

Request for Help guidelines

- All requests have to be submitted via the online [form](#) completed by a parish member.
- Requests will be considered in the next SVDP meeting. Once the request is approved by the SVDP meeting, the parish member (sponsor/requestor) has to sign the copy of the online form. This will be kept for documentation purposes.
- SVDP will not make cash donations to other charity organizations.
- Generally we limit the request to a maximum of \$500. Sponsor has to put 20% of the requesting amount to the general SVDP fund.
- If the person needing help resides outside of the US, the amount can not be given to the individual directly. It has to be given through an intermediate catholic organization (local parish, local SVDP, diocese etc)
- Supporting documents needed for the request:
 - Online form signed by the sponsor
 - Letter from the person needing help
 - Letter from local catholic organization supporting the case for the beneficiary.
 - Proof of identity and income level if the person resides outside the US.
 - Other supporting documents from hospital, school etc depending on the case.