



SPORTS HALL OF FAME
FOUNDATION
Head coach INDIVIDUAL
Recognition AWARD

Please read the entire form before you complete the information

Please Return by DECEMBER 31ST

BOWIE STATE UNIVERSITY SPORTS HALL of fame FOUNDATION
Head coach INDIVIDUAL award APPLICATION

LETTER TO NOMINATOR AND APPLICANT

Dear Nominator and Applicant,

You should know, the Bowie State University Sports Hall of Fame (SHOF) was created to recognize former Bowie State coaches who coached an authorized and sanctioned varsity sport while at Bowie State. Further, you should know that we are a self-sustaining organization. Our funding is provided by our members, supporters, and friends. We do not receive any funding from Bowie State University nor the Bowie State University National Alumni Association, Inc. (BSUNAA). The funding for our activities, banquets, or other events are all funded through ticket sales, program books, event advertisements, donations, contributions, and membership dues. Therefore, it should be understood that your possible recognition by the BSU Sports Hall of Fame Foundation will require funding provided by the nominee or the supporters of the nominee. Noted below are the expected costs associated with your selection and/or possible recognition by the SHOFF.

Thank you for your interest in nominating a former or current Bowie State Head Coach for consideration as a candidate for possible induction into the Bowie State University Sports Hall of Fame (SHOF). Let us state upfront, the process for both you and your nominee may be time consuming as you gather information to confirm his/her eligibility to receive this award and their required attendance at a series of Meet & Greet Orientation Meetings. Please read the criteria carefully before submitting this document.

You may be asked or required to provide reference materials about the candidate including, but not limited to, newspaper articles, citations, and awards. This selection process will require a personal interview with the candidate at a time and place designated by the Sports Hall of Fame Foundation's Selection Committee. If the candidate is deceased, an interview may be required by a surviving spouse or family member(s). **NO SELF NOMINATION ARE ACCEPTED FOR THIS CATEGORY.**

Further, there is a financial component with this Head Coach Recognition Award. So, before proceeding, please be aware and make the nominee aware of this financial commitment. His/her basic financial commitment is estimated to be around \$1,800.00, which will be required to be paid before June 1st.

The submission of the nomination application package, hard copy or electronic copy must be accompanied by a non-refundable \$25.00 check or money order. Please attach it to the Nomination Application. The check or money order must be made payable to: **Sports Hall of Fame Foundation or SHOFF**. Note in the Memo area: HOF Admin. If you chose to submit your completed application package electronically, you may submit your application package via email to: donsportshof@gmail.com or rickmitchell1212@yahoo.com.

In either case, your non-electronic hard copy submission of the Individual Head Coach Recognition Award Application package must be mailed to: **Sports Hall of Fame Foundation. P.O. Box 2343. Bowie, Maryland 20718. Your payment can be paid through Zelle: Donsportshof@gmail.com or (301) 275-0565), or Cash App: \$bsuhoff or Paypal: [paypal.me/johnaword](https://www.paypal.me/johnaword).**

Finally, we look forward to receiving your completed Head Coach Nomination Sports Hall of Fame Application. Once it is completed, please mail it to:

**Sports Hall of Fame Foundation
Attn: Application
P.O. Box 2343
Bowie, Maryland 20718**

BOWIE STATE UNIVERSITY SPORTS HALL of fame FOUNDATION

Head coach INDIVIDUAL award APPLICATION

Again, thank you for your interest in nominating your favorite former Bowie State coach for this exceptional honor.

NOMINATING INSTRUCTIONS

Nominations for possible induction into the Bowie State University Sports Hall of Fame (SHOF) can be submitted by current or former BSU students, administrators, faculty, coaches, friends or nominee's family members. **NO SELF NOMINATIONS ARE ACCEPTED IN THIS CATEGORY.**

All Nominations for induction consideration must complete the official Nomination Application Form (also known as the Nomination Form) attached. Please take the time to read the entire form before you begin to complete the information.

Complete the Nomination Application Form in its entirety. Consideration will only be given to nominees with a properly completed Nomination Form. Also, please print or type the necessary information. You may request a hard copy or an electronic soft copy of the form by simply contacting the Sports Hall of Fame Foundation's Selection Committee, contact information is noted below.

Nominations are limited to one (1) sport per Nomination Application Form. A separate Nomination Application Form is necessary for each sport nomination. At this time, the SHOFF Selection Committee does not consider dual sport nominations.

The submission of the nomination application package must be accompanied with a \$25.00 check or money order. Please attach it to the Nomination Application. The check or money order must be made payable to: **Sports Hall of Fame Foundation or SHOFF.** Note in the Memo area: HOF Admin. See the mailing address instruction below.

The Sports Hall of Fame Foundation's Selection Committee will make its recommendation based, in part, on the information provided on the Nomination Application Form. Resumes, biographical information, news articles, and documented awards can be submitted with the application as supporting documentation but will not be considered as the official Nomination Application Form.

All Nominations Forms must have complete contact information for the person or persons making the Nomination. Failure to provide this information will result in the application being rejected.

Nomination Forms must be received by the Bowie State University Sports Hall of Fame Foundation, Inc., **by December 31st.** The Individual Nomination Application Form Package should be mailed to:

BSU Sports Hall of Fame Foundation

Attn: Application

P.O. Box 2343

Bowie, Maryland 20718

However, if you choose to send your application package electronically, please transmit via email to: rickmitchell1212@yahoo.com.

The BSU Sports Hall of Fame Foundation reserves the right to reclassify all applications for nominations for the Sports Hall of Fame into its appropriate categories for consideration.

For more information on the nomination process, please contact President, Ricardo Mitchell at 301-775-8008 (Cell) rickmitchell1212@yahoo.com or Executive Director, Dr. John Word Sr., at 301-456-9900 (Cell) or word.john@yahoo.com or Secretary, Donald Ball, Jr., d1balljr@verizon.net at 301-275-0565 (Cell),

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CRITERIA FOR NOMINATIONS

Criteria for HEAD COACHES Nominations

Current or Former Head Coaches must meet the following criteria in order to be eligible for nomination and/or selection into the BSU Sports Hall of Fame.

1. Must have served as a Head Coach of a Varsity Letter Sport Team at BSC/BSU for at least five (5) years; and
2. Must have contributed significantly to the progress and development of the sport and University family; and
3. Must have won at least seventy-five (75%) percent of the games during their Head Coaching tenure at Bowie State or Won a National, Conference or Divisional Championship or the Team was selected to play in a NCAA National, Regional or Divisional Playoff or Championship; and
4. Must have been demonstrated outstanding quality, high moral character and integrity while coaching at Bowie State and after; and
5. Nominees must not have financial obligations to the University or related organizations; and
6. There is a five (5) year waiting period for a Head Coach to enter the BSU Sports Hall of Fame from the date of a significant accomplishment (i.e., Championship).

Unsuccessful individual nominee names, in this category, will be placed on the ballot for a period of two additional (2) years. If they are not inducted into the BSU Sports Hall of Fame during this period, their name will be taken off the ballot. Once removed, the Individual Nominees must wait a period of two (2) years before they can be re-nominated.

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*Note: Application boxes which have an * must be completed. Failure to complete these boxes may result in automatic rejection.*

SECTION I NOMINEE'S PERSONAL CONTACT INFORMATION			
*Nominee's Full Name:		*Date of Birth:	
*Present Position/Occupation:			
*Present Address:			
*City:		*State:	
*Zip Code:			
*Primary Phone:		Home Phone:	
		Business Phone:	
*Primary Personal Email:		Business Email:	

SECTION II SPORTS SELECTION CATEGORY <i>*Select Sports Coached and Period Coached</i>					
Women's Basketball:	Men's Basketball:	Football:	Track and Field:	Softball:	Bowling:
Baseball:	Tennis:	Volleyball:	Cross Country Track:	Baseball	Other: Golf: Swimming: Wrestling
Legacy - Period of Play 1920 - 1980:			Legend - Period of Play 1981 - Present:		

SECTION III HEAD COACH AND TEAM AWARDS		
*Actual Number of Years as Bowie State Head Coach:	*Actual Coaching Period (From/To) as Bowie State Head Coach	*Bowie State Head Coaching Record (Total Wins & Losses):
*Team Awards/Recognitions Received and Dates:		*Organization(s) Sighting Award or Recognition:
*Individual Coaching Awards and Dates:		*Organization(s) Sighting Award or Recognition:
Number of Player's who Received Awards (All-American, All-Conference):		Number of Players who Played Professionally (NFL, NBA, Etc.):

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SECTION IV NOMINEE'S BOWIE STATE EMPLOYMENT INFORMATION		
Bowie State Head Coach Hire Date (MMYY):	Retirement Date/Employment End Date:	Years of Service:
Last or Current Position Title:	Athletic Department Assignment:	Department Supervisor:
Bowie State Athletic Department Special Honors, Awards, Recognitions Received:		

SECTION IV NOMINEE'S EDUCATIONAL INFORMATION <i>To Be Completed By Bowie State Students who were Head Coaches</i>		
*Bowie State Enrollment Date:	Major:	Minor:
Type of Degree:	*Completion Date:	*Graduation Date:

SECTION V NOMINEE'S ALUMNI ASSOCIATION AFFILIATION INFORMATION			
*National Alumni Member (Yes/No):	*Type of Membership (Annual/Lifetime):	*Date Joined:	*Date Last Dues Paid:
LOCAL ALUMNI CHAPTER AFFILIATION			
*Local Alumni Chapter's Name:		*Type of Membership (Annual or Lifetime):	
*Date Joined:		*Date Last Dues Paid:	

SECTION VI NOMINEE'S FAMILY INFORMATION (Optional)	
Marital Status:	Name of Spouse:
*If nominee is deceased, note date:	

Children Names and Ages
If more space is required, please note information on worksheet

Name:	Gender:	Age:
1	1	1
2	2	2
3	3	3

Church Affiliations and/or Honors and Awards, etc.:

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**SECTION VII
HEAD COACH'S EXPRESSION**

Please have Nominee provide a short narrative on their desire to be Inducted into the BSU Sports Hall of Fame.

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**SECTION VIII
HEAD COACH'S DETAILS - WORKSHEET SECTION**

Please use this section to provide any additional information to your application form. If additional space is required, feel free to copy this page and submit it with your application package.

**SECTION IX
NOMINEE'S PROFESSIONAL BACKGROUND INFORMATION
If Retired, Complete Retired Section Only**

*Current Employer or Company Name:		*Owner/Manager/Supervisor Name:	
*Years of Service with Company:	*Current Title:	*Special Awards/Recognitions:	
RETIRED			
*Career Industry (e.g., Information Technology):	*Last Company's Name:	*Years of Service:	
*Last Title:		*Special Awards/Recognitions:	

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***Professional Memberships and/or Honors:**

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**SECTION X
NOMINEE'S CONFIDENTIAL BACKGROUND INFORMATION**

*Has Nominee ever been convicted of a felony?:	If yes, Date of Conviction:	If yes, State/County/City of Conviction:
If yes, Sentence:	If yes, Length of Incarceration:	If yes, Current Status:
<i>The conviction of a Felony does not automatically eliminate the Nominee from consideration for Recognition by the BSU Sports Hall of Fame; however, it may be considered as a factor by each voting member of the Selection Committee and its impact. If yes, Nominee may be required to provide additional information.</i>		

**SECTION XI
NOMINATOR'S INFORMATION**

*Nominator's Name:		*Relationship to Nominee:	
*Nominator's Street Address:			
*City:		* State:	* Zip Code:
*Phone Number:	Business Number:		Additional Phone Number:
* Personal Email:		Business Email:	

SUBMISSION INSTRUCTIONS

You may email your completed Nomination Application Form to:

donsportshof@gmail.com
[or rickmitchell1212@yahoo.com](mailto:rickmitchell1212@yahoo.com)

Please forward your hardcopy Nomination Application Form to:

**BSU Sports Hall of Fame
P.O. Box 2343
Bowie, Maryland 20718**

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All Applications for consideration must be received by December 31st unless waived by the SHOF President