

Unapproved Minutes
Caledonia Central Supervisory Union
TWINFIELD UNION SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
June 9, 2026

Call to Order by Erin Barry

Present: Erin Barry, Janna Osman, Kendra Padilla, Reta Bezak, Kendra Padilla, Principal Stephanie Ainslie, Principal Rachel Hartman, Superintendent Matt Foster, Sara Andrews, Asa Baer, Asst Superintendent Mike Moriarty, Director of Finance John Burke
Samantha Ruggles RHRSmith

Minutes

- May 12, 2026

A **motion** to approve the above minutes by Janna Osman and seconded by Kendra Padilla. Motion approved.

Additions – Teacher Appreciation Lunch

Superintendent Report – Matt was present to answer any questions

- Shared timeline on merger study committees' timelines and the process. Boards can ask to join a study committee and can pull out of committee at any time by a board vote. Will need to select a board member to be on a study committee.

Erin asked if Patti Sprague could attend the board retreat to share some data.

Principal's Report – Rachel and Stephanie were present to highlight a few items.

- Wrapping up the year. Several events are coming up at the end of the year.

Student Services Report – Matt answered any questions that the board had on the report.

Honorable Mention – Asa Baer highlighted Hannah Newton.

Board Retreat – Erin shared what she has mapped up at this point. Full meeting in person and zoom. The board shared items they would like to see on the retreat agenda. State information – foundation formula, per pupil spending information, excess spending threshold, goals for Twinfield School. Discussion on staff to student ratio at Twinfield, it has remained very consistent over the years. Also, would like to talk about merger ideas.
August 11th at 4 PM with dinner at 6:30 PM.

FY25 Audit Presentation – Samantha Ruggles RHRSmith

Samantha went over the responsibilities of each party.

Twinfield's financials are in good order.

Samantha shared a 3-year balance sheet, fund balance, revenue, expenditure comparison, and explained what any variances are.

RHRSmith recommends the student activities fund be at the central office. Board discussion on this recommendation. It was noted that these accounts are audited and there have been no issues or findings.

Tax Anticipation Note – John Burke was present to go over the needs for the note.

John went over the [cash flow](#) analysis and using a sweep account for the upcoming year.

A **motion** to approve the [TAN](#) discussed in the amount of \$1,414,447. by Erin Barry and seconded by Janna Osman. Motion approved.

New Hires

Secondary Academic Interventionist - Judd Levine. Stephanie went over his schedule. Since he is a retired teacher, he will need to stay under a specific pay amount.

A **motion** to approve the hire by Sara Andrews and seconded by Kendra Padilla.

Band/Music Teacher- Johnny Rovetto.

A **motion** to approve the hire by Janna Osman and seconded by Sara Andrews. Motion approved.

Stephanie spoke about the home to school coordinator.

Discussion in adding new hires and resignations in the principal's report.

Board discussion on ways to get feedback and thoughts from the community.

Board members will take three opportunities to be out in the community to have coffee talks with community members.

Policy Review:

[F23: Capitalization of Assets](#) (recommended) - The policy requires the Caledonia Central Supervisory Union and its member districts to properly track, report, and control all capital assets used in district operations. Recommendation to increase threshold to \$10,000 per Federal regulation update (Discussion/possible adoption)

A **motion** to approve F23 by Janna Osman and seconded by Kendra Padilla. Motion approved

[C3: Transportation](#) (required). This is an update to an existing policy that outlines whether the district will provide transportation to school. The board must choose either not to provide transportation except when legally required, or to provide full or partial transportation for eligible students traveling on public roads. (Discussion/possible adoption)

A **motion** to approve C3 (with providing transportation) by Erin Barry and seconded by Kendra Padilla. Motion approved.

Teacher appreciation lunch – Tuesday, June 16th. The board discussed what has been completed and what still needs to be done.

A **motion** to adjourn by Erin Barry and seconded by Janna Osman. Motion approved.

Minutes respectfully submitted,

Nicky Cole