

Clay County Extension Council Meeting Minutes

Date: March 24, 2026

Time: 605PM

Location: Clay County extension offices/Clay County annex

1. Call to Order

The meeting was called to order by the Vice Chair. 6:05PM

2. Roll Call

Members present included: Jared Cole, Sharon Euler, Kyle Harris, C.K. Reisinger, Vern Windsor, Erika Winston, Katelyn (Katy) Wright

Members absent: Jon Carpenter, Daniel Hartman

Guest: Lindsay Tarasovic, GK Callahan, Molly Baurain, and Melissa Cotton.

A quorum **was established**. The meeting proceeded.

3. Approval of Agenda

Confusion on quorum, so council did not approve agenda or last months meeting minutes. Will need to approve both months meeting minutes during the April meeting.

4. Program Reports

4.1 Nutrition & Health Programs – Melissa

Melissa provided updates on current and upcoming programming:

- **Stay Strong, Stay Healthy**
 - Strength training program for aging adults
 - Reported positive health outcomes and healthcare cost savings
 - **Born Strong, Stay Healthy**
 - Program for women planning pregnancy
 - Recently received a University of Missouri grant
 - **Dining with Diabetes**
 - 126 participants served
 - **Upcoming Programs**
 - Food preservation classes at Culinary Center and Green Hills branch
 - **Senior Farmers Market Nutrition Program**
 - Provides \$50 benefit for qualifying individuals (age 60+)
 - Includes alternative produce distribution option
 - Pending Missouri Department of Agriculture portal release
 - **Additional Notes**
 - Cultivate KC offers Double Up Bucks (\$20 matching coupons)
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4.2 Horticulture Report – Molly

Molly, Horticulture Educator, reported:

- **Extension Master Gardener Program (2025)**
 - 13,000 volunteer service hours
 - 6,582 pounds of produce grown and distributed
 - **Community Gardens**
 - Managed in partnership with Urban Produce Push
 - **Garden Steward Program**
 - Ongoing educational classes and workshops
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4.3 4-H Program Update

Updates included:

- Upcoming **4-H Day at the Capitol** (April 28)
 - Use of 4-H artwork for fair displays
 - Need for **volunteer judges** for county fair projects
 - Continued program engagement and youth participation efforts
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5. Financial Report

The council reviewed financial updates:

- Receipt of **\$17,328 from Clay County**
 - **\$19,000 reimbursement** noted
 - Identified need for improved oversight of sub-accounts
 - Discussion of proper categorization within QuickBooks
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6. Old Business

- Ongoing need for **4-H account oversight and council signer**
 - Continued discussion on **transparency and financial documentation**
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7. New Business

7.1 Marketing & Community Engagement

- Emphasis on increasing awareness of Extension programs
- Marketing work group updates provided
- Plan to develop a **7-slide presentation** for outreach
- Encouragement for council members to present to chambers and community groups

7.2 Council Operations

- Continued efforts to improve communication and governance practices
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8. Work Group Updates

- Marketing work group expanded (including CK)
 - Focus on relationship-building and outreach strategy
 - Discussion of participation in local events and partnerships
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9. Training & Resources

- Recap of recent council training session
- Materials available via Teams
- Office hours offered for member support

- Orientation binders to be distributed to absent members
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10. Action Items

- Deposit Clay County funds into council account
 - Reclassify \$17,328 reimbursement in QuickBooks
 - Obtain 4-H subaccount records and establish council signer
 - Provide itemized Supplies & Services report
 - Distribute Senior Farmers Market Nutrition Program materials
 - Initiate spring garden production and volunteer coordination
 - Recruit volunteers for 4-H fair judging
 - Provide report on 4-H Day at the Capitol
 - Schedule marketing work group meeting
 - Develop outreach presentation materials
 - Upload training materials and statutes to Teams
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11. Adjournment

The meeting was adjourned by the Vice Chair.
