

PHE PTA Meeting Agenda

Tuesday, November 18, 2025 6:00-7:30 PM PHE Library (Meeting) & Gymnasium (Childcare)

Watch via Google Meet: <https://meet.google.com/dwg-sbwb-fui?pli=1>

Welcome & Introductions - Alexis

Approval of Minutes from Previous Meeting

Additions or Deletions to the Agenda

Principal's Report - Stephanie Auday and/or Jennifer Hetrick

Last Meeting Follow-up

-  [PHE PTA '25 Staff Grant Application Results](#) - Grant Committee
-  [PHE Spirt Wear Fundraiser](#) (Marisa/Cherie H.)

New Business

- All School Assembly Sky Dome

Events - Amy (V.P. of Events) *Seeking Chair(s) and Committee(s) for individual events*

1. Past Recap:
 - a. Veterans Day Breakfast & Celebration Parade 11/7 7:30-9:00 AM
2. Upcoming:
 - a. *Winter Wonderland 12/5 6:15-8 PM
 - b. Family Movie Night 1/9 6-8 PM **Vote in December before break!**

Fundraising - Ashley (V.P. of Fundraising) & Alexis (\$pirit Fundraisers Chair)

1. Fall Fun Run Fundraiser Update
2. PTA Business Sponsorship Update
3. \$pirit Fundraisers (Alexis):
 - a. Past Recap (\$693.14 completed of \$2,500 goal - 28%)
 - i. Thur. 10/23 Noodles & Co. 4-8pm **25%** of PHE sales goes back! \$152.08
 - ii. Thur. 11/13 Panda Express (Nationwide online) **28%** of PHE sales goes back!
 - b. Upcoming
 - i. Tues. 12/16 Wendy's 4-7pm **20%** of **all** sales goes back to PHE!
 - c. **Ongoing** Micro Fundraisers: King Sooper Community Rewards(Link your card!), Box Tops for Education (Walmart and Costco), American Furniture Warehouse (Must mention PHE), MooCaps for Moolah(Longmont Dairy), & Mighty Meadowlark Donors aka "Little Lark's".

Treasurer's Report - Ryan

1. Deposits, expenses, and current balance update
2. Bank statement and receipt sign off monthly (**NEW**)

Hospitality - Lynda (Chair) Cherie & Tara (Committee)

1. Past Recap:
-

- a. November Staff Appreciation - Friendsgiving
- 2. Upcoming:
 - a. December Staff Appreciation

Social Media - Ronnie (Chair)

- Follow our PHE PTA Facebook page!! Like, comment & share to help spread our communication reach facebook.com/PTAPHES

Community Service - Stephanie (Chair)

1. [Thanksgiving Meal Donation Drive](#)
2. Giving Tree @ Winter Wonderland
3. [Lark Leaders Program](#) **4 opportunities left!**
4. PHE PTA Service Hours Opportunities for MS & HS Students: [2025-26 Service Hours SignUp Genius Link](#)

Next Meeting Agenda Items (01/20/26) ****NO MEETING IN DECEMBER****

- Family Dance
- One Book One School

Calendar Link: [2025-26 PTA Calendar](#) Save the Dates: [First Semester - Save the Dates](#)

[2025-26 PHE PTA Member Dues Link](#) *Not required to attend meetings!* **Scan QR code!**



Questions, concerns, suggestions or how to get involved? Please email ptaprairiehills@gmail.com

2025-26 PTA May Financial Snapshot*		
Starting Balance: \$41,782		
2025-26 Budget		
	Projected Expenditures:	Actual Expenditures:
Operating/Administrative:	-\$3,400	-\$1,718
Hospitality:	-\$1,600	-\$460
PTA Sponsored Programs:	-\$14,800	-\$4,442
PTA Sponsored Events:	-\$6,200	-\$3,716
Total Expenditures:	-\$26,000	-\$10,335
	Projected Income:	Actual Income:
Income (Fundraising Activities):	\$35,000	\$30,261
Ending Balance:	\$50,782	\$61,708**

*Snapshot amounts may not reflect current balances 11.5.25 updated

**\$19,000 amount for flex furniture has not been processed