

GBY Parent Committee Meeting Agenda/Minutes

Date: 02/06/23

Member	Role	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Kira Budzban Nicole Querio	Meet	x x	X x										
Weber, Tressa Hermesen, Sara	Social Apparel	x x	X x										
Steve Querio	Marketing	n/a	x										
Hermesen, Sara Weber, Tressa	Banquet Awards	x x	X x										
Pazdera, Jon	Equip	x	x										
Pazdera, Kathleen	Food	x	x										
Frizzera, Glauco	Coach	x	x										
Korst, Dave	YMCA Rep	x	x										

X = Present A = Absent E = Excused

AGENDA ITEM	DISCUSSION	ACTION/PLAN
Coach G	- Swim along 2/28 - Will be fun! 3 teams - white, red, blue - Fun to involve parents - 2-3 parents possibly needed - Minute To Win It - Games, competitions	- G will decide on prizes 2-3 parents will be identified to help - TBD but Parent Committee members can probably handle this - Sarah/Tressa will get cupcakes or other fun treat

	○ Straight donation and swimming for fun vs. payment per lap. ○ Max will involve Pre-Team kids - start getting them included. ○ Goal is \$7500 for the team - last year raised \$7000 ○ Kathleen reported hearing concerns about not connecting donations to laps swam. G said we can go back to that if needed, but wants this to be a fun and team building experience. Talked about how hard the kids work and deserving a fun day. ○ Cupcakes after for the kids ○ Nachos and cheese available? ○ Welcome packets for Pre-Team kids? ○ Steve asked for tips for requesting donations. Tressa talked about the packet provided to volunteers for the Annual Campaign that include all of this information including script. ● Need info to parents about all things Swim Team. Start with an All Parents meeting to present about all things. FAQ page. Steve suggested having something on Team Unify that is accessible by anyone. Kathleen mentioned a Parent Mentor idea. Kathleen suggested an intro email to parents with the basics regarding TeamUnify, etc. ● Last Chance Meet, 3/12 ALL DAY (Sunday) ○ G says it's going to be FUN! ■ Australian skins game ○ Bag of dog/cat food for admission - donate to local shelter ○ Officials - G sent out for officials but need follow up ■ Need to get parents trained from our team. ■ Need to contact others who have big lists of officials. ○ Notify other teams - G said Oshy, Appleton, Fox Cities, Manitowoc notified.	● Kathleen will make nachos and cheese available if needed. ● G and Dave will put info together about how to ask for donations. Will email all parents. ● Tressa will put together a Google Slide show to present at the All Parent Meetings and make accessible on the website as well. ● G or Dave will change the Parent Info tab on the TeamUnify page to be accessible without signing in. ● Committee members will review the info in the Parent Info tab. ● Template needs to be created to email all new parents. G will send new swimmers to Tressa and Sara so that this info can be sent out - Welcome Letter ● Kira and Nicole will start contacting officials asap for Last Chance. Kira will create sign-up genius for dates and times to fill. ● G is notifying other teams for Last Chance. ● Kira will make a volunteer sign up and post ASAP. ● Committee members will help with hospitality clean up for Last Chance. ● Kira will make a food sign up and post it on TeamUnify. Kathleen will let Kira know what she needs
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	○ Order of events - list of events - posted now ○ Volunteer sign up - needed asap ○ Coaches gifts - what do we want to get? GBY thank you cards. Need hospitality food like last time - big hit! ○ Concessions - Kathleen suggested parents donate for concessions and hospitality. Other teams are reported to require all parents who have kids swimming to bring certain items for both. ○ Discussed Last Chance menu. Keep it simple. One hot item - hot dog. Use whatever hot dogs left from Freeze. Snacks, popcorn, baked goods. ○ Kathleen expressed concerns with the old popcorn machine. Tressa motioned to get a new popcorn machine. Several seconded the motion. No discussion needed. New popcorn machine will be stored behind G's office. ○ Do volunteer check-in to better keep track. ○ Kathleen talked about hearing that other teams require parents to write checks at the start of the season and have to volunteer or the check will be cashed. G said the Y would need to give permission. Could this alienate people due to this being a Y that is supposed to be accessible to everyone? What about families that don't do meets at all? Table this discussion for a future meeting. ● Fun practice night - 3/14 for G's birthday - Maybe Pie in G's Face! Maybe connect to the Swim Along. Idea of raise \$100 and pie G's face (whipped cream). ● ● Parent Committee fund - Balance/revenue from meet? No information yet ○ G is not given financial information for the team. G and Dave are working on resolving this. Discussed difficulty in making purchasing decisions without	donated. Sara will continue to handle purchasing all Hospitality Food. ● Kathleen will plan concessions for 200. ● Tressa will make GBY thank you cards. ● G will develop plan for fun night on 3/14. ● G doesn't have access to financial info for the team. Dave and G are working on it to have clear numbers on Wednesdays. ● G will work on selling the Colorado. Timing system belongs to the swim team. ● Tressa will ask the Manitowoc Y team to see how they handle payment for not volunteering. ●
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	firm numbers. ○ Parent \$6000 pre-Freeze ○ Equipment account separate - \$10,000+; don't use if you don't have to. ○ Dave said think of things we want to do for the team. Someone makes a motion, someone seconds, then discuss. ○ Dave guesses \$3,000-4000 made by the Freeze. Likely around \$8000-9000 total in the Parent Committee account of estimates are accurate. ● Colorado System at Ferguson not working right. G suggests selling all the working equipment and possibly purchasing a new system that is more efficient. Maybe a projector. Dave said the score board should be kept - it was bought through an endowment. Is there a need for a timing system at Ferguson if meets aren't held there?	
Meet	● Comment slips from meet - Tressa shared ○ Not enough space for spectators between races. ■ Kira has contact info for school to get access to the gym. Done through the school. Start next year. ○ The long swimming lessons break wasn't good. ■ Already resolved for next year as pool is already reserved for Freeze. ● Post Freeze Meet debrief - scheduled for Wednesday, 2/8 @ Ferguson 7 PM ● G and Jon talked about live streaming - Dave suggested someone go Ashwaubenon to see how it's done. Brian Zimmerman is volunteering to help at State Meet at Ashwaubenon so he'll give input about he sees. ● \$398 - Cost for Hospitality Food at Freeze. Feedback was excellent from officials and other coaches. They loved the options and the convenience of having the food in the	● Kira will contact Ashwaubenon to book the gym. ● Jon will look into ways to livestream.

	room close to the pool.	
Food	• Kathleen wants a new popcorn machine. • Kathleen is finding ways to use up some leftover Freeze items like chips and nachos. • Several food items from Freeze will last for the Last Chance. Shouldn't need much for Last Chance.	• Kathleen will find a very nice popcorn machine and get it ordered.
Social/Apparel	• State t-shirt design - Thanks to Kira for designing! Now for sale. • Y State - Single age group up to age 12 - big change from years past. Every team is able to enter a relay in all ages groups regardless of qualifying. 2 bonus swims if on a relay. • Titledown freeze t-shirt refunds: \$195.00 - people were refunded if they paid for names since we didn't print names. • How are Nationals being handled since no more committee position? Carly and Adalaide currently qualify. Cayden is close. Traditionally, there was a separate Nationals fund that they earned money. Parent Committee was asked to provide some money to their trip - has been \$150 from Parent Committee and \$150 from Senior Fund. Used to require Gold team to clean up after meets and paid \$300 from Parent Committee. Dave thinks it's good to still offer help to National team. Kids can do more if they want to earn more money. • Are we paying for the State t-shirts or are the swimmers/families? Order link already out there so too late? Parent Committee used to pay for Sate team shirts. • Would like to get all kids a team shirt paid for by the Parent Committee. Dave suggested putting caps in there too. Get sizes info and shop around. Dave makes a motion to	• G will put relays together so people know to order shirts. • Dave will find out what Nationals has in their fund. • Tressa/Sara will look into cheap options to get team shirts made. • Tressa will contact parents and make USA State t-shirts for kids who qualify and want one. • Tressa will work on putting names on stars for State qualifiers to be put on deck. • Tressa will make the GBY Thank You cards.

	allow research of shirts. Steve seconded the motion. • USA State shirts? - Tressa will make some. The Parent Committee will pay for them. • Team google account for documents - Kira created one for the team. Will discuss later about using it to share all Parent Committee information. • Discussed a Welcome packet for new families - Welcome to GBY and Swimming 101 document, shirt, caps, t-shirt. Need to better inform new families and make information in Parent Info • Deck - USA and State qualifying times chart now posted. Stars for those qualified. • GBY thank you card - home meets	
Marketing	• No agendas items today - Lack of time	
Banquet/Awards	• Going back to the banquet vs. Ashwaubomay. Dress up. Photo booths, DJ. Late April. 4/15? Discussed preferred on a weekend. • Possible venues need to be researched. • Need to decide family contribution. Parent Committee pays for all the swimmers. • Hand out GBY car stickers to all parents who want them. Follow up on 2/6 - we received a small amount of car stickers from Brandi. Where are the remaining?	• Dave will provide DJ information to Tressa/Sara ASAP. - Follow up on 2/6 • Print 8x11 of team pic and other favors for kids. • Sara will look into venue ideas.
Equipment	• Tressa suggested adding Brian Zimmerman to the Equipment Committee position to co-chair with Jon. Brian stated his agreement to Tressa today. Group agrees. DAVE said the Parent Committee can have up to 9 people on the Parent Committee. With Brian it's 8.	• Brian will be invited to start participating.

Next Meeting	• Discuss moving the meetings to a night when everyone is at Ferguson. • First Monday of every month at Ferguson at 7pm. Dave will cover for G at Broadview so G can get get to Ferguson by 7. Will include a link for all parents to observe.	
Agenda items for next meeting	• Meet info - including financial. • Team Dinner - Thursday night towards end of season - order from Gallaghers?	• .Next Meeting - 03/06/23 at 7pm.
All Parents	• Virtual link provided to all parents to listen in. Technical difficulties. Need to look at how to make it work the best. Group agrees with continuing to allow this virtual option for all parents.	• Google Meets or other virtual option will be provided to all parents prior to each monthly meeting.

Minutes recorded by: Tressa Weber

Please email corrections to: tressa222@gmail.com