



Claylab Mentorship Program

Building Career Readiness

Week-15: Practice Networking: Part 2

The goal of this session is	To help the mentee continue connecting with professionals, complete 3 more informational interviews, and reflect meaningfully on each conversation.
Time required	60 mins (approximately)
Note	<p>Last week, you began your real-world networking journey by speaking to professionals. You practiced asking good questions and learned to reflect on key skills and actions.</p> <p>This week, you'll build on that by completing 3 more conversations with new professionals – ideally from different fields and backgrounds.</p>
Opening (5 mins)	Ask the mentee: <ul style="list-style-type: none"> • What did you enjoy most about your previous conversations? • What would you like to do differently this time?
Preparing for the activity of Networking	
Discussion and planning-1 (15 mins) Making an action plan	<p>This week, I will help you connect with 3 professionals in the field you're interested in. These could be people I know or people in my network who can share their experiences and answer your questions.</p> <p><u>Arranging the First Interaction: Round 3</u></p> <p>Arrange a meeting between your mentee and a professional from your network (from your family or friend circle) who works in a field the mentee might be interested in?</p> <p><u>Details of the Call:</u></p> <ul style="list-style-type: none"> • The call (<i>phone or video call</i>) should last at least 15 minutes. • Help the mentee prepare for the conversation in advance, and help practise introducing themselves (1-2 sentences) • Review the questions they want to ask. • Ensure you're present during the call to observe and support the mentee, keeping in mind their safety and the comfort of the interaction. <p><i>Example introduction script:</i> Hello, my name is Riya. I'm in Grade 10 and curious about a career in healthcare. I'd love to ask you a few questions about your experience – is this a good time?</p>





Reflection after call: Ask your mentee:

- How comfortable were you talking to this person?
- Did you feel you were able to ask the right questions?
- What's one thing you learned?
- What's one skill needed in this career?
- What's one action you'll take next?

Ask the mentee to document their learnings in this format in their notebook, so they can refer to it while completing their assignment.

Person	What I Asked	What I learned?	Skill Identified	Action Step
Mentor's Colleague (Teacher)	How do you manage students so well?	Building trust and patience is key	Classroom management	I'll volunteer to help at school events.
Mentor's Friend (Graphic Designer)	What skills are most useful in your job?	Creativity and software knowledge is vital	Creativity, tech	I'll start learning Canva or Photoshop basics.

Arranging the next Interaction: Round 4:

Arrange another call with a professional from a different field (and possibly a different gender). This will give the mentee another chance to practise networking with someone from a new background.

Details of the Call:

- Again, the call should last at least 15 minutes.
- Encourage the mentee to approach this conversation with new or follow-up questions based on their reflections from the first call.
- After the second interview, have them fill in the same table to reflect and compare insights.

Repeat the same steps as above for the last interview.

Closing Discussion points:

- Which conversation was the most eye-opening?
- Did you find any career you're more interested in now?
- What did you learn about yourself while talking to others?

Closing message: You've now spoken to 5 professionals – that's a big step in building real-world knowledge and confidence. Keep nurturing these connections and stay curious. Every conversation opens a new door.





Remember This!	<i>Don't just dream it – ask it, learn it, do it!</i>
Assignment	Please ask the mentee to submit their assignment using the link below. https://forms.gle/wm8itnFfihUzJa7u5
Feedback form	Let's fill out the feedback form before we end our call :) Only mentors should fill this form: https://sites.google.com/claylab.education/mentor/tracking

Wish you a lovely mentoring experience :)

