

# MLA<sup>9</sup>

## In-Text Citations

Whenever you quote or paraphrase, you need to include the source's author & page number/part identifier so the reader can use your Works Cited page to find the source of your information.

Ex 1: Jones claims that "remote collaboration is a challenge" (44).

Ex 2: Managers assert that "remote collaboration is a challenge" (Jones 44).

Ex 3: Jones suggests that coordinating employees across distances brings unique challenges (44).

Sample Signal Words		
acknowledges	admits	affirms
agrees	argues	asserts
believes	claims	comments
compares	confirms	counters
defines	disputes	emphasizes
estimates	finds	illustrates
implies	insists	mentions
notes	observes	points out
proposes	recognizes	recommends
refutes	rejects	reports
shares	states	suggests
tells	warns	writes

## Writing Center

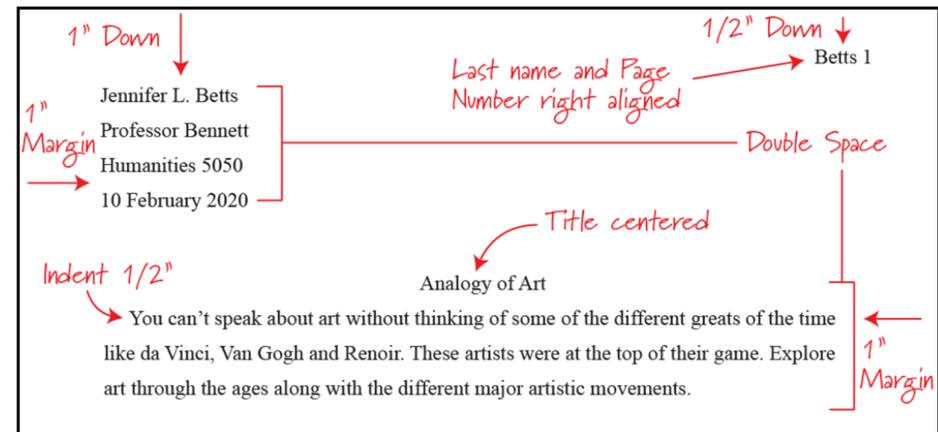
- Provides free tutoring for any written assignment!
- Located in Main 235
- Offers both virtual and in-person appointments
- Use Starfish or call 513-569-1736 to set up an appointment.

Visit the Library's "Formatting & Citing" Playlist for more examples:

<https://www.youtube.com/user/CinStateLibrary>

## Setting Up Your Paper

- All pages include a header with the page number and your last name far right.
- Use 1" margins throughout, left hand justified, with a .5" indent at the beginning of each paragraph.
- The entire paper is double-spaced, typically written in 12pt. Times New Roman. Do not add extra space between paragraphs.



from [Bibliography.com](http://Bibliography.com)

- On the first page of your paper, add a left justified header that includes your name, the instructor's name, the course, & the due date of the assignment.
- Go to a new line and type your centered title.

Johnnie Mae Berry Library at Cincinnati State  
Main Building Room 170 | 513.569.1606

[www.cincinnati.state.edu/library](http://www.cincinnati.state.edu/library)

## Your Works Cited Page

**List of all Works Cited**  
Include at the end of your research paper

Last name and page number  
1/2 inch down and right aligned

1 inch margin

Title centered

Works Cited

1 inch margin

Mathewson 12

“Chapter Six: The Monster.” *Stranger Things*, season 1, episode 6, Netflix, 15 July 2016. *Netflix*, www.netflix.com/watch/8921805.

1 inch margin

Dworkin, Ronald W. “Science, Faith and Alternative Medicine.” *Policy Review*, vol. 108, no. 2, 2001, pp. 3-19. *Academic Search Premier*. 1 inch margin

“Historical Census Browser.” University of Virginia Library, 2007, www.mapserver.lib.virginia.edu/. Accessed 6 Dec. 2008. Access date optional

Robbins, Michael. “Paul Muldoon’s Covert Operations.” *Modern Philology*, vol. 109, no. 2, 2011, pp. 266-99. JSTOR, doi:10.1086/663233. Place a period at the end of each citation

1 inch margin

Use a hanging indent for citations that are more than one line

Include doi or url

from [Bibliography.com](http://Bibliography.com)

### Tips for your Works Cited page

- Use “Work Cited” if you only cite one source.
- Citations should be alphabetized and double-spaced with an indented 2nd line, called a “hanging indent”.
- List all names in any work with one or two authors. If there are three or more author’s, list the first author followed by “et al.”: Author last, First, et al.
- Title is in title case (all words are capitalized, except for minor words)
- Use the DOI if one is available. Otherwise, include the stable url (permalink) of the e-Book.

### Example Works Cited entries

#### Book or eBook

Author last, First. *Book Title: Subtitle of Book*. # ed. if not 1st, vol. #, Publisher, Year.

*Website or Database Name*, <https://doi.org/xx.xxx>.

Brown, Wendy. *States of Injury: Power and Freedom in Late Modernity*. 3rd ed., vol. 2, Princeton UP, 1995. *ACLS Humanities E-Book*, hdl.handle.net/2027/heh.32981.

#### Book or eBook Chapter

Author last, First. “Chapter Title: Subtitle.” *Book Title*, edited by Editor name, # ed. if not 1st, vol. #, Publisher, Year, pp. ## - ##. *Website or Database Name*, <https://doi.org/xx.xxx>.

Smith, Ali. “The Universal Story.” *The Penguin Book of the Contemporary British Short Story*, edited by Philip Hensher et al., Penguin Books, 2018, pp. 99–107.

- Notice that the title of the chapter is in quotation marks, while the book title is italicized. Use “pp.” before listing the chapter’s page numbers.
- Use the DOI if one is available. Otherwise, include the stable url (permalink) of the e-Book. Do not use a period after the DOI or URL, as it may interfere with the link.

#### Journal Article

Author last, First. “Article Title: Subtitle.” *Journal Title*, vol. #, no. #, Publication date, pp. ##- ##. <https://doi.org/xx.xxx>.

Andreff, Wladimir, et al. “The Evolving European Model of Professional Sports Finance.” *Journal of Sports Economics*, vol. 1, no. 3, Sept. 2000, pp. 257–276. <https://doi.org/10.1177/152700250000100304>.

Andreff, Wladimir, and Paul D. Staudohar. “The Evolving European Model of Professional Sports Finance.” *Journal of Sports Economics*, vol. 1, no. 3, Sept. 2000, pp. 257–76. <https://doi.org/10.1177/152700250000100304>.

- The article title is in quotation marks, while the book title is italicized. Include the volume (“1” in above example) and the issue number (“3” above), as well as page numbers of the article (“257–276” above).
- If there are 2 authors, both authors are listed “last name, first” and separated by a comma and the word “and”.
- If there are 3 or more, list the first author, a comma, and the phrase “et al.”.

#### Website

Author last, First. “Article/Page Title: Subtitle.” *Website Title*, Publication date. URL.

Slat, Boyan, et al. “Whales Likely Impacted by Great Pacific Garbage Patch.” *The Ocean Cleanup*, 10 Apr. 2019, [www.theoceancleanup.com/updates/whales-likely-impacted-by-great-pacific-garbage-patch](http://www.theoceancleanup.com/updates/whales-likely-impacted-by-great-pacific-garbage-patch).

- If a publication date is not included, add “Accessed day mo. year” after the URL: ...pacific-garbage-patch. Accessed 17 Aug. 2025.