



Kia Ora
And welcome to Taipa Area School

BOARD OF TRUSTEES MEETING
Tuesday 16 May 2023

Present:			
Sarah Russel	Elected member	David Lowe	Principal
Stephen Tansey	Elected member	Glen Bradbury	Elected member
Sean Vercammen	Elected member	Michael Erihe	Elected member
Christian McDonald	Staff Representative	Leah-Maree Simons	Student representative
Lisa Jurlina	Minutes Secretary	Trudy Allen	Co op member

Meeting opened:6.03pm

Venue: Staffroom

Closed 8.02 at pm

Apologies:

Karakia:David

Welcome Trudy new Bot member

Thanks for meeting at cruising club - re running meetings, bot business

Does anyone want to voice a conflict of interest to anything on the agenda?

AGENDA:

1. Primary Uniform
2. Policy review
3. Teaching space (Staff R)
4. PPTA action (Board
3. Inward Correspondence

1. MOTION: That the board accepts the minutes of the meeting dated feb 21st 2023 [REDACTED]

[REDACTED] As a true and correct record

All [REDACTED] moved the above

OUTWARDS CORRESPONDENCE

Board Secretary would like to advise that the following correspondence was sent from matters arising during the previous board meeting.

Date	To	Re
	Iwi representatives	Invitation to BOT meeting

[REDACTED] moved that we accept the above

[REDACTED] seconded

INWARD CORRESPONDENCE:

Date	From	Re
Date	From	Re
04/05/2023	Christian McDonald	Teaching space
04/05/2023	Viv Van der Sluiss	Trip permission-overnight at school
05/05/2023	Christian McDonald	Aims Basketball
04/04/2023	Avail	Project reports - read only
21/3/2023	Mike Nikora	Request to rent/renew house
	Jaimee Lee Tito	Request to rent/renew house
28/4/2023	Lisa Baker	Chromebook cow quotes
12/05/2022	Lisa Baker	Window quote
30/03/2023	Lisa Baker	Trillian Trust application - Area school sports travel **approval up to the amount of \$8850.00
04/05/2023	Viv Van der Sluiss	Teachers tool box
	Lisa Baker	Finance report - Governance reports-Management Reports - Annual Report
	David Lowe	Principals report
	IN COMMITTEE	Staff Matters

Stephen moved that we accept inward correspondence

Motion: To Co Opt / Appoint Trudy Allen and Lloyd Popata as of today and for the rest of this board's term onto our Taipa Area School Board of trustees

Moved Stephen

Agreed all

TOPIC:Primary Uniform: Permission to change primary -

Discussion:Parents have been buying black hoodies because the sizes have been available. Hand me downs from older siblings/whanau.

Proposal from Primary to officially change uniform

MOTION:The BOT agrees that Primary students are NOT ALLOWED to wear the black hoodie

Moved all

TOPIC:Policy review: Privacy

Discussion:general discussion around privacy issues

TOPIC:Teaching space - quote for container space

Discussion:space to make Pou - ongoing projects as well

MOTION:That we ACCEPT this proposal to the amount of \$. We encourage looking for funding in the short term but the BOT will fund if no funding available in a quick timeframe

Stephen moved

ACTIONS:

WHO:

TOPIC:PPTA action

Discussion:some members of the board unclear as to what exactly Teeachers requirements are from this payround. Suggest that some communication to the community might help clarify this

TOPIC:Overnight trip, at school stay Primary

Discussion:

MOTION:Permission for trip GRANTED

All _____ moved

TOPIC:OVERNIGHT TRIP

Discussion:Permission for overnight trip AIMS Yr 7&8 basketball -
Tauranga 2-8 September

Permission to fundraise including:

Application made to Trillian trust as per email vote (transcript attached).AIMS to south Island 10
students various teams

MOTION:Permission for trip GRANTED Permission to fundraise granted. Ratify above AIMS
application to trillian trust as per email trail.

Stephen _____ moved

_____ seconded

ACTIONS:

TOPIC:Avail reports

Read only

TOPIC:Quotes for chromebook storage (COWS)

Read only

MOTION:Approved in principle up to \$12,000 at Lisa Bakers discretion

All _____ moved

_____ seconded

ACTIONS:Lisa B

TOPIC:quote window repair

\$2235.00 to repair the window mechanism. Only one quote as it can only be replaced by manufacturer

MOTION:That quote of \$2235.0000 be accepted from Window control systems - authorise cage pricing as well asap

all moved

TOPIC:Writers toolbox

Asking for permission to continue with this program
Yr 7-8 remainder of the Year

MOTION:Permission GRANTED for 3 years

all moved

Topic:Lease School house

Mike Niko - caretaker, letter from him. This is part of his contract. Suggest that letter be sent letting him know that the house is his while he is in this position.

Jaime Lee Tito. Letter asking for 3 Yr leaseYes, for 1 year.

FINANCE:

Report forwarded through inward correspondence by Executive Officer Lisa Baker.

MOTION:That the Finance Report be accepted

Sean seconded

ACTIONS:

WHO:

PRINCIPALS REPORT:

Principals report tabled by David for discussion.

David L moved report be accepted

Stephen seconded

ACTIONS:

IN COMMITTEE MEETING BEGAN:DISCUSSED AS PART OF THE MEETING BUT DOCUMENTED
IN MINUTE BOOK

GENERAL MEETING ENDED:8.02

Next meeting June 13 2023

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Signed by Chairperson 2022

#####next meeting finance - ops grant check how we are
Invite LBA to comment - talk to stephen re independent coming in (Grbich)

Strike - conditions and pay -
More communication around why ??
Get in touch with local

Christian fundraising permission for hawaiian trip - yes

Policy review
Privacy: School docs anyway to personalise to us

Eastern travel - letter?

Develop tangi eotc