

Library Collection Development Policy

The mission of the ResponsiveEd Arkansas library program is to support the curriculum of Founders Classical Academy and Premier High Schools, to provide students, teachers, and staff with access to current, adequate, and appropriate information resources, to encourage reading for pleasure, and to educate them about how to be appropriate users of a library and information.

The selection of all library/ media materials is the responsibility of the school. Selection is based on curricular needs of the students and the faculty.

Gifts

The library welcomes donations for its growing collection. All gifts are judged using the same criteria as purchased materials, and accepted or rejected accordingly. Gift items must be hardcover and in good condition with no highlighting or annotations. Unless arrangements are made with the library staff when the books are donated, books not accepted into the library collection will be distributed to a classroom library, donated elsewhere, or discarded. Donations may be dropped off at the main office.

Weeding and Withdrawals from the Collection

ResponsiveEd Arkansas reevaluates the library collection periodically to ensure that the materials available are current, appropriate, and useful. Books may be removed from circulation if they are damaged, duplicate copies, not checked out regularly, or if they contain inaccurate information. The final decision concerning the removal or replacement of resources rests with the library media specialist and Headmaster.

Requests for Reconsideration of Library Material

Library patrons may object to the presence of a book in the collection after reading the book in its entirety. Criticism of library material must be made in writing and include the author, title, publisher, and page number or each item to which an objection is made. The statement must be signed and include contact information for the person making the complaint so that a reply can be given. A form for this purpose is available by clicking

below on the Request for Reconsideration.

2 of 2

Upon receipt of the [Request for Reconsideration](#), the book will be reviewed by the Library Media Specialist, campus staff member, and a recommendation will be made to the Superintendent, who will make a final decision. During the process, the item in question will remain in circulation.