

Chariho Regional School District Volunteer Protocol

The following information is provided to all chaperones. It is especially important to those who wish to chaperone field trips and to those who wish to volunteer in classrooms. Please sign and return the Acknowledgement Form. Your assistance is appreciated!

General Information

1. Volunteers must agree to an annual background check.
2. Volunteers must be at least eighteen (18) years of age.
3. Volunteers must sign in and out of the school office and wear a visitor's identification badge.
4. Volunteers must give as much notice as possible when cancellation is necessary.
5. Volunteers must be familiar with the "Guidance on Reporting Sexual Abuse" document provided by the RI Department of Education.

Field Trip Chaperones

1. Volunteers must attend a pre-trip orientation in which expectations are reviewed.
2. Boyfriends/Girlfriends of High School students may not chaperone.
3. Volunteers must address all issues of inappropriate student conduct and must continuously monitor their groups' activities. All issues of inappropriate student conduct must be brought to the attention of the teacher.
4. Volunteers must stay with their assigned group, including on the bus. Volunteers and teachers will be dispersed throughout the bus. Teachers will assign students to groups.
5. Guests or children of volunteers may not accompany volunteers on trips.
6. Volunteers must pay for tickets, etc.
7. All students must ride on the bus to and from field trip destinations.
8. Volunteers must be familiar with the Field Trip Policy, which may be found at <http://www.chariho.k12.ri.us/policy>.

Classroom Volunteers

1. All information is to be treated as confidential.
2. Volunteers work at the direction of the teacher.
3. Volunteers do not apply discipline in the classroom.
4. Any and all concerns must be brought to the attention of the teacher.
5. Siblings of volunteers may not accompany volunteers.
6. Distractions must be kept at a minimum. Cell phones should be silenced and not used when volunteering.

Chariho High School Graduation Project Mentors

1. Must abide by the Mentor Code of Conduct linked [HERE](#).
2. Must commit to being a mentor for only one (1) mentee per academic year.
3. Must be 25 years or older.

Volunteer Acknowledgement Form

I _____, acknowledge receipt of the Volunteer Protocol. I agree to follow these and other guidelines which may be provided.

Signature/Date

Revised: 01/2025