

Volunteering in the Library

Application, page 1

Your school:

- ☐ Waverley Memorial Elementary
- ☐ Georges P. Vanier Junior High

Your name: _____

Your grade: _____

Answer these questions.

You may write, type, record, or video your answers. Then drop off or email/share this form and your answers to me.

mdey@gnspe.ca subject: volunteering

1. Why do you want to volunteer?
2. Tell me a bit about any chores or responsibilities you have at home.
3. Is there something specific you want to do? I am interested in your ideas and how you think you can help make our library better.

Everyone who applies will be invited to do an interview with me.

Not everyone who applies will get a position.

I hope you will try.

It takes work, time, and a lot of courage to apply when you know there is a chance you may not get a position. It is an experience that will teach you many skills you will use for the rest of your life though, so it is a valuable experience for you to try. Doing an interview is another useful experience for you too.

I am excited for you. Well done!

Thank you for applying, Mrs Dey

Volunteering in the Library Application, page 2

(Your name) _____ has submit an application to become a Library Volunteer. Students require permission from their family and a teacher to apply.

Please sign below indicating that you have read and discussed the time, commitment and expectations required to volunteer.

There are limited positions.

Commitment

1. Help provide Centers, Clubs and activities for the school community.
2. Prepare for your shift.
3. Take responsibility for any missed class work.
4. Make mistakes and learn.
5. Attend scheduled meetings with Mrs. Dey and other Volunteers to discuss improvements or concerns; meeting dates to be determined.

Expectations

- Arrive on time, ready to work.
- Sign-in and sign-out at the beginning and end of every shift.
- Wear a Library Volunteer ID, when on duty. This will be provided.
- Model mature and respectful behaviour
- Work independently
- Try to problem solve where possible before coming to me with questions and concerns or make a note in the Communication Notebook.
- Notify me when you are not able to work a shift, when able. Staff email is the easiest way to inform me. mdey@gnspe.ca
- Notify me if you wish to resign.
- Have fun and learn.

Teacher Signature _____

Parent/Guardian Signature _____

Volunteering in the Library Interview

Name: _____

Appointment time: _____

I will be selecting volunteers based on how prepared you are for your interview. **The more time you spend thinking and talking with different people about** these questions, the more prepared you will be. The interview will just be me and you talking.

These are the questions for you to think, write, draw and talk about with your family and friends before your interview. Have fun preparing!

1. What does it mean to work independently? What might this look like in the library as a Volunteer?
2. What does it mean to problem solve when trying something new?
Think about how you do this in class and on the school ground.
3. Have you had an opportunity to take on a Leadership role before? Tell me a bit about it.
4. Is there something specific you want to do? I am interested in your ideas and how you think you can help make our library better.

If you have questions please email me. mdey@gnspes.ca subject: interview