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PCHEs SCC Minutes

SY: 24-25			
October 15, 2024	December 17, 2024	March 4, 2025	May 6, 2025
SY: 25-26			
September 30, 2025	December 9, 2025		

SCC Minutes

Pearl City Highlands Elementary School

October 15, 2024

2:15-3:15

Members Present: Mark Matsuoka (chair), Ben Ahn, Keith Hui, Matthew Carrillo, Cheri Ginoza, Shea Bishop (student), Jo Fujita Oshiro, Amber Cuban, Sheri Ohira

Here's what we'll cover:

Introduction:	Introductions Voting in of additional board members
Purpose of SCC Board:	"Families and staff are informed of and engaged in planning and decision-making processes affecting students in a meaningful and timely manner" (Hawaiipublicschools.org) 6 positions, 2 persons each slot SCC meetings 4x/year
Board Transparency:	Minutes already posted online - one week prior Meetings to be virtual? PROS <ul style="list-style-type: none">- Everyone gets to see what we talk about- Conveniency - anytime, anywhere CO o NS

	<ul style="list-style-type: none"> - "Karen" - Infrastructure
Past, Present and Future Timeline:	Map out so we're ahead of the game School Progress Budget and Staffing in Dec Direction and Planning EOY Evaluation
SCC Meeting times going forward:	Frequency of meetings <ul style="list-style-type: none"> - PBL - When issues arrive Role assignments to be submitted

Note: Vice Chair will be Ben Ahn.

Meeting adjourned at 3:18 pm

Next meeting: December 17, 2024, 2:15 Portable

SCC Minutes

Pearl City Highlands Elementary School

December 17, 2024

2:15-3:15

Members Present: Keith Hui, Mark Matsuoka, Ben Ahn, Cheri Ginoza, Anya Apana, Shea Bishop, Sheri Ohira, Matthew Carrillo, Jo Fujita-Oshiro, Amber Cuban

Here's what we'll cover:

Introduction:	Attendees introduced themselves
Revisiting Previous Agenda: -SCC Activities Checklist and Timeline (Printed Handout) -Meetings kept "In Person" and will be changed upon request if any of the public wishes to sit in (Virtually)	Currently on scheduled timeline Everyone agreed.
Addressing New Agenda: -Waiver Days Voting (GLC Approved) -Swapped Early Release Day (May or may not need SCC approval but informative) -Adding on more positions (Due February)	Historically, we've had four waiver days. two are on a teacher's contract. Waiver days are used as professional development days for teachers. The upcoming waiver days will be used to help the teachers "digest" new curriculum. SCC Board Approved. Approved Four kinder, three grade 1. Adding music teacher, deleting Art PTT position. Replacing room cleaner with half time custodian. Cost a little more but more in "value." Adding DPUST to help with tech issues.

-Advertising to community Preschools (Flyers will include clubs, programs and opportunities for enrichment programs)	Office will take care of making flyers. Purpose: to get PCHES out there to increase enrollment/GE's.
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Meeting adjourned at 3:38 p.m.

Next meeting: Tuesday, March 4 2024, Portable

SCC Minutes

Pearl City Highlands Elementary School

March 4, 2025

2:15-3:15

Members Present: Keith Hui, Mark Matsuoka, Ben Ahn, Anya Apana, Shea Bishop, Sheri Ohira, Jo Fujita-Oshiro, Amber Cuban, Ashley Campos

Here's what we'll cover:

Introduction	New member to the board Attendees introduced themselves
Approval of Minutes	Minutes approved by Board
Past Agenda	<p>Preschool Flyer Input</p> <ul style="list-style-type: none">- Likes: enrichment program, clubs- Feedback: Add Anti-Bullying Club, Student Council, and hula; pick either clipart or real life pics. List the following Club/Activities:<ul style="list-style-type: none">- 5th & 6th Grade Camp- Grade 4 Bike Ed- Robotics & Media- CPO & Ambassadors- Chess & Science Club- Basketball & Track- Afterschool Rocketry Club- Anti-Bullying Club- Student Council- Math Olympiad- Hula Club- Put it online via social media? <p>Kinder Enrollment SY 25-26</p> <ul style="list-style-type: none">- Already at 40 GEs- GE window Jan - July 2025
New Agenda	<p>Academic Plan</p> <ul style="list-style-type: none">- Staff supports the plan- SCC Board supports/approves <p>Kokua Hui PTO Candidates</p> <ul style="list-style-type: none">- Need more people for Kokua Hui- Ben is willing to help "stimulate" families to join/help and assist with Membership <p>SSC Board</p>

	<ul style="list-style-type: none"> - Should member be elected every year E-Portfolio <ul style="list-style-type: none"> - Need people to interview students
In Closing	Next meeting will be Principal Evaluation

Meeting adjourned at 3:53 p.m.

Next meeting: Tuesday, May 6, 2025 @ 4:00

SCC Minutes
Pearl City Highlands Elementary School

[May 6, 2025](#)

4:08 PM

Members Present:

Keith Hui, Mark Matsuoka, Ben Ahn, Anya Apana, Shea Bishop, Sheri Ohira, Jo Fujita Oshiro, Cheri Ginoza, Amber Cuban, Ashley Campos

Here's what we'll cover:

Introduction	
Approval of Minutes	Minutes were approved
Past Agenda	
New Agenda	<ul style="list-style-type: none">• SCC Board Evaluation - group assessment completed• Suggestion to improve revision on bylaws, everyone agreed and approved.
In Closing	

The meeting adjourned at: 5:00 p.m.

Next meeting: September 30th, 2:15pm

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SCC Minutes
Pearl City Highlands Elementary School
[September 30, 2025](#)

2:15 PM

Members Present:

Keith Hui, Mark Matsuoka, Ben Ahn, Ashlyn Setoda, Stella Ada, Sheri Ohira, Jo Fujita Oshiro, Cheri Ginoza, Amber Cuban, Ashley Campos

Here's what we'll cover:

Introduction	Welcome and introduction new members <ul style="list-style-type: none">● Ashlyn Setoda (President)● Stella Ada (Treasurer)
Approval of Minutes	Minutes were approved
Past Agenda	<ul style="list-style-type: none">● SCC Board Evaluation - group assessment completed● Suggestion to improve revision on bylaws, everyone agreed and approved
New Agenda	<ul style="list-style-type: none">● SCC Timeline<ul style="list-style-type: none">○ Annual state testing (Strive HI results)○ Budget and staffing● Kokua Hui/SCC Collaboration<ul style="list-style-type: none">○ Give ample notice for school events/fundraisers● SCC Board Elections● Universal Preschool SY 26-27
In Closing	<ul style="list-style-type: none">● Suggested topics for next coffee hour

The meeting adjourned at: 3:50 p.m.

Next meeting: Tuesday December 9, 2:15pm

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SCC Minutes
Pearl City Highlands Elementary School
[December 9, 2025](#)
2:15 PM

Members Present:

Here's what we'll cover:

Introduction	
Approval of Minutes	
Past Agenda	
New Agenda	
In Closing	

The meeting adjourned at: p.m.

Next meeting: Tuesday, , 2:15pm

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