School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Principal initial/date when item is completed	Timeline to Plan, schedule and include in Agenda/Minutes	Requirements and District Practices
9/1/23	April/May or Sept./Oct.	**SSC Selection/Election** (Requirement)
9/26/23	After the SSC election (by October)	**SSC Professional Development and Training**-Roles and Responsibilities for representatives elected (Requirement)
9/26/23	After the SSC election (by October)	**SSC Meeting Calendar** for the school year (District Practice)
11/2/23	August-October	**SSC plan and develop Single Plan for Student Achievement (SPSA)** including **ELAC** and other advisory committees (Requirement)
11/2/23	August-January	**SSC annually review and revise the plan and proposed expenditure of funds** (Requirement)
9/26/23	September-November	**SSC is informed of the Title I School's Annual Meeting to the Parents**
9/26/23	September-November	**SSC develops Bylaws** (District Practice)
9/26/23	Sept./Oct. or May/June	**SSC provides assistance with the development of the school level Parent Involvement Plan (PIP) and School Parent Compact** (Requirement)
	October	**SSC approves the SPSA**, sign and date Recommendation and Assurance Page (Requirement)
12/7/2023	December-February	**SSC approves School Accountability Report Card (SARC)** (Requirement)
X	December to May	**SSC monitor the implementation of SPSA** (Requirement)
	January-February	**Mid-Year Evaluation** of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
x	June-August	**End of Year Evaluation** of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
x	At scheduled meetings	**SSC Review Student Achievement Data** (Requirement)
x	At scheduled meetings	**SSC seek advisory from ELAC** – at site with 21 or more ELs, and other site advisory and special committees (Requirement)
x	At scheduled meetings	**SSC provides advisory and feedback on expenditures using Local Control Funding Formula (LCFF)** (District Practice)
9/26/23, 11/2/23	Determined by School Safety Office	**SSC coordinates with the Safety Committee on the Safe School Plan** (District Practice)

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School Name: Whitney Avenue Elementary ***School Year: 2023/24***

Principal: Stephanie King ***SSC Chair: Nicole Santillan***

Meeting Date: 5/23/2024	**Meeting Location**: Whitney Avenue Elementary
Starting Time: 2:32pm	**Ending Time**: 2:55pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited. Submit sign-in sheet with the completed meeting minutes/notes.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		**Chair**
Comments/Parent Advice Stephanie calls the meeting to order Ralph seconds the motion		
2. Roll Call (1 minute)		**Secretary**
Comments/Parent Advice Ralf Bennett, Nicole Santillan, Jordyn Love-Aguilar, Taylor Marino, Stephanie King, Emily Baker, Nicole Williams		
3. Additions/Changes to Agenda (_ min.)		**Chair/Principal**
Comments/Parent Advice		
4. Reading and Approval of Minutes (_ min.)		**Secretary**
Comments/Parent Advice Ralf approves minutes Stephanie seconds approval of minutes		
5. Reports of Officers/Committees Recommendations from DELAC (_min.)		**Principal**
Comments/Parent Advice		

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6. Public Comment (_min.)	***Not Applicable**	**Chair/Principal**
Comments/Parent Advice		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		**Chair/Principal**
Comments/Parent Advice		
8. New Business (_ min.)		**Chair/Principal** **1. Prop 28: The Arts & Music in Schools** **2. 24/25 Budget & SPSA update** **3. Equity Multiplier Funds**

Comments/Parent Advice

Prop 28:

- District is trying to recruit art and music teacher
- teachers are entitled to 5 preps next year
- The district is struggling to hire art and music teachers

24/25 SPSA

- Stephanie: The format of the SPSA is different this year.
- Ralf: What is FPM?
- Stephanie: Federal Program Monitoring…It is an audit of federal funds. Examples of questions they might ask are where is your site council agenda and where was this $10 spent?
- **SPSA Money Allocations:**
- **Goal 1- Student Achievement**
    - 1.1- Supplemental Instructional Materials
    - 1.2- Technology $20,000
    - 1.3 Technology maintenance $5,000
    - 1.4 Materials and supplies $54,616
    - 1.5 After school tutoring $20,000
    - 1.6 Title 1 Teacher
    - 1.7, 1.8, 1.9 IAs $197,436 $55,442 $57,798
    - 1.10 UDL Training $2,588

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- **Goal 2- Student Engagement**
  - 2.2 Home visits $12,000
  - 2.3 Additional Attendance Clerk Hours $6,949 and $3,148
  - 2.4 Field Trips $3,600
- **Goal 3- Climate, School Conditions, Family Engagement**
  - Rec Aides $31,241 $13,164
  - 3.3 Intervention Specialists
  - 3.4 New SEL curriculum $4,000
  - 3.5 PO $7,500
  - 3.6 Family Engagement support $4,200
  - 3.7 Student Leadership $1,500
  - 3.8 SSEL materials $1,500
  - 3.9 Behaviorist $170,487
  - 3.10 Parent Leadership Roles $1,000
- Jordyn: I appreciate the family engagement part. Thank you for adding that in.
- Stephanie:I can't tell you how stressful it was. It was moving money around and learning what the needs were.
- Stephanie: Parents, do you have questions or concerns
- Nicole: No questions or concerns. It looks like everything is being accounted for.
- Ralf: We would like to see more, but I understand that you have to slice this money into many different areas.
- Stephanie: We will be getting a half time social worker or counselor. That is not in here but we will be getting it.
- Nicole Williams: As a staff member and a parent, I am very happy about the behavior specialist.

9. Adjournment (1 min.)		**Chair**

Comments/Parent Advice

Taylor moves to adjourn the meeting

Rick seconds the motion to adjourn the meeting

Prepared By: _____(signature)_____ Date: _____

(type name)

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance

Questions: crista.koch@sanjuan.edu

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