



KPBSD
995 Soundview Avenue
Homer, Alaska 99603
Eric Waltenbaugh
Principal

Phone: 907 226 1200
Fax: 907 235 2612

Pre-Arranged Absence Form (Minimum 5 days)
10+ days, please schedule a meeting with the principal

This form is to be completed by Parent/Guardian, Teacher, and Administrator at least 5 days prior to departure of proposed trip so there is adequate time to prepare materials.

Student Name _____ **Grade** _____

Date of Absence: _____ Total School Days Missed: _____

Reason for Absence: _____

Teacher's instructions of work to be completed:	Due Date

To be completed by parent/guardian:

I agree to assist my child in the satisfactory completion of the above work while absent from school.

Parent/Guardian Signature

Date

Administrator's Signature