



## Standing Rules 2023 – 2024

Approved by our general membership

Name of Unit	Richmond Elementary PTA
Tax Identification Number	93-6039393
National PTA Number	00021916
Council Affiliation	Portland, Region 2
State Affiliation	Richmond Elementary PTA is a subordinate organization to Oregon PTA and National PTA, and as such, is governed by the Unified Local Unit Bylaws.
Membership	Annual local unit dues shall be \$15.00, which includes \$2.25 to National PTA, \$7.25 to Oregon PTA, and \$5.50 to the local unit. Members may vote immediately upon submission of membership form and annual dues payment.
Fiscal Year	July 1 to June 30
Quorum	A quorum for each General Meeting shall be seven (7) voting members, including at least three (3) Board members.
Executive Committee	
Standing Committees	The Standing Committees created by the Executive Board of this association are: Advocacy, Classroom Support, Cultural, Equity,

Membership, Rich Coffee, Special Events and Super Green Team. Chairs of Standing Committees will be elected by the Executive Committee and will serve on the Board of Directors.

Board of Directors

Elected Officers (Executive Committee) and Standing Committee Chairs. All Board members must be members in order to be elected and serve.

Special Committees

The President of this association may, with the approval of the Executive Committee, appoint Special Committees as deemed appropriate. Special Committees are dissolved when the work is completed and the final report is received by the Board.

Meetings

Board meetings shall be held monthly, except during periods of school closure, and no less than six times each fiscal year. General Membership meetings shall be held three times during the school year. Additional meetings may be held as needed. Meetings shall be agenda led; submissions for the general meeting agenda must be received by the Executive Committee in writing at least two weeks prior to the meeting date.

These Standing Rules shall be available on the Richmond PTA website and provided in digital and/or in paper copy at each General Meeting. These rules shall be reaffirmed by majority vote at the first General Meeting of each fiscal year and may be amended or rescinded by majority vote at any general meeting, provided notice of the proposed action is received by the Executive Committee in writing at least two weeks prior to the meeting date.

Oom Marquardt  
President, 2023 - 2024

Ellee Thallheimer  
Vice-President, 2023 - 2024

Liv Brumfield  
Secretary, 2023 - 2024

Steve Lanning  
Treasurer, 2023 - 2024