
PROGRAM EVALUATION COMMITTEE (PEC)
Thursday, October 3rd, 2024
[Zoom Meeting Link](#) (see below for full invite)

AGENDA

Michael Medel, Dean (co-chair, non-voting)
Joshua Ramirez, Academic Senate President
(co-chair, non-voting)
Liz Auchincloss, Information Technology
(voting)
Stan Bursten, Social Sciences div. (voting)
Monica Campbell, School of Extended Learning
(voting)
Vandana Gavaskar, English div. (shared vote
with other English div. rep.)
Sean Kelly, Sciences div. (voting)
Jennifer Loftus, Mathematics (voting)

Lisa Lopez, CSEA rep. (voting)
Mariah Messer, Faculty, School of Extended
Learning (voting)
Kim Monda, English div. (shared vote with
other English div. rep.)
Michele Obritz, Ed Support div. (voting)
Nicole Oldendick, Institutional Assessment
(non-voting)
Vanessa Pelton, ALA & Enrollment Services
(voting)
Diana Zapata, Director, Human Resources
(non-voting?)

Resource Personnel Member:

Cornelia Alsheimer, Faculty Association (as per AP3255, "Resource personnel attend meetings of the Program Evaluation Committee when requested to by one of the Program Evaluation Committee co-chairs. There is no requirement placed upon resource personnel to attend every meeting.")

Vacancies:

One Business Services representative (voting); One Educational Programs Representative (not represented by faculty-led areas); Business Division; Fine Arts Division; Health and Human Services Division; PE/Health/Dance/Athletics Division; School of Modern Languages/ESL Division; Technologies Division; ASG representative.

PROCEDURAL ITEMS:

1. Kim will take minutes today
2. Approval of [minutes from the 9-19-24 meeting](#)

INFORMATION ITEMS

1. Program Modification (none to report: left here as a placeholder)
2. Welcome new PEC member, Monica Campbell from SEL, and Dr. Keller Magenau, Executive Director of Institutional Assessment, Research and Planning, who is joining PEC for today

DISCUSSION ITEMS:

1. [Email with deadline](#) for resource requests template
 - a. Updated Resource Request Template (with the addition of the four goals from our [2023 Strategic Plan](#))
 - b. Updated [Resource Request Instructions Guide](#)
2. Innovation and Effectiveness Plan (I&EP, or the Plan) /October 11th Collegiality in Action event (Keller)
3. Request for the October 11th event: PEC's input on these three parameters
 - a. Improved Communication
 - b. Inclusive Participation

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- c. Alignment with Governance and Planning Structures (other committees, major planning documents, other?)
 4. [ACCJC-2024-Accreditation-Standards](#) for Comprehensive Program Reviews beginning in Fall 2025. (2023 Strategic Plan, 2024 Academic Affairs Ed Vision Plan, 2024 Student Affairs Ed Vision Plan, Facilities Plan, Strategic Enrollment Management Plan, PRT Recommendations)
 5. Begin discussion about what the Program Review Year 4 Template should be. For Reference these are the original questions asked in the [Year 1 Comprehensive Program Review](#).

Future Meeting Items:

1. Do we want to try to meet in person? Experiment with Hyflex meetings for 2024-25?
2. Update the AP to reflect what the Program Evaluation Committee is actually doing.
3. Review the description of PEC's membership and charge in the [Resource Guide to Governance and Decision Making](#)

PEC Fall 2024 Meetings

- ~~September 5th~~
- ~~September 19th~~
- October 3rd
- October 17th
- November 7th
- November 21st
- December 5th

**FYI: PRT/Institutional Effectiveness
Committee (2nd/4th T 3:00-4:30)**

- Oct. 8th
- Oct. 22nd
- Nov. 12
- Nov. 26
- Dec. 10

PEC Spring 2025 Meetings

- February 6th
- February 20th
- March 6th
- March 20th
- April 3rd
- April 17th
- May 1st
- (May 15th if needed)

- Feb. 11th
- Feb. 25th
- March 11th
- [Spring Break March 25th]
- April 8th
- April 22nd
- May 13th

Full Zoom Invite if needed:

Join Zoom Meeting

<https://sbcc.zoom.us/j/85797880257?pwd=hEd24gHvkAsEvrhk29vWrjaKX2vMNq.1>

Meeting ID: 857 9788 0257

Passcode: 329677

One tap mobile

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- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
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