



## Online Business Master's New Student Checklist

Fall 2025 Admits

<input type="checkbox"/>	<a href="#">Activate UMD Directory ID and set up @umd.edu email</a>	Your university email address is [yourDirectoryID]@umd.edu. See <a href="#">UMD's Division of Information Technology new student information</a> . Direct questions to UMD IT at <a href="mailto:itsupport@umd.edu">itsupport@umd.edu</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	<a href="#">Review Admitted Student Website in detail</a>	Direct questions to <a href="#">Academic Advisor</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	Log into <a href="#">ELMS-Canvas</a> and update your account	Click "Account," then "Profile," then add headshot, <a href="#">pronouns</a> , bio, and connect LinkedIn/social media accounts. See <a href="https://itsupport.umd.edu/itsupport?id=kb_article_view&amp;sysparm_article=KB0010354">https://itsupport.umd.edu/itsupport?id=kb_article_view&amp;sysparm_article=KB0010354</a> for additional information. Direct technical questions to UMD IT at <a href="mailto:itsupport@umd.edu">itsupport@umd.edu</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	Complete "Student Orientation to ELMS-Canvas for Students"	Direct technical questions to UMD IT at <a href="mailto:itsupport@umd.edu">itsupport@umd.edu</a> .	<b>Optional</b>
<input type="checkbox"/>	Complete <a href="#">vSmith</a> set-up	vSmith will be used in the first week of coursework and students must have the software installed and ready to use Direct questions to <a href="mailto:helpme@rsmith.umd.edu">helpme@rsmith.umd.edu</a>	<b>REQUIRED</b> for OMSBA
<input type="checkbox"/>	Register for Fall 2025 classes (instructions will be shared via email)	Direct questions to <a href="#">Academic Advisor</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	<a href="#">Complete FAFSA form</a>	Students who secure federal loans are required to complete the FAFSA Form each academic year. Once processed, FAFSA loans are available for review and acceptance at the <a href="#">UMD Financial Aid Portal</a> . Loans are typically dispersed 10-14 days prior to the beginning of the semester. University of Maryland's School Code is 002103.	<b>Optional</b> for US Nationals or Permanent Residents
<input type="checkbox"/>	<a href="#">Check financial aid status</a>	US citizens may be eligible for FAFSA and/or federal loans. Visit the <a href="#">Office of Student Financial Aid</a> site for additional information. Direct questions to Smith School's Billing and Financial Aid Staff at <a href="mailto:smithfinancials@umd.edu">smithfinancials@umd.edu</a> .	<b>Optional for</b> US citizens
<input type="checkbox"/>	<a href="#">Submit copies of all official transcripts</a>	Direct questions to the Graduate School staff at <a href="mailto:gradschool@umd.edu">gradschool@umd.edu</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	Register for and participate in the <a href="#">Analytics Bridge Program</a> workshops [OMSBA only]	Direct questions to <a href="#">Academic Advisor</a> .	<b>REQUIRED</b> for OMSBA
<input type="checkbox"/>	Review <a href="#">pre-skills assignments</a> [OMiM only]	Direct questions to <a href="#">Academic Advisor</a> .	<b>Optional</b> for OMiM
<input type="checkbox"/>	Participate in the <a href="#">Smith School's New Online Master's Student Orientation</a>	Direct questions to <a href="#">Academic Advisor</a> .	<b>REQUIRED</b>

<input type="checkbox"/>	Complete the <a href="#">UMD Graduate School New Online Student Orientation</a> (Fall 2025 content will be posted on July 1)	Direct questions to <a href="mailto:gradschool@umd.edu">gradschool@umd.edu</a> .	Optional
<input type="checkbox"/>	Review <a href="#">University of Maryland Code of Academic Integrity</a>	Direct questions to Office of Student Conduct staff at <a href="mailto:studentconduct@umd.edu">studentconduct@umd.edu</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	<a href="#">Pay tuition bill</a>	For additional information, see <a href="#">Tuition and Fees Information</a> and UMD's <a href="#">Office Student Financial Services and Cashiering</a> . Direct questions to Smith School's Billing and Financial Aid Staff at <a href="mailto:smithfinancials@umd.edu">smithfinancials@umd.edu</a> .	<b>REQUIRED</b>
<input type="checkbox"/>	Meet with Academic Advisor	Academic advising appointments can be scheduled by contacting your <a href="#">Academic Advisor</a> .	<b>As Needed</b>
<input type="checkbox"/>	<a href="#">Purchase textbooks/course packets</a>	Direct questions to course instructors.	<b>REQUIRED</b>