

IJSR Article Writing Templates and Instructions

First Author^{1*}, Second Author², Next Author³

^{1 2} Affiliation and address of affiliation

E-mail: email@email.ac.id*, email2@email.ac.id, email3@email.ac.id

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Abstract

This document gives formatting instructions for authors preparing articles for publication in the IJSR journal. The authors must follow the instructions given in the document for the articles to be published. You can use this document as both an instruction set and as a template into which you can type your own text. Abstract written in one paragraph in English and the Indonesian language (in italics). Abstract should be no longer than 250 words. It gives a summary of the content of the main objective, the methods, the results obtained and major conclusions. The keywords consist of no more than 5 important words representing the content of the article and can be used as internet searching words and arranged in alphabetical order.

Keywords: Include 5 keywords or phrases, keywords are separated by a semicolon and alphabetically

Introduction

Introduction section contain background of the community service activities or program, why the issues need to be done, provide state of the art or more specific statements about the aspects of the problem already studied by other people, very specific statement giving the purpose/objectives of program, and optional statements that give a value or justification for carrying out the program. Write your references using APA style. Here are some examples: to cite a paper with one author (Wahyudi, 2016), a paper with two author (Anisa & Astuti, 2019), a paper with more than two author (Ghavifekr et. all, 2016). The name in the citation is only the last name.

Methods

The Methods section should provide clear and detailed information on the study location and time frame, sample or population, research design, data collection procedures, and data analysis techniques. Authors are encouraged to employ rigorous and transparent

methodologies, combining qualitative and quantitative approaches where appropriate, to strengthen the robustness of their findings.

In addition to descriptive or qualitative analysis, studies should, whenever feasible, include quantitative data collection and analysis (such as surveys, measurements, experiments, or statistical analysis) to support empirical validity and enhance analytical depth. The number and structure of methodology subsections may be adjusted according to the nature of the study.

Results and Discussions

The Results and Discussion section presents the outcomes obtained by the authors during the community service activities. Results should be described comprehensively as an integrated whole, followed by a critical and reflective discussion that interprets the findings rather than merely reporting activities conducted. The discussion should be organized systematically, moving from general observations to more specific findings, and highlighting the significance, effectiveness, and implications of the programs implemented.

A. Writing Format

The paper size is A4 with 210 mm (8,27") in width and 297 mm (11,69") in height. The margin limits are:

- Tops = Bottom = 25,4 mm (1,0")
- Left = Right = 25,4 mm (1,0")

Article layout using one column format. Paragraphs must be regular. All paragraphs must be aligned, that is, equally left and right. The article is written with a space of 1.5 except for the abstract and description of the image or table, which is using 1 space.

B. Number of Pages

The number of article pages submitted to the journal is between 8 and 15 pages.

C. Document Letters

All documents must be in Calibri Light type. Other types of fonts can be used if needed for special purposes.

D. Title and Author

The letter used throughout the article is Calibri Light. The title is written in bold with 16pt size, the author's name is written in bold with 11pt size, affiliation is typed in 10pt size, and email address is typed in 9pt size.

The title and author's name must be in single-column format and must be center alignment. Total of words in the title maximum in 15 words. All letters in the title are capitalized. To avoid confusion, the surname is written at the end of each author's name. Each affiliate must include, at a minimum, the name of the institution or company and the full address.

Email address is mandatory for all authors, correspondence authors (corresponding author) are distinguished by including an asterisk (*). Minimize the inclusion of detailed addresses on the title, can be shortened to only the name of the village/region and the name of the province.

E. Section Sub Chapter

Should not be more than 3 levels for Sub Chapters. All text must be in 12pt and written in bold. Every word beginning in a heading must be capitalized except for the short words described earlier.

F. Image and Image Caption

The image must be centered. If in 1 image description consists of 2 images, images can be placed side by side (right-left). The image is not bordered outside the image area. Figure captions are numbered sequentially and must be cited in the body of the text. Include a citation of the source under the description of the image if it is not your own work.

G. Figure or Graphic

Graphic images may be colored. For color graphics, make sure the colors contrast enough to differentiate one line from another. For black and white charts, use a different line type (ex. solid line, dotted line, dotted line, etc.). Remove the borderline on the displayed graphic image.

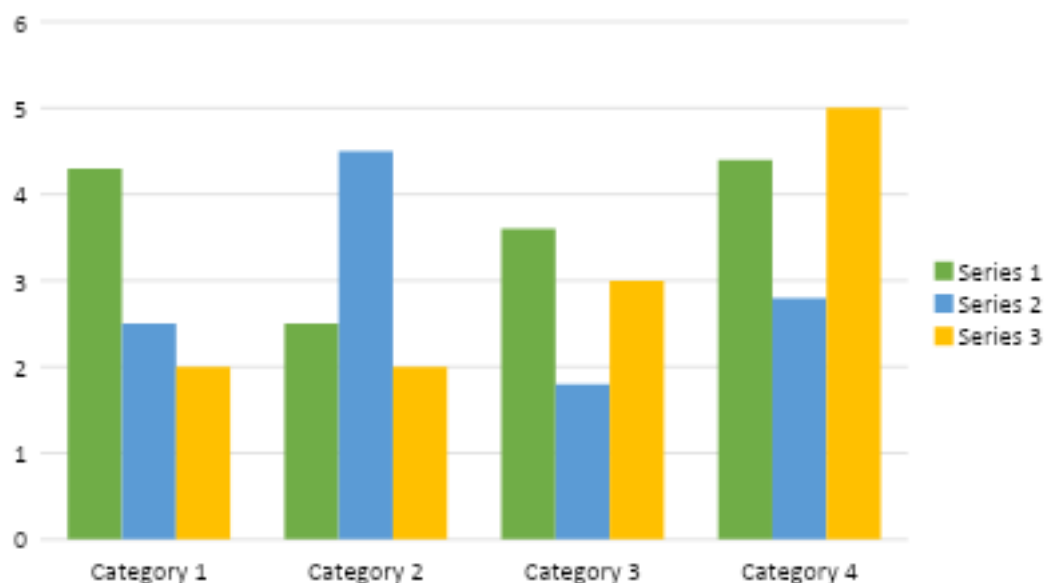


Figure 1. Bar Chart per Category

(If not your own work, include the source citation in the caption)

Ensure that the image resolution is sufficient to reveal important details in the image. For images sourced from JPG files, make sure they have a resolution of 300 dpi.

Image captions are placed at the bottom of the image. Captions using Calibri Light 12pt type and numbered using Arabic numerals. Image captions in one line (for example, Figure 2) are centered. Captions with image numbers must be placed in accordance with the relevant points.

H. Table and Table Description

The table must be centered. Large tables can be rotated vertically. Each table or figure should not be separated/truncated on a different page. Tables and table titles are written in 11 pt Calibri Light font. Tables are numbered using uppercase Roman numerals. The beginning of each word in the table title is capitalized except for short words. The contents of the table should be left aligned. Note that there are no vertical lines in the table. Include a citation of the source under the table caption if it is not your own work. An example of a table can be seen in Table 1.

Table 1. Characteristics of Respondents

Characteristics of Respondents		Frequency	Percentage
Years	>10 years	4	13,3
	3-10 years	26	86,7
	Sum	30	100,0
Position	Owner	29	96,7
	Organizer	1	3,3
	Sum	30	100,0
Age	<25 years	3	10,0
	25-40 years	5	16,7
	>40	22	73,3
	Sum	30	100,0

(Source:, 20xx)

I. Equations

The equation is written in the center. Use the Microsoft Equation Editor or the MathType add-on. Do not copy and paste equations from other files in the form of pdf or jpg. Equation numbers are written right-aligned with Arabic numerals in parentheses. An example of writing an equation can be seen in Equation (1) below.

$$\gamma = \frac{2\pi}{\lambda} \frac{n_2}{A} \quad (1)$$

J. Page Number, Headers, and Footers

Page numbers are written at the bottom in the center. No headers and footers are used.

K. Link and Bookmark

All hypertext links and bookmark sections will be deleted. If the article needs to refer to an email address or URL in the article, then the full address or URL must be written.

L. References

Every document cited in this article should be included in this section. The number of cited references is at least 15, with 80% of them being primary references published at least

in the last 15 years. Primary references mean journal articles, book chapters, patents, and seminar/proceeding articles. As for what is meant by secondary references are textbooks and handbooks.

Conclusions

The conclusion contains the main points of the article. Conclusions should not repeat what has been written in the Results and Discussion section, but discuss important results, applications and developments of the community service programs carried out. This section should also be able to show whether the programs objectives can be achieved. Conclusions are written in description paragraph form. Avoid using bulleted lists.

Acknowledgements

This section gives appreciation to individuals and organizations that provide assistance to the author. Acknowledgments to sponsors and financial support are also included in this section.

Declaration of Generative AI and AI-Assisted Technologies in The Manuscript Preparation Process

Authors are required to declare the use or non-use of generative AI and AI-assisted technologies in the preparation of their manuscript. This declaration aims to ensure transparency, academic integrity, and author accountability.

1. Declaration for Authors Who Did Not Use Generative AI or AI-Assisted Technologies

If generative AI or AI-assisted technologies were not used at any stage of the manuscript preparation process, authors must include the following statement:

"The authors confirm that this manuscript was prepared entirely by the authors without the use of any generative AI or AI-assisted technologies."

2. Declaration for Authors Who Used Generative AI or AI-Assisted Technologies

If generative AI or AI-assisted technologies were used, authors must clearly state:

- the name(s) of the tool(s), and
- the specific purpose(s) for which the tool(s) were used.

The declaration should also confirm that the tools were not used to generate scientific content, analysis, or conclusions, and that authors retain full responsibility for the manuscript.

Example statement:

"During the preparation of this manuscript, the authors used [name of generative AI or AI-assisted tool(s)] to assist with [specific purpose, e.g., language improvement, organization of references, or formatting].

The tools were not used to generate scientific content, data analysis, or interpretations. All content was reviewed and edited by the authors, who take full responsibility for the accuracy, integrity, and originality of the published work."

References

Every document cited in this article should be included in this section. The number of cited references is at least 15, with 80% of them being primary references published at least in the last 5 - 10 years. Primary references mean journal articles, book chapters, patents, and seminar/proceeding articles. As for what is meant by secondary references are textbooks and handbooks. References of the manuscript using APA style. Here are some examples:

Journal Article

Ekaningrum, I. R., Triyani, A., Hadi, N., Pertiwi, M. B., Fatchurrohman, M., & Mahanani, S. (2024). Social accounting: Assessing corporate commitment to combatting stunting in Indonesia through CSR initiatives. *Jurnal Ilmiah Akuntansi*, 9(2), 497-519. <https://doi.org/10.23887/jia.v9i2.84270>

Mishra, P., & Koehler, M. J. (2006). Technological pedagogical content knowledge: A framework for teacher knowledge. *Teachers College Record*, 108(6), 1017–1054. <https://doi.org/10.1111/j.1467-9620.2006.00684.x>

Book

McKibbin, B. (2007). *Deep economy: The wealth of communities and the durable future*. New York: Times Book/Henry Hold and Co

Panitch, L., & Gindin, S. (2012). *The making of global capitalism: The political economy of american empire*. London: Verso.

Book Chapter

Pigg, K. E., & Bradshaw, T. K. (2003). Catalytic Community Development: A Theory of Practice for Changing Rural Society. In D. L. Brown & L. E. Swanson (Eds.), *Challenges for Rural America in The Twenty-First Century* (pp. 385-396). Pennsylvania State University Press.

Regulations and Laws

Law Number 23 of 2011 concerning Zakat Management. November 25, 2011. State Gazette of the Republic of Indonesia Year 2011 Number 115. Jakarta.

Law Number 5 of 1984 concerning Industry. June 29, 1984. State Gazette of the Republic of Indonesia Year 1984 Number 22. Jakarta.

Thesis

Choiri, A. (2021). *Pemberdayaan Pemulung Melalui Pengelolaan Sampah Plastik di Medayu Utara Rungkut Surabaya* [Thesis]. UIN Sunan Ampel Surabaya, Surabaya.

Erizal, Y. (2011). *Analisa Pelaksanaan Kemitraan Anak Angkat Bapak Angkat (ABA) dalam Usaha Agribisnis Kelapa Sawit di PT. GMP Kec. Pasaman Kabupaten Pasaman Barat* [Thesis]. University of Andalas, Padang.

Internet Sources

Jenkins, R. (2018, January 7). *Generation Z vs. Millennials: The 8 Differences You Need to Know*. HR Daily Advisor. Retrieved from <https://hrdailyadvisor.blr.com/2017/09/25/generation-z-vs-millennials-8-differences-needed-know/>

Maritime Security Agency of the Republic of Indonesia. (2021, June 25). *Amerika Serikat dan Indonesia Bangun Pusat Pelatihan Maritim*. Maritime Security Agency of the Republic of Indonesia. Retrieved from https://bakamla.go.id/publication/detail_news/amerika-serikat-dan-indonesia-bangun-pusat-pelatihan-maritim