

**SAMPLE**  
**[YOUR LEA/PROGRAM NAME HERE]**

**CLASSROOM STRATEGIES & INTERVENTIONS**  
**FOR STUDENTS HAVING DIFFICULTY WITH:**  
**PERSONAL CARE AND ORGANIZING MATERIALS**

<b>IF YOU SEE:</b>	<b>TRY THIS:</b>
A MESSY DESK, LOCKER OR CUBBY	<ul style="list-style-type: none"><li>• Schedule 15 minutes/week to organize desks or locker</li><li>• Separate books on one side of the desk and papers on the other</li><li>• Specify desk contents</li><li>• Give a weekly “Clean Desk” award</li></ul>
ASSIGNMENTS ARE OFTEN MISPLACED	<ul style="list-style-type: none"><li>• Use color-coded turn-in baskets and tabs in 3 ring binders for different subjects</li><li>• Have the student maintain a “Work in Progress” folder</li><li>• Require name, date, and subject on all work</li><li>• Try alternatives to 3 ring binders (accordion files, pocket folders)</li><li>• Suggest family invest in a zipper binder</li></ul>
HOMEWORK IS OFTEN MISSING	<ul style="list-style-type: none"><li>• Maintain a homework log by subject; have teacher and parent initial daily</li><li>• Make sure students have time to copy assignments from board and ask clarifying questions</li><li>• <u>Require name, date, and subject on all work</u></li></ul>
A MESSY FACE AFTER MEALS	<ul style="list-style-type: none"><li>• Incorporate looking into mirror after mealtime</li><li>• Provide additional napkins</li><li>• Assign a hygiene buddy</li></ul>
STUDENT IS UNABLE TO TIE SHOES	<ul style="list-style-type: none"><li>• Do not consider this a concern before the end of 1<sup>st</sup> grade</li><li>• Provide practice shoe with different colored shoe laces</li><li>• For younger students, double knot shoelaces at beginning of school day</li></ul>