

Guided Pathways Steering Committee

Meeting Minutes | Friday, September 20, 2024 | 11:00 AM – 1:00 PM | Zoom

Welcome and Introductions

The meeting opened with a welcome and introductions from attendees.

Review and Approval of Agenda and Minutes

Agenda – September 20, 2024

Quorum was not met. The agenda was reviewed but not formally approved.

Minutes – April 19, 2024

Quorum was not met. The minutes were reviewed but not formally approved.

Overview of the Guided Pathways Steering Committee

Committee Charge, Mission, and Equity Statement

The committee reviewed its charge, the Guided Pathways Mission Statement, and the LPC Equity Statement.

Meeting Norms

The following norm was discussed and added:

- Have your video on and your name listed in Zoom.

The committee agreed to add this norm while recognizing that flexibility remains important.

Guided Pathways Lead Roles

There are four GP Leads with reassigned time who integrate with the Steering Committee and work on projects:

- Kristy Woods and Jared Howard – Coordinate student ambassadors and work on automated messaging for students.
- Jill Carbone and Nadiyah Taylor – Oversee all GP work and Canvas Shells.

Accreditation Standards

Nadiyah provided background on accreditation for students and guests, noting that accreditation is foundational to the institution's ability to function.

College Planning Priority

Nadiyah provided context on the following college planning priority:

"Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus."

Key themes discussed:

- Integrating equity into all Guided Pathways work.
- Removing barriers and being transparent.
- Using data to plan and embrace change (Jill Carbone).
- Dean Ho identified this committee's work as central to her updates on progress toward this priority.

Reporting: Ellucian Advise

Dean Gagnon reported on Ellucian Advise, a case management platform that:

- Provides student data and enables progress tracking.
- Offers a communication platform for advisors and staff.
- Is currently in development, with the GP team serving as a major driver of data collection decisions.

Additional updates:

- The platform will use pathways to disaggregate data and better serve students.
- Jared Howard and Kristy Woods are working with the District and Chabot College to create dashboards for each Pathway within Ellucian Advise.
- The team envisions using Ellucian Advise for automated messaging based on the draft Communication Plan, as well as targeted messaging to specific student populations using data dashboards.

Student Ambassadors

- A new Student Ambassador website has launched.
- Nine new Student Ambassadors are currently being hired to support different areas and student engagement activities on campus.

- A Volunteer Calendar allows ambassadors to select activities and events they wish to participate in.
- A new Student Ambassador Club has been created for those who want to volunteer on campus.

Hispanic Serving Institution (HSI) Grant

The college received a Title V HSI grant to support Hispanic/Latinx and low-income students. Key details include:

- Grant leads: Rafael Valle and Kristy Woods.
- Duration: 5 years | Amount: \$3 million.
- Funding covers reassigned time and new positions related to Pathways work, with a focus on Hispanic/Latinx and low-income students.
- Funded positions will create specific engagement opportunities for target populations and report on related data.
- The grant also supports the overarching Guided Pathways goal of developing infrastructure for Pathway work and student engagement.
- A committee member asked about a community center for student outreach. Dean Gagnon noted that a new student Cultural Center is expected to open in January 2025, housing affinity groups, learning communities, and other services.

Enrollment Updates

Dean Ho shared the following enrollment data:

- Enrollment is up 11.5% in student population compared to Fall 2023.
- Enrollment is up 27% compared to Fall 2022.
- Additional course sections have been added to meet increased student demand.

Action Items

Student Success Team Membership

Faculty and staff are encouraged to consider joining a Student Success Team. Involvement includes:

- Hosting one Pathway office hour per week as part of your regular office hours.
- Helping table at least one campus event per year (e.g., Preview Night, Open House).
- Providing your photo and directory information for your Pathway website.

Additional notes:

- Jill provided an overview of the Pathway Success Teams online, including available FAQs on why students would reach out to success team members.
- The committee suggested making the FAQ section more prominent so it is not overlooked.
- A suggestion was made to update the FAQ to include "student crisis" as a reason to see a counselor.
- An email was sent to the entire campus with more information on becoming a success team member.

Classroom Activities and Resource Connections

Discussion on classroom activities and assignments to connect students to campus resources was tabled for a future meeting.

Steering Committee Communication – Tabled

The following discussion item was tabled:

- How does the Steering Committee share and communicate Persistence Project and Caring Campus practices with faculty and staff?

Preview Night – October 16, 2024

Tabling for Academic and Career Pathways at Preview Night:

- Date: Wednesday, October 16, 2024 | Time: 5:00 – 6:00 PM.
- If you are already tabling for your program, Pathway flyers are available to share.
- Steering Committee members shared several ideas about how Student Ambassadors can assist at Preview Night.

Good of the Order

Student Services Updates

Nadiyah provided an update on Mental Health services:

- Students receive 6 free sessions of mental health counseling.
- The college recently hired a full-time mental health counselor, Tori Collins, specifically for students in learning communities.

Upcoming Events

- Career Center Job Fair: September 25, 2024.
- Next Global Announcement on Canvas: September 24, 2024.

Adjournment

The meeting was adjourned at 12:55 PM.

Next Regular Meeting: Friday, October 18, 2024.

Appendix: Guided Pathways Mission and Equity Statements

Guided Pathways Mission Statement

The heart of Guided Pathways at Las Positas College is our diverse student body. The Mission of Guided Pathways is to ensure equity and enhance the college experience and career preparation for all our students. Through our efforts and the guidance of student success teams, we commit to provide opportunities for students to discover, clarify, and enter their pathway, and to persist and succeed in achieving their academic and career goals.

LPC Equity Statement

Las Positas College will achieve equity by changing the impacts of structural racism, ableism, homophobia, and systematic poverty on student success and access to higher education, achieved through continuous evaluation and improvement of all services. We believe in a high-quality education focused on learning and an inclusive, culturally-relevant environment that meets the diverse needs of all our students.

LPC Equity Definition

Equity is parity in student educational outcomes. It places student success and belonging for students of color and disproportionately impacted students at the center of focus.