

# Memorandum of Understanding

Between

The Emergency Services Education Center (ESEC)

and

Plainfield Fire Territory (PFT)

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## 1. Purpose

This Memorandum of Understanding (MOU) sets forth the terms and understanding between The Emergency Services Education Center (ESEC) and Plainfield Fire Territory (PFT) regarding the use of PFT Station 122 as a precepting site for students in ESEC's Adult EMT program.

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## 2. Responsibilities of Plainfield Fire Territory (PFT)

PFT agrees to the following:

- **Precepting Location:** Host precepting for ESEC Adult EMT students at Station 122, located at **565 Moon Rd**, plainfield on the following schedule:
    - Tuesdays, Thursdays and Sundays
    - Time: 0700 to 1900
    - **Note:** No overnight shifts will be included in the precepting schedule.
  - **Supervision:** Facilitate the environment and necessary resources for precepting EMT students, ensuring a professional and supportive environment for hands-on learning.
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## 3. Responsibilities of The Emergency Services Education Center (ESEC)

ESEC agrees to the following:

- **Student Conduct:** ESEC students will abide by the established Code of Conduct established by the ESEC and approved by PFT. Any disciplinary issues will be managed as follows:
  - All disciplinary matters will be handled and escalated through Billie Auberry, the Lead EMT Instructor at ESEC.
- **Scheduling:** ESEC will create and provide the precepting schedule well in advance, allowing PFT ample notice for planning purposes. Scheduling will be done early in the class timeline to ensure a seamless process.

- **Burn Facility Usage:** In exchange for the precepting opportunity, ESEC will provide access to its Class A burn facilities. This will include nine (9) burns each semester.
    - **Facilities and Supplies:** All burn-related supplies, including the ignition team, will be provided and managed by ESEC.
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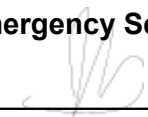
#### 4. Terms of Agreement

- This MOU will be in effect for the duration of each semester unless modified by mutual consent, in writing, by both ESEC and PFT.
  - Either party may terminate this agreement with 30 days' written notice.
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#### 5. Signatures

By signing below, both parties agree to the terms outlined in this Memorandum of Understanding:

##### For The Emergency Services Education Center (ESEC)

Signature:  \_\_\_\_\_  
Name: Joseph Brown  
Title: ESEC Program Director  
Date: 09/23/2024

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##### For Plainfield Fire Territory (PFT)

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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This MOU, once signed, represents the full understanding between The Emergency Services Education Center (ESEC) and Plainfield Fire Territory (PFT).