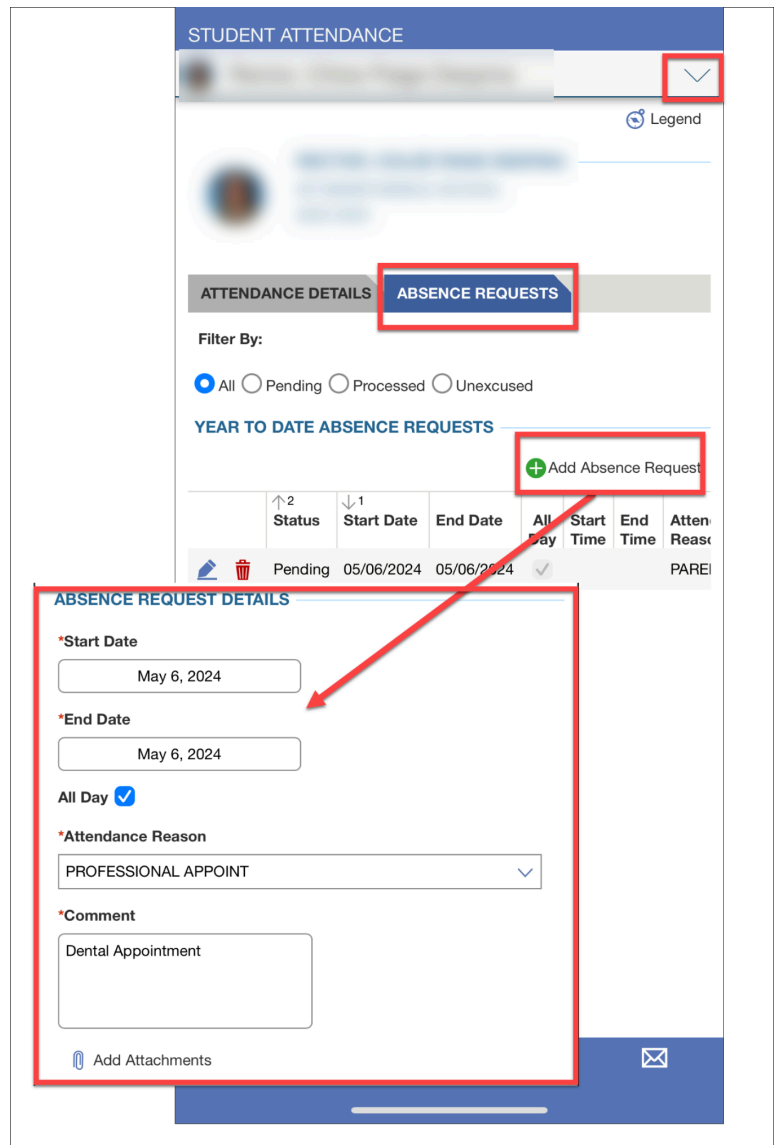
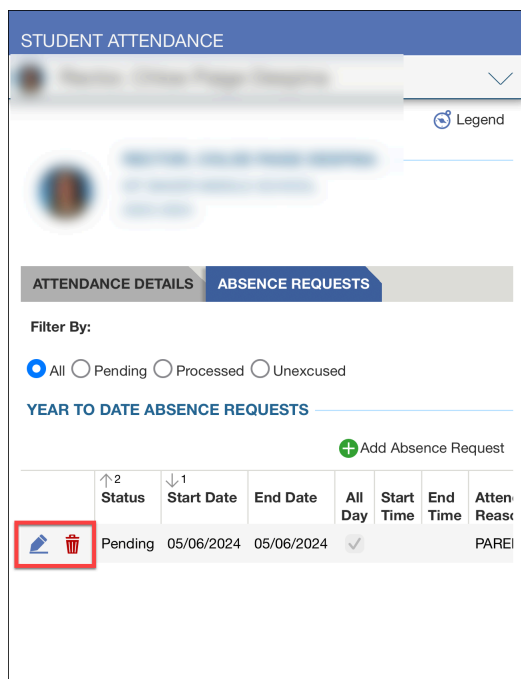


Skyward Mobile Access -Submit Absence Request for your Student

1. Log into Family Access Mobile App
2. Select Attendance > Current Attendance
3. Click Absence Requests
4. Click the Absence Requests tab
5. Click Add Absence Request



6. Fill out fields:
 - a. Date
 - b. Periods/All Day
 - c. Reason
 - d. Comment



Requests can be edited or deleted while in pending status.