

**Cashmere Avenue Home and School
Meeting Minutes
9 May 2022 7.30pm in the Staffroom.**

Present:

Kirsten Richards, Karen Eggers, Jo Staite, Jenny Williams, Brooke McPheat, Guanny Liu Prosee, Amanda Rossiter, Sara Heath, Wendy Hoar, Melissa Melnick, Kate Redgewell, Jane Wright, Zoe Gray and Naomi Brownie.

Apologies:

Jodie O'Doherty (arriving late).

Minutes moved by Wendy and seconded by Karen.

Correspondence in

We have received an email from Cuba Lighthouse Cinema, regarding holding a movie night fundraiser. The Committee agreed to keep this option open for later in the year in the case that our planned fundraising activities become impacted by Covid.

Finances

H&S has made a couple of purchases since the last meeting – the BBQ and a Hexagonal Table for outside the library (this is due on 19 May).

We have received \$490 this month from card sales at NZ Post.

Parsons and Kindo are up and running. The H&S are receiving 5% of all Parsons sales. In the first week, there were 55 orders – a great start.

Karen held a forecasting session last week with Kirsten, Sara and Amanda with the aim to plan the year's fundraisers which will enable us to raise the necessary funds to support the school.

Teacher report

Juniors

Room 3 and 4 have been enjoying daily Cross Country practice. The children are also enjoying settling back into classroom routines and seeing friends again. They have been most excited about getting to play anywhere within the school. We have our first Junior Assembly of the year on Friday too! Inquiry topic is around cause and effect.

Middles

Inquiring into the new History curriculum, planning a scavenger hunt of the village, statistics, kapa haka (all attending), preparing for cross country - daily practice as the weather has allowed - start practicing the track from mid this week, happy to be able to play with their friends, settling back in with fewer disruptions.

Seniors

Similar - happy to be in orange level - starting band, kapa haka, Year 6 visit to Raroa, cross country, assemblies etc. Studying Wellington stories from History, using the new draft Curriculum - have a trip to Wellington Museum planned for Week 6.

Staff

Ongoing development with Charlene Mataio, some work with Mark Osbourne around collaboration, Derek Wenmouth working around the capabilities and our MATES groups (hybrid learning, explicit capabilities teaching, following curiosity, powerful lifelong learners). Working to share this knowledge with the community in the newsletters. Some staff working with Mark Sweeney on leadership.

Principal's report

COVID	• Guidelines have been framed around our value of being a kaitiaki • Many children still choosing to wear masks • Staff have opted to wear masks. Those who were wearing them at Red whilst teaching still are. All wearing in shared spaces. • Parent help can commence but with masks • Kapa Haka has recommenced getting ready for St Brigids Saturday 24 September • Whanau hui to support kawa/ orange setting alignment for the first pōwhiri of 2022 • Matariki event planned date TBC potentially we will ask for H&S support
Building update	• Have had to re scope the project due to escalation in costs and the current climate in the building trade • The outdoor learning area is no longer covered • Have retendered and is looking more promising. • BOT need to sign off • Hope to start during Term 3 (next NE class starting T3 will need to go into Rm 1)
Staff Professional development	• Staff in Middle and Senior School are engaging in Writing PLD across the middle and senior school with an outside facilitator. This is a carry over from 2021 due to the facilitator being in lockdown in Auckland. • Junior and Middle teams are exploring Structured Literacy and are being supported by the resource teachers of Learning and Behaviour (RTLB) in their inquiry. • Staff also have personal inquiries around our vision and are working in small groups to explore these. This is supported by our involvement with the Kāhui Ako also. • Group of teachers working with Mark Sweeney re leadership

BOT elections	These are coming up in September for 3 positions. We have 1 confirmed place needing filling.
Raised Crossing	- The school notified the council around our concern for our tamariki crossing Cashmere Avenue. This is especially a concern beyond the hours that the road patrol is on duty. - We are pleased with the council's decision and completion of the raised pedestrian crossing. - Parents on road patrol have seen a change in the way drivers approach the school. - Also had a wonderful parent fix the Crossing sign as we wait for it to be fixed.
Safety online	- Safety online course at Rāroa Tue 7 June and Wed 8 June. - Ways to keep our tamariki safe online from Rob and Zareen Cope who have created a film 32 people per school each night free- form in newsletter

Actions from last meeting

CASE Garden: Karen to lead on the development of a plan for the CASE garden with input from the Kaitiakitana and students. Naomi agreed to help with Grant applications (Tui gardens, Forest and Bird etc). Kirsten to assist with comms as required in planning and promotional stages. E.g. seeking community support through Facebook or newsletter (e.g. landscape designers, willing gardeners etc).	Discuss in general business
School Lunches: Kirsten to ask John whether he would be willing to use Kindo as the lunch ordering system which would mean we could streamline our lunch ordering system.	Completed. Parsons is now up and running. 55 lunch orders on first day.
Kindo: Karen to look into using the Etap system and how this works with parent permissions. Karen to confirm costs of set up and use.	Completed. Kindo for H&S is now up and running.
Old School furniture: Amanda to action the sale of old school furniture either through the school newsletter or on Trade Me. Sarah Peck main school contact for this.	Ongoing. Managed to offload several tables. An email has been sent to Whanau Manaaki to see if any of the local kindergartens need tables.
BBQ: Kirsten to look for deals at Mitre 10 before they get put away for the year.	BBQ Purchased.
Library Bench: Amanda to get a quote for the table including shipping. Kirsten to discuss partnering with Student Council on this purchase.	Table ordered and paid for.
Ice Block Day: Kirsten to write to Mike to see whether he would support an ice block day at the end of Term 1 as a nice activity for the children.	Completed.
Sausage Sizzle: the Committee agreed to look at running a sausage sizzle day early in term 2. Precautions in place depending on Covid level – e.g.	Ongoing. 17 June.

deliveries to classrooms, all helpers must be vaccinated. Amanda to discuss with Bindi and Wendy.	
'Athon: Kirsten to discuss with Mr Rodley the possibility of running a Mathathon during term 2.	Ongoing, Comms from next week.
AGM: the AGM is coming up in which we will elect officers for the coming year. Jodie has indicated that she will be stepping down as Deputy Chair.	AGM to be held following this meeting.,

General Business

Hoodie

To date, 54 hoodies have been ordered with the total Value: \$ 3405.00 of which H&S will receive approx. \$500.

Mathathon

Communications for the mathathon will start to go out from next week. The first testing day is on Wednesday 15 June, with a secondary testing day on Thursday 16 June. With the current limitations on Kindo, the Mathathon will be cash or internet banking. The prize giving will be held towards the end of the term.

Disco

H&S are exploring options to hold a disco on 16 June. Given Covid, we would look to reduce the number of parents present by encouraging parents to drop and go and only having those who have volunteered to help stay. The Committee spoke about selling glow stick through Kindo which will also help reduce numbers in the hall and mean the event can be cashless. We agreed to look at the pricing of the disco once we know all the costs involved and having done some predictions on numbers attending.

Sausage Sizzle

H&S are also looking to hold a sausage sizzle on 17 June.

Bake Sale

H&S agreed to hold a bake sale on 1 July. This will be subject to Covid being at a manageable level. Once again, we would like to reduce numbers on the school site and ensure greater physical distancing, sanitising and mask wearing.

CASE garden planning

Karen spoke about the planning for the garden that is underway. The plan for the garden is to become a wonderful space for the tamariki to spend time in and to learn. It will incorporate all of the senses - see, hear, smell, touch and taste and include things such as butterfly houses, bird houses etc. Next steps are to meet with Maria and Jenny Neill (Sara to provide contact details). Once a plan has been developed, we can start to apply for grants and approach H&S for money. We will be looking to hold a working bee and potentially to have families help maintain the garden.

Matariki Night

Jenny is looking at options for Matariki and whether this could be held on Thursday 23 June in the morning, before school. We will know more after the whanau hui.

Inspire Photography

5 & 6 November (Term 4) – Brooke and Wendy agreed to own this fundraiser.

Summary of Actions Arising

1. Sausage Sizzle on 17 June - **Amanda and Wendy**
2. Mathathon – comms, testing and prize giving – **Kirsten**.
3. Disco – **Jane and Zoe** to meet with **Jo**. If disco proceeds, details to go to Amanda to prepare Kindo for ticket sales.
4. Bake Sale – 1 July (subject to Covid being at safe levels).
5. CASE Garden – **Karen** to meet with **Maria and Jenny Neill** (**Sara** to provide contact details).
6. Inspire Photography – Wendy and Brooke to own this fundraiser.
7. **Matariki** – to hear from Jenny following the whanau hui regarding any support required from H&S.

Other

Nil

Meeting closed at 9.20pm.

Next meeting:

- **13 June, 7.30pm**
- cc CAS Office**

2022 MEETING DATES

Meeting date	Term and week	Food and drink roster	H&S Event	BOT meeting dates
14 March 2022	Term 1, Week 7		<i>Ice block day</i>	
9 May 2022	Term 2, Week 2		AGM	
13 June 2022 Please note change of date	Term 2, Week 8		<i>Hoodies Mathathon Sausage sizzle Disco Bake Sale?</i>	
1 August 2022	Term 3, Week 2		<i>Disco? Bake sale?</i>	
5 September 2022	Term 3, Week 7		<i>Sausage sizzle? Calendar Art?</i>	
17 October 2022	Term 4, Week 1		<i>Bake sale? Quiz?</i>	
7 November 2022	Term 4, week 4		<i>Disco? Ice blocks?</i>	
5 December 2022	Term 4, week 8			

TERM DATES 2022	
Term 1	Tuesday 1 February – Term 1 Begins Thursday 14 April – Term 1 Ends Waitangi Day Observed: Monday 7 February Teacher Only Day: Friday 18 March Good Friday: Friday 15 April
Term 2	Monday 2 May – Term 2 Begins Friday 8 July – Term 2 Ends Queen's Birthday: Monday 6 June Matariki: Friday 24 June Teacher Only Day: Monday 27 June
Term 3	Monday 25 July – Term 3 Begins Friday 30 September – Term 3 Ends
Term 4	Monday 17 October – Term 4 Begins Friday 16 December – Term 4 Ends Teacher Only Day: Friday 21 October Labour Day: Monday 24 October