

Green Fund Proposal Form

As part of the University of Chicago's commitment to student research, scholarship and innovation around sustainability, Campus and Student Life launched a Green Fund in collaboration with the student-led UChicago Environmental Alliance (UCEA) and Undergraduate Student Government (USG). Up to \$50,000 in grants will be available in the 2025-26 academic year to support student-led research and projects for improving campus sustainability and reducing the University's environmental impact. Please read the eligibility requirements and process carefully on the website before filling out the application.

For a complete application, you must fill out the proposal form and submit it with the Google Form found on the Green Fund website. All sections of the proposal form are required except for the Mentorship section (optional). Wherever possible, please include photos and graphics to help illustrate the vision of your project! Upon submitting your grant proposal, you will receive an email acknowledging receipt. Your proposal will be reviewed by a cohort of faculty, staff, and student reviewers who have diverse experiences and expertise on campus sustainability and green initiatives. You can expect to hear back from the Green Fund email (greenfund@uchicago.edu) by the end of the quarter during which you applied. Approved grant proposals will have follow-up requirements which include:

- One substantive large poster that documents the proposal's implementation, challenges, and results to be delivered at the annual UCEA Sustainability Symposium OR one 2-3 page Midterm Report that documents the proposal's implementation, challenges, and results as measured by the metrics proposed in the application.
- Promotional materials must indicate that funding was provided by the UChicago Green Fund.
- Updated budget with expense receipts.

Please direct any questions to greenfund@uchicago.edu.

Proposal Title (Formal): [Insert here] Proposal Title (Short): [Insert here]	
Estimated start date:	Total budget request:
Midterm report date:	List additional funds available or sought (if any):
Estimated end date:	

Team members			
Name	UChicago Affiliation	Affiliated student org (if any)	Email
Primary contact			

(add rows to table as needed)

EXECUTIVE SUMMARY

Provide a brief summary of your proposed proposal including but not limited to the proposal goals, involvement of external collaborators, estimated proposal duration, and overall impact to UChicago campus sustainability. (Limit 200 words)

EXPERIENCES & QUALIFICATIONS

Describe any relevant past experiences and/or qualifications of the team that will aid the proposal. Please detail the methodology and organizational strategies that contributed to your successes. (Limit 300 words)

NEEDS ASSESSMENT

Describe the need or problem facing UChicago's campus and how the proposal addresses it. (Limit 300 words)

PROJECT GOALS & OUTCOMES

Describe what the proposal will achieve and how it aligns with the Green Fund's mission of improving campus sustainability. In your statement, be sure to describe the relevant context. (Limit 300 words)

IMPLEMENTATION PLAN

Describe the activities and work plan that directly support the achievement of the proposal's objectives. Please outline the roles and responsibilities of each team member (if applicable), how you will engage with the listed sponsors/partners/stakeholders, and how funded materials will be used. If needed, please explain how the proposal will be maintained after current students involved have left UChicago. In addition, mention any limitations that you anticipate being an obstacle in the implementation of your proposal. (Limit 500 words)

IMPACT STATEMENT

Describe the anticipated environmental, social, and/or economic impacts (both positive and negative) associated with your proposal. Please consider how long-term impacts of your proposal may be sustained. (Limit 300 words)

EVALUATION PLAN

Explain how you will evaluate whether your proposal's goals have been met. Describe the quantitative/qualitative metrics you will use to measure proposal impact and define success, including how these will be documented and communicated to University stakeholders. (Limit 300 words)

TIMELINE

List the start and end dates of the proposal, including projected date(s) of key milestones.

Mentorship (optional)

Briefly describe any mentorship that you may be receiving and how this relationship will aid the development and implementation of the project or research. The mentorship can include any faculty, staff, or professional with subject expertise (UChicago affiliation not required). If you have received communications from mentors verifying their involvement in the project, please attach proof of collaboration here.

ITEMIZED BUDGET		
Item	Description	Cost (\$)
	Total Cost (\$)	

(add rows as needed)