

CO-VICE PRESIDENT ROLES:

- o Co-VP: President support Co-VP: Committee management
- o Create/Approve monthly meeting agenda with Main Street Coordinator.
- o Co-VP: Attend and support the President at monthly EABA meetings.
- o Co-VP: Works with all committee chairs to get monthly recommendations to BOD
- o Manages monthly meetings via Robert's Rules of Order if President cannot attend.
- o Attend City of Atlanta meetings relevant to business in East Atlanta in partnership or in place of President of EABA.
- o Fiscal responsibility- bank account signature.
- o Develop Bylaws with Executive Board

Time Commitment:

- Term of 2 years, 5 years term limit
 - Available via email, phone and group meetings to make executive board decisions based on the Bylaws of EABA.
 - 10-20 hours a month * will vary depending on events etc...
-

CO-VICE PRESIDENT GOALS: