

ASC General Meeting Minutes

June 5, 2025

1. Welcome – [Rep & Substitute Attendance Collection](#) – *Jason Hanely*
2. Notice of [April Minutes](#)
 - First: Kori Koschalk-Newmister
 - Second: DeVona Smith
3. Chair's Report – *Jason Hanely*
 - President Rogers report - met on May 12th
 - *Federal and State uncertainty*
 - *funding, Dept. of Education, loan processing, SSI changes*
 - *Possibly going to create BGSU Office of Government Reporting*
 - *CFO search update*
 - *Interviews beginning soon*
 - *Compensation Request feedback*
 - *Next meeting August 13th*
 - HR report - met on April 10th
 - *SB1 effective June 26th - identifying every place where DEI language exists (policies, website, NeoEd, evaluations, job descriptions, handbooks, etc.). President joining this committee soon and will be announcing additional efforts to gather feedback.*
 - *Return to work? - UToledo all employees back on May 5th. No discussions at BGSU yet, but Viva discussed this with peers at IUC and how governor's orders might extend to higher ed. No changes on the table now.*
 - *Fundraising policy concerns*
 - *Next meeting June 12th*
 - Provost meeting - no meeting; next meeting TBD
 - OSCE - next meeting July 11th
4. Treasurer Report – *Nicole Pedraza*
5. Secretary Report – *Jennifer Sayre*
6. Communications Report - *DeVona Smith*
 - Strategic Planning website will be coming soon
 - [ASC LinkedIn](#) page-check us out!
7. Liaison Reports
 - Classified Staff – *Deb Lowery*
 - No update
 - Faculty Senate – *Allen Rogel or Michelle Heckman*
 - No update, Faculty contracts resume Aug 9
 - Retirees Association – *Gary Swegan*
 - No update

- Ombuds – *Brigitte Green-Churchwell, Kari Johnson, Jeremy Joseph, Margo Kammeyer*
 - No update
- 8. Standing Committee Rep Updates
 - Equal Opportunity and Compliance – *Jeremy Joseph*, Kim Fleshman*
 - No update
 - PACHWI – *Dawn Frieson, Zach Schmidt, Jeremy Joseph*
 - Please share any questions or concerns the representatives to bring to the group.
 - CIO Advisory – *Adam Arthur, AJ Wright, Julie Hamann, Kim Brooks*
 - 4/4 meeting; no schedule of meetings for fall; working through a year end wrap up
 - Information Technology Committee – *Kari Wilson**
 - No updates
 - Leave Bank Committee – *Jennifer Sayre, Cordula Mora*
 - No requests
 - Library Advisory – *Jamie Schimmoeller**
 - Last meeting in April; new chair was elected; the meetings will start again in September
 - Public Safety – *Jason Hanely*
 - Met April 7th
 - Hiring new dispatcher end of April - training takes 3.5 months
 - Looking for 2 new police officers - share with anyone interested
 - Upgrading body cams, interview room, dash cams, tasers, and sidearm signal devices.
 - New county-wide dispatching and records management software coming soon
 - 115 total mental health crisis calls this year (84 fall, 31 spring)
 - BGSU flight center will have an emergency response exercise in May
 - Parking lots 2, 6, 7, 9, 11, and 12 are scheduled for PM this summer
 - University Council – *Jason Hanely*
 - No meeting
 - Senate Committee on Professional Affairs – *vacant*
 - Joint Committee on Responding to Targeted Harassments/Threats (JCRTHT) – *Kori Koschalk-Newmister*
 - Recommenders were submitted on May 2 to President Rogers and Dr. Jackson.

9. Old Business

- [Election Results](#)
- Robert's Rules presentation - Zach Schmidt
 - Postponed to July or August

10. New Business

- Strategic Plan Introduction
 - Vote to adopt
 - Motion: Adam Arthur
 - Second: Zach Schmidt
 - Motion to Adopt: Passed (25 In Favor; 0 Opposed; 0 Abstain)

- - New LinkedIn page - Zach
- 11. Committee Reports - Year-End Recaps
 - Amendments & Policies – *Cordula Mora*
 - i. Provided feedback on a variety of proposals and have received updates on the outcomes of the feedback that was provided.
 - Awards & Recognition – *Liz Lauck*
 - i. 57 nominations for Spirt of BG Awards
 - ii. Great turn out for the banquet and for the nominations for the awards
 - Inclusion & Belonging – *Kori Koschalk-Newmister*
 - i. Supported a variety of events
 - ii. Created a mentorship for new administrative staff
 - Outreach & Activities – *Lois Serfozo*
 - i. Welcome kits shared with newly hired staff
 - ii. Activities at the in-person December meeting
 - Personnel, Welfare and Compensation – *Victoria Kontos & Zach Schmidt*
 - i. Collected data via the survey for the compensation request
 - ii. Submitted compensation request
 - iii. Provided research to HR on leave
 - Professional Development – *Jamie Schimmoeller*
 - i. Awarded 7 grants this academic year
 - ii. Survey created for professional development interest
 - iii. Provided a variety of PD opportunities and speakers
 - Student Scholarships – *Meredith Errington*
 - i. 4 fundraising events raising over \$2000 (?)
 - ii. Reviewed the scholarship prompt
 - iii. Awarded 6 \$1200 scholarships this year
 - Strategic Planning – *Kacee Ferrell Snyder & Jason Hanely*
 - i.
- 12. Good of the Order – *See the important dates and updates section below*
- 13. Passing the Gavel!
- 14. Adjourn & Breakout Rooms – *Zach Schmidt*
 - Motion - Zach Schmidt
 - Second - Cordula Mora

*Next ASC General Meeting: Virtual **Thursday, July 3rd, 2025 at 1:30pm***

Upcoming Administrative Staff Important Dates & Updates:

FREE Faculty/Staff Month Membership

In partnership with the Office of the President and the Office of Human Resources, RecWell is excited to offer this benefit once again in CY25! Employees choose the month and day (February - December 2025) to redeem! We look forward to being a part of your well-being journey!

1. Membership includes access to all GroupX classes (see GroupX schedule [here](#))
2. A registration instruction video can be found [here](#)
 1. Use promo code "Falcons25" at checkout
3. Membership begins the day of registration and is valid 30 days from the date of registration

To redeem your Free Faculty/Staff Month Membership, visit the [Fusion Member Portal](#), register through the BGSU RecWell app, stop by the SRC Welcome Desk, or contact Evan Strahan directly via email (strahae@bgsu.edu) or phone (419.372.7485).

Summer Falcon Fun Day at the Ice Arena in July

Strive for 5 Wellness Challenge

<https://www.bgsu.edu/recwell/wellness-connection/well-being-programs/strive-for-five.html>

Mindful Moments, Burnout Prevention & Recovery and Mental Health trainings available during the summer semester

https://bgsu.az1.qualtrics.com/jfe/form/SV_9YKZVxQYUDI6H4

Upgrade to Windows 11