

Hamilton PTSA
January 2023 General Meeting Agenda
1/11/23, 5:30 pm In-Person, Community Room at Hamilton

Introductions (2 min.): Anna Fensler (President), Genia Beal (Co-President), Tracy Pike, Tanna Wood , Erin Mattison, Beth Hockett (Treasurer), Fe Dillon (Principal), Melody Johnson, Kailyn Storey, Dana Fensinger, Tony Pigford, Danny Gallagher, Nancy Nhyus (Drama Teacher), Miranda Bandy (Secretary), Tracy Smith

Reminder of Norms and Goals of the PTSA (2 min.):

- Norms of the meeting
- What does the PTSA do? How does this group help support the school? How can you help?
- Goals for the 2022/2023 School Year:
 - Focus on building community with Hamilton families and neighbors through a variety of ways.
 - Focus on creating Fundraising events that incorporate community building and making money. Goal for fundraising this year: \$10,000, doubled from last year's goal.
 - Focus on building more staff appreciation opportunities throughout the school year through a variety of ways.

School Leadership Report and Feedback/Q & A (10-15 min.):

- Ms. Dillon
 - Strong efforts are being made to create a positive and fun culture and climate at school. Reflected in the festive and happy environment in the school on the last day of last semester. Teachers loved the sweet treats and coffee cart that PTSA organized. Kids had a fun and positive attitude. When staff came back from break the positivity continued. She expressed that the teachers greatly appreciate all that parents and PTSA are doing to support them.
- Connecting with prospective 6th grade families: Using a variety of avenues
 - Tours of Hamilton have been successful so far. More are scheduled through March.
 - Ms. Dillon attended Bradley's Middle School Night and it was very successful.
 - Southmoor Middle School night is Thursday, January 26th. Southmoor has requested that a few parents and students attend with Ms. Dillon to field questions.
 - Outline for shadow days for current 5th graders. Samuels Elementary was the first school to participate. More schools to come. Hamilton will pay for buses to transport students from surrounding schools.
 - Students arrived at 9 for a presentation in the cafeteria.
 - Next students rotate around 3 stations:
 1. Practice opening lockers
 2. Discussion of school schedules, culture and mental health
 3. Q&A session with students from Student Council
 - Choice Process-Admin would like to reach out to families who are assigned to Hamilton after the first round of choice to make sure the student will attend in the fall. This will help get accurate numbers of attendance so Admin knows how much

- space there is. First window of choice closes Feb 14th. May need help from PTSA to contact families (if permitted), encourage tours, hold open houses, etc.
- Admin has an idea to bring registered 6th grade students (for the 23/24 school year) into Hamilton to get them excited about the next year and offer them a chance to choose their electives.
 - Pipes burst-Damage occurred to classrooms, offices, the server room, staff lounge and the auditorium (the stage specifically). Classrooms were set back up pretty quickly. Science classes are being rotated to accommodate the cleanup/repairs. The stage is very damaged and will need to be completely replaced. Insurance is covering the repairs and replacements but it might take awhile. No date for replacement of the stage right now. Ms. Slater received the most damage to her personal stuff.
 - School Dance-Admin keeps setting high expectations and the students keep meeting them so they have added a second dance for all grades.
 - Due to Ramadan we have to move the date of the dance. Potential date of May 4th was discussed. This date conflicts with the Washington DC trip however. Admin will discuss further.
 - Ms. Nyhus presented an idea to hold the spring musical as a dinner theater. She described how, historically, there was a spaghetti dinner held in conjunction with one of the drama performances. With the stage not being ready for the spring musical the performance would be held in the cafeteria and be combined with a dinner. The details below were discussed but no final decisions were made.
 - Food-Make ourselves or try to get donated?
 - Existing tables/chairs are not suitable for the audience to sit through a performance so tables and chairs will need to be rented. Can that be donated?
 - What do we charge for the event?
 - Potential dates are April 13th and 14th or April 14th and a matinee on the 15th.
 - How many people can the cafeteria accommodate when you have to fit a stage, tables and chairs? Fall play had the highest attendance ever at 140/150 people.

Officers Reports (10 min.):

- Treasurer Report-Beth Hockett
 - Current Balance 1/9/23: \$9,797
 - Previous Month Balance 12/5/22: \$9,248
 - Difference: Up \$549 month to month
 - Up \$2,379 from start of school year

 - December Income:
 - Slices Dine Out \$250
 - Cheddar Up Campaign to stock Lounge \$160
 - Misc. Donation \$500

 - December Expenses:
 - Snowball Dance Decorations \$240
 - Staff Coffee Cart & Breakfast \$1363

 - Major fundraiser updates (since we didn't do general meeting in December)
 - Fall Festival Proceeds \$1981
 - Poinsettia Sale Proceeds \$1165

- President's Update-Anna Fensler
 - Upcoming Events:
 - Tours for prospective 6th grade families-Need help from current families to answer questions. Upcoming dates are 2/7 and 3/7 at 5:20pm. Sign up Genius: <https://www.signupgenius.com/go/20F0C4EA4AC2DA1FC1-hamilton1>
 - Chili Cook Off/Trivia Night-PTSA had an idea to hold this combined event. During the meeting we had planned to discuss with attendees some general and logistical questions about holding the event. Those include the question of inclusivity of the event, whether to hold the event in person or virtually (as we did last year), and if we charge for the event and if so, how much. After the earlier discussion of turning the musical into a dinner theater, it was agreed by the whole group to shelve the chili cook off/trivia idea in favor of the dinner theater idea.
 - Multicultural Day-Genia and Anna met with Ms. Dillon and all agreed to change the event this year to Multicultural Month in May. The event will be organized by Hamilton but they could use outside resources/businesses to share cultural dances, activities, demonstrations during the day.
 - For next year's event Ms. Dillon would like to start planning early, incorporate classroom curriculum, tie into IB themes and potentially create an 8th grade project around it.
 - An idea was brought up to celebrate Pi Day (March 14th) at school. During their lunch kids pay a dollar to get a pie tin full of whipped cream or shaving cream to throw at the teacher's faces. General consensus was that it's a good idea that kids and staff would like. More details to come.

Committee Reports (10-15 min.):

- Staff Appreciation-Kaitlyn Storey
 - Stock the Staff Break Room-We will continue to ask for donations throughout the year to help support the ongoing drive.
 - December coffee cart and sweet treats and the lunch provided to teachers on January 3rd were both very successful and well received by teachers.
 - Kaitlyn brought up the idea to clean up the lounge, especially with the damage. She found a free refrigerator and some paint. More details including a date to come.
 - Teacher Appreciation Week-Need to schedule stuff now. Ideas include:
 - Chair massages-They were popular last year but this year we'd like to make them longer and offer them multiple days in a row.
 - Genia will do breakfast burritos again.
 - Chocolate fountain (Ms. Nhyus's suggestion)-
 - Valentine's week-Idea brought up to have the Student Council decorate classrooms for teachers. Details to come.

- Fundraising:
 - Dines Out:
 - January 25-Chipotle

- February-Raising Caine's. Date to come
- Skate City Night-February 15th. Signage and flyers will come but we want to get the word out as much as possible.
- Spring plant sale- We partnered with Welby Gardens for the poinsettia sale and it went really well, we sold 86 out of 100. This spring we could sell 10 inch (\$21) or 12 inch (\$24) hanging baskets.
 - Came to the following conclusions:
 - Pickup on Friday the 12th
 - Size offering-10 inch
 - Mark up-Sell for \$35
 - How many do we order-100 (Tracy will see if we can increase this number if necessary)
 - Flowers to include in basket-Need more details on what flowers and colors were available
 - Lean into marketing this in a way to let people know that they are helping the teachers and schools. Also need to get the word out to the surrounding community.

Funding requests:

- No new requests-Anna asked Nancy to spread the word. Forms are available in the office and electronically.

New Business/Questions/Comments (5 min.):

- Anna brought up an idea to purchase yard signs and/or car magnets for 6th grade families.
- Ms. Nyhus told us that the teacher's last day is Monday, June 5th. She asked that we consider how we can make that day a bit easier for the teachers.
- Next Meeting will be Feb. 8th at 5:30. Convo about in person vs. zoom. Consensus is in-person.
- Board Changes/Nominations-Need to talk about it at the February meeting. Nominations happen in March. Voting happens in April.

YEAR AT A GLANCE

HAMILTON PTSA 2022-2023

AUG

- Stock the Staff Lounge
- Parent Information Nights

SEP

- Staff Dinner on 9/1
- Beat the Heat Fan campaign
- Meeting 9/14 @ 5:30pm
- Crave Dines Out 9/29
- Fall SWAG Store 9/14 - 10/2
- Ongoing: Stock the Staff Lounge

OCT

- Meeting 10/19 @ 5:30pm
- Community Clean Up morning of 10/22
- Bad Daddy Burgers Dines Out 10/25
- Skate City Night 10/26
- Fall Festival October 29th
- SWAG delivered
- Ongoing: Stock the Staff Lounge

NOV

- Meeting 11/9 @ 5:30pm
- Defy Fundraiser 11/10 6pm
- Wish Gifts Shopping Fundraiser 11/16
- Poinsettia Fundraiser
- Slices Dines Out 11/28-12/2
- Ongoing: Stock the Staff Lounge

DEC

- Poinsettia Fundraiser
- No December Meeting
- Staff Appreciation: Coffee and Goodies
- Dines Out: Birdcall
- Ongoing: Stock the Staff Lounge

JAN

- Staff Lunch- 1/3 at 11:30am
- Meeting 1/11 @ 5:30pm
- Chipotle Dines Out 1/25
- Ongoing: Stock the Staff Lounge

FEB

- Meeting 2/8 @ 5:30pm
- Skate City Night 2/15
- Community Event/Fundraising- Trivia Night?
- Dines Out: Caines
- Ongoing: Stock the Staff Lounge

MAR

- Board Member Nominations
- Spring SWAG Store
- Meeting 3/8 @ 5:30pm
- Dines Out:
- Ongoing: Stock the Staff Lounge

APR

- Board Member Election
- Meeting 4/12 @ 5:30pm
- Ongoing: Stock the Staff Lounge
- Dines Out:
- Hanging Basket Fundraiser?

MAY

- Staff Appreciation Week
- Hanging Basket Fundraiser?
- Meeting May 10th @ 5:30pm
- 8th Grade Continuation

JUN

- Schools Out

JUL