

Minutes of Ildhafn Council Meeting Dated 7th August 2023

Last meeting's minutes:

[Ildhafn Council Meeting June 23 - Google Docs](#)

Attendance: Chantelle - Seneschal, Alex - Herald, Sandra - Webwrite, Sue - Reeve, Isabell - A&S, Michelle, Trent, Nicola, Ian.

Meeting started: 8:03pm

Apologies:

Move to pass the previous minutes:

Moved by Sandra

Seconded by Trent

All in favour unanimous

Welcome from Seneschal and report

Very disappointed to have missed the 20th Anniversary and I have heard how great an event it was.

Officer reports:

- Reeve
Current amount \$9,918.03
Have been doing Xero training, so have submitted the forms to our Reeves for Xero to access the bank account and automatically update these transactions into Xero.

Sue moved we give Xero access to Ildhafn's bank account transactions.
Seconded by Alex
All in favour unanimous.
- Herald
Alex did voice heraldry at Baronial Court at the 20th Anniversary.
Saga has expressed interest in being a deputy herald.
- Web
Quarterly report has been done. Members have been assisting by actioning issues/requests. Masonry has been having issues with Australian sites.
- Arts and Sciences
Display went ahead at medieval renaissance community day and the newcomers day.
20th Anniversary event Master Braythwaite and Mistress Bess' musical instrument wowed all in attendance.
For future events good to let Baron and Baroness know if there are any results for A&S competitions run at events so they can be announced/recognised at Court.
- Marshal
Nothing to report

Ildhafn Rapier classes are starting back up tomorrow. Patrick is taking classes until Matt is able to take them again. Advertising will commence when a firm outline has been received so correct information is on website/emails/facebook.

- Archery
Nothing to report - archery is happening this weekend.
- Quartermaster
Most of the Baronial gear is at Trent and Michelle's. Some loose items are still at Wendy's. To rationalise the group gear and determine best place to store. Need to allow petrol money for those collecting and taking it to and from events in future bids.
- Chatelaine
Yvonne and Nicola have been doing a great job in organising events that attract potential new members and showcase the group to the wider community. Have gained a couple of new members from the recent newcomers event.
- Chronicler

General Business:

Agenda	Discussion	Action	Completed	Further actions
Financials		To do	After July meeting	Action for August
Bank Account Signatories	Sue and Michelle were advised by Westpac that unless all signatories were already banking with them, they wouldn't look at moving Ildhafn's account over. Sue spoke with SCANZ and they plan to have set up their account with Kiwibank in two months.	Proposed if current signatories are willing, we wait until SCANZ set up their account then we move over. Waiting on SCANZ to set up account with Kiwibank.		Current bank signatories to sign form that gives Xero access to the bank transactions.
CF Container, retrospective fees and on-charging fees going forward.	Chantelle received costs from SCANZ for container. \$365 x2 years + \$419.75 x2 years =	Katerina, David and Ange have personal items in container, not aware of any others at this stage.	Trent to email contents of container to Barony. Enquire if	

Coordination between SCANZ and SG / Quartermaster. Establish any relevant policies, procedures and key contacts for CF container. Authorisation queried by Raffaele for maintenance, painting and cleaning of container. No cost anticipated (free paint, volunteer work).	\$1,569.50 less \$100 paid in 2018. This is 3 years in arrears and for 2023. SG reeve couldn't find invoices or payments for 2018 and 2021. SG's container broken into. Awaiting quote, via Raffaele, for lock guard (metal box surrounding lock on container). Raffaele stepping down as Southron Gaard's quartermaster.	Can work out how much to collect from them. SCANZ seeking 1/3 each from Ildhafn, Cluain and Darton. Total costs for container, 4 years site fee, from Southron Gaard reeve = \$1,469.50. 1/3 costs = \$489.83. SCANZ have mentioned it is up to the seneschals to agree the payment splits.	anyone has personal items in there. This was sent out. Katerina and David, and Angela, have personal gear in container. No other responses as yet.	
Howick Fencing Hall Training 2022 – Check regarding usage and charging for the financial year and request invoice to pay.	Nicola keeping records on hall usage and attendance records for 2023.	Matt to log and register the fencing classes with Trudy so she can invoice us. Nicola assisting Matt with hall usage dates and hours, 28 hours of class time in 2022.	Nicola has sent the dates and total. Paid \$260 to Trudie. Up-to-date with hall invoices and payments.	
Invoice for weekend workshop hall hire in 2022 - Aug 27/28, Sept 24/25 and Oct 15/16.	Email sent to Trudy G on 16/02/23 and 27/03/23 with dates.	Trudie now away - will ask again when back.	Chantelle sent email again.	
Baronial Gear				

Events				
Ildhafn 20th Birthday at Hunua 21st-23rd July 2023 Ian stewarding with celebration theme. 48 adults at \$140 to breakeven, includes Crown attending for free. Feast Cook: Isabell Winter. Meal Planner & Subtlety: Melissa (& Nate). Friday Supper: Eleanor Hall. Day Steward: Don. Crown Court Herald: Lewellyn. Baronial Court Herald: Etaine. Derek ran heavy tournament. Phil and Glenn ran archery bear hunt. Archery, Rapier and Heavy Tournaments went ahead and the Golden Peacock was won by His Majesty Ratbot. Fun was had by all.	Motion we pay \$7.50 to Hunua Camp for rubbish. Moved by Ian. Seconded by Chantelle All in favour unanimous. 7 reimbursements to be made. 3 cancelled prior to food being purchased. 4 cancelled due to illness on Friday. Motion we refund in full the 4 attendees who cancelled on Friday due to illness. Moved by Trent. Seconded by Sue All in favour unanimous. Ian would like to give a koha for fuel to those who did extra running around. Hunua is booking out fast for the next 12 months.	Currently made \$182.86 in profit. Reeve/Steward to get bank account numbers for the 7 reimbursements to be made. Ian to finalise financial numbers with Trent and Michelle regarding fuel koha. Also to look at topping up laundry reimbursement from \$30 to \$60 in total due to white, and red and yellow, banners needing smoke washed out. Ian to post lost property from 20th event to various lists.		Once final details sorted with Trent and Michelle, Ian to prepare event reports for the 20th Birthday and send to council list.
Weekend workshops. Diversity - line up people to teach things.	1st July, 12-4pm. Trudie ran sewing workshop at Pakuranga. Eight people attended, one was new to the group. Another was making garb for their first event.	https://docs.google.com/forms/d/1KMq6H-2X2hCnyYLDLUkA8yfPP67v0klgW6-t11mMO8/edit Donations received at Birkenhead	Plan is to hold another in Sept/Oct. Chantelle can have key if needed.	Can a sign/sandwich board be made to put out front of workshops in future. Vinyl signs at \$30-\$40 per

		newcomers event came to \$33.80. 24 people attended. Nicola to bank into Ildhafn account.		metre. Nicola to talk to Melissa.
Many thanks to Nicola who ran and organised the Saturday demo for the Birkenhead North Shore Medieval Renaissance Faire. Thanks to Yvonne who supplied a large tent to protect people and items from the rain. Nine members came to demonstrate music, heavy fighting, rapier, calligraphy, period cookbooks. Nicola took photos and posted them onto Ildhafn's FB page on the day.	Nicola couldn't post photos or anything to Birkenhead FB page. Has received no response as to why. Handed out Ildhafn business cards and had QR code linked to newcomers page. Nicola found Ildhafn's pull up banner and fixed it. Tape reinforcement held up well. Might last several years yet. When it does fail just need to replace the vinyl image, not the pull up thing.	A lot of interest was gained from the public attending the Medieval Renaissance Faire at Birkenhead, Auckland. Be good to keep attending events like this in Auckland moving forward.		
Ian has requested that we need an Ildhafn Public Facebook group. Cluain has a public facing page but has a weird name so hard to find.	Council agreed to have public facing FB page for Ildhafn as current one is a closed group so cannot be found easily.	Nicola offered to make an official FB page and make it public. SCA AUCKLAND Barony of Ildhafn.		This has been done.
Demo's - where and how? Do people have contacts? Do we write to				

community groups, etc and offer?				
Need to figure out what, and who, we can offer - stocktake				
Summer Event	Due to double booking at Hunua, Summer event can be held at Schlaepfer on 10-12 November. To start advertising for a steward.	Chantelle to confirm with Ray and get form for the deposit.	Deposit paid	Need to advertise for a steward.
Possible September event	Patrick is keen to run a tavern games afternoon/evening with food. He has found a hall near him and is looking at holding it around 23 September. Nicola suggested combining this with a games evening			
General organisation				
Buy plastic separator like Cluain has for utensils Already approved	Did look haven't found it yet			
Vanessa will gift 3 plastic chopping boards.	Follow up on this and get them before November			
Organise a workshop to make Ildhafn kitchen knives.	Ildhafn has an engraver. Trent & Michelle to check.			

Website				
Stewarding and running an event info on Ildhafn's website outdated. Michelle has access to the website to update information.	Chantelle can assist as she has been running a lot of events and has been aligning prices/ structures with Cluain, etc, and has up-to-date info on things.	Michelle to sort this before the next meeting on Wordpress.	Still planning to do.	
Update to method for tracking awards and champions. Could be modeled off updates made to Rowany awards...	Talking to Juliana about awards and cannon lore, etc Our awards page isn't linked.	Schedule a more focused talk on this - Sandra and Trent. Chantelle can be pair of hands for archival information when we are ready to migrate.	Planning to do and is on hold. Big project and if needed suddenly will be done.	

Next meeting date: 4 September 2023 at 8pm

Meeting ended: 9:32pm