

Student Success Council
December 14, 2022
Minutes-APPROVED

Time	Item (*denotes recurring items)	Process	Sponsor, Presenter, Guests(s)
10:30 - 10:35 5 minutes	*Welcome and Roll Call for Quorum	All	Chair
10:35 - 10:45 10 minutes	*Review, Prioritization, and Approval of Agenda - Old Business & New Business; addition requested by Gina	All Members Vote	Chair; move to add by Gina, second by Ian vote yes unanimous; move Laura, second by Ian agenda passes
10:45 - 10:50 5 minutes	*Review and Approval November 9, 2022 Meeting Minutes .	All Members Vote	Chair Move to approve Gina Second Brenda Vote: approved unanimous
10:50-11:00 10 minutes	*Vice chair report	Report	Vice-Chair
11:05-11:15 10 minutes	Co-Chair Nomination	Discussion	Chair Move to make Gina Szabady co-chair of SSC Second Lore Vote: 6 vote to approve; Gina abstain
11:15-11:30 15 minutes	Discussion Grades: Academic and Degree Appeals Brenda: Repeating courses, lower grade would be removed from GPA if she did a better job; satisfactory academic progress standards do use cumulative GPA but penalty for repeat course remains in SAP/Financial Aid (both the original grade and the repeat course grade count toward SAP GPA calculation) Jenn Kepka: work done 3 years ago to clean up language in this policy via Faculty Council	All Members Discussion	Brenda Williams Motion to reach out to registrar to request clarification of procedure language: Gina Second: Ian Vote: Unanimous

	and Learning Council, Dawn Whiting needs to be involved in any revision to this policy Ian: Procedure could easily be updated by Registrar; make recommendation for procedure adaptation (Laura: question about whether needs to go through College Council); last review 2015		
11:30-11:40	Committee Reports College Council: Finished assigning outstanding to committees Steeves (faculty council): Work on instructional methods Need to add more student voice to focus groups and policy work RE governance; information pending for Student Government Voting: large discussion regarding co-chairs (faculty council always has co-chairs and, currently SSC). Decided that will have one vote per Council Jenn Kepka: SSC chair vote had a vote that counted but can't block a vote (goes to majority if consensus can't be reached) Gina: members by position (all council chairs) can't block consensus but do have the option of minority report Ian: Infrastructure survey student view of infrastructure going out TBD (has cleared IRB and Cathy has approved questions, Patrick has approved) Gina: question about how data is being handled (Ian not sure, thinks vendor will handle) Ian: Infrastructure Council working on classroom food and drink policy, removing recycling policy, technology rights and use policies, software purchasing and requests, naming building policy; digital asset retention and notice of removal policy creation, changes in timeline and PT faculty concerns; review and request a policy be created on technology fee committee -- funds were allocated without committee review and need for return to previous policy needed		Gina/Laura
11:40-11:50 10 minutes	Announcements & FYI's Brenda: Lane will be offering tuition free course to HS Juniors and Seniors for spring/summer	All Members	Vice-Chair

	Transfer Council voting on common courses numbers for first round of classes on Friday (12/18); HECC will not vote until February. Recommending that schools implement anyway but could be issue. Writing, Math, Comm working on January 24 deadline for 2023-2024 catalog; current committees will continue work on new courses for next round (writing and math) new committees will be formed for Literature and Psychology		
11:50-Noon	Meeting space for winter/spring Meeting time/schedule (Thursdays) Laura: closeness of meeting to College Council has us out of cycle Ian: Infrastructure meets Thursdays, need to offset Laura: recommends 2:30 - 4 on 1/19, 2/16, 3/16	Ian	Move to shift to third Thursday from 2:30-4:00: Ian Second: Lori Vote: unanimous
	Add a representative of IR (Cathy Thomas) by position; Working with Cathy on the data fellowship; student surveys; IR is not being represented on governance councils despite we ask a lot of IR	Gina	Move to add Cathy Thomas as a member by position: Laura Second:Lori Vote: approved unanimous
End of meeting: 11:21 am Next meeting January 19, 2023 2:30-4:00			

Member List Revised 11/23/22

First Name	Surname	Pronouns	Group	Role	Attend
Ryuto	Susumu		Student		
			Student		
			Student		
Cathy	Thomas		By position		
Brenda	Williams	she/her	By position		X
Gina	Szabady	she/they	By position	Co-Chair	X
Tomomi	Kurosaki		Classified Staff		
Lori	Areford		Classified staff		X
Andi	Graham		Classified staff		X
Laura	Pelletier		Faculty	Co-Chair	X
Jessica	Alvarado	she/her	Faculty		
Judith	Kelly		Faculty		
Carl	Yeh		Manager		
Jenn	Kepka		Manager		X
Ian	Coronado		Dean of Academic Technology	Dean of Academic Technology	X
Mandie	Pritchard	she/her/hers	Associate Dean	Vice Chair	X
Nagel	Haunani	she/her/hers	Classified staff	Recorder	

Invited Guests: