

## **Lisvane Tennis Club**

### **Minutes from meeting 30<sup>th</sup> April 2018**

**Chairman: Paula Jones**

Those present: Clive Bolton (CB), Des Whittle (DW), Emma Reid-Jones (ERJ), Sheridan Snook (SS), Sarah Hodge (SH), Caroline Holroyd (CH) , Mike Jones (MJ) , Tony Nash (TN), Steve Finch (SF), Jim Allan (JA), : Tony Symons-Hicks (TSH), Caroline Jacobson (CJ)

Apologies: Leigh Caveney , Matt Gelsomini

### Minutes of meeting on 19<sup>th</sup> March 2018

Minutes were agreed and all matters arising dealt with below

#### Social:

CH ran a very successful event, the family tournament, raising £300 so thanks go to her

Fun Run is 17/6 so we need volunteers to help. Action: CJ to get food details from SH

Open evening is the 28/6 during the Lisvane festival

Velothon is 8/7

BBQ 13/7 SH to organise- may incorporate a “drinking” tournament or do this separately

PJ , with SJ to organise Ball at Llanishen Golf Club 13/10

Facebook Account – ERJ confirmed that Victoria Morgan is happy to manage the club’s Facebook page but needs administrator access from LC in order to update the page. Paula to check with LC if he wishes to keep the page or we start with a new one **Action PJ**

#### Finance:

SF reported that the Funding account contained a total of £3,937

#### Team Captains Report:

SS reported that the Ladies 2nds won their first match, ladies 1<sup>st</sup> lost theirs

Men’s 1<sup>st</sup> lost their match.

CH agreed they would like to enter a second ladies team into the winter league **Action CJ**

SS raised the issue that we may need to check the rules around how many tournaments people can enter. This will really only be an issue for juniors/men - **ACTION MJ to check the rules**

#### House & Grounds:

New cooker needed for club house. The view of SF is that we buy this ourselves to show CAC we are prepared to pay for our own items. Get price for new one

MG has washed court 1 & 3 , wishes to go ahead to do court 2 which was agreed

SH commented that chairs and the rollers are being left out. The roller needs to be kept in water. Also the radiators are being left on whilst the building is empty so they need to be turned off.. SH has cleaned the gutters and removed the old nets. SF and JA put the new nets up.

Court 1 floodlight has been done. The manual shutter has been fixed and CB fixed the gate as it got stuck due to the higher level of tarmac.

New trees are doing well and 80% have taken. Julian will be coming to inspect the trees over the next 3 years

#### Membership:

The levy was discussed and it was agreed to raise it by £10 for every member apart from yr 6 and below. We will still be the cheapest club around. New figures will be:

Adult	£155
Junior	£60
+65	£115
Yr 6	£30
Students	£90
Weekday	£100
Family	£340

An email will go out to all members giving them the reason around this increase **Action DW**

#### Coaching:

The coaching times for the school year commencing Sept 2018 needs to be agreed by end June, so TSH to submit his request. TSH was asked if he can coach on Thursdays in Sept, he will let us know-**Action TSH**. TSH pointed out he has agreed to finish coaching earlier on Monday evening due to the ladies matches. SS said we have to play matches on Monday as the men had Friday and Saturday.

With the court shortage in regard to Tuesday nights TSH agreed to finish at 7 on courts 2&3, leaving court 1 free from 6.00

TSH is running a Tournament 28/5 to 2/6 and 9/5. As a compromise to social mornings on Tues/Wed TSH will aim to run this tournament from 1030 t 6.15

TSH to send CB details so he can book the courts out **ACTION TSH**

Tony raised £122 from the last tournament (61 entrants).

SH asked TSH to ensure all balls and drinks bottles are cleared from the courts at the end of his coaching session. TSH agreed and said he does ask the kids to do this currently.

#### Contract

The sub committee have put together a contract using the LTA template as a basis and sent it to TSH to review. TSH said he cannot look at it until the end of June. TSH said the contract was virtually

agreed with Leigh last year and now we are asking him to change it again. Mark Lewis from Tennis Wales is happy to come to meet Tony to get this sorted so we need Tony's comments by this visit (date tbc) with a view to having the contract in place by the end of June 18. CH felt it was unreasonable to pressurise Tony but it was explained this has been an issue for well over a year and there have been many attempts to resolve it. It is in everyone's interest to have a contract in place.

### Courts

Painting on the new courts will take place end May dependant on the weather. Feedback was received from Allt yr yn who said our courts were not good enough to play on. TN asked when would it be appropriate to approach CAC re funding for resurfacing, SF and JA said they would rather wait until next year, however if it becomes a safety risk then they would ask them earlier.

Discussion around what surface we should put down, ideally we need to ask members for their views. Cost from Rhiwbina club was 50-73K for resurfacing 3 courts in artificial clay. PJ will ask Mark Lewis to visit the club to assess the state of courts 1-3. Another suggestion was we tarmac court 1 and do 2 & 3 with clay.

### GDPR(General Data Protection Regulation) 2018

DW suggested we copy the wording that CAC use when contacting our members. This would need to cover asking parents for consent to photos and email contact. JA to chase Abbie at CAC.. Tennis Rungs is a separate issue as not run by us.

### AOB:

Mixed social – SH asked CB to book out Friday 1.30 to 3.00 for this **ACTION CB**

Wimbledon draw-10/5 CJ /DW to organise

100 club draw to be done on the night

Simon Stokes parents have both passed away sadly, PJ to send card from the committee.

**Date of next meeting – Wednesday 23<sup>rd</sup> May 2018 - 7pm**

<b>ACTIONS</b>			<b>Update</b>
300418-01	Organise Fun Run	CJ to liaise with SH	
300418-02	Check rules about how many tournaments members can enter in a season	MJ	
300418-03	Get cost of new cooker	SH	
300418-04	Mail members about increased levy	DW	Done
300418-05	Book out courts for mixed social Friday 1330-1500	CB	
300418-06	Submit coaching times to CB be end June for next Sept	TSH	

300418-07	Submit details of tournaments to CB so he can book out courts	TSH	
390418-08	Ask Mark Lewis to review the state of our courts	PJ	
30048-10			
<b>OUTSTANDING ACTIONS</b>			
150118-01	Draft proposed contract for Club Coach	Sub Group	Final Draft compiled for April 2018 meeting-awaiting TSH comments.30/04 update: Meeting to take place with Mark Lewis/TSH to get contract signed
18120-17-03	To review GDPR for the club	TN	TN updated committee Lisvane Club Policy must match CAC. New policy to be implemented by CAC-awaiting wording from CAC
190318 - 01	Provide administrator rights for Lisvane Tennis Facebook page to Victoria Morgan	PJ	Update 30/04 PJ to speak to LC to see if he wants to keep this, or we start new page
190318 - 02	Assess support for entering a Ladies Second Team into Winter League	CJ	Agreed. CJ to enter team in winter league
190318 - 03	Grounds – fix net, main door shutter, spray moss treatment and jet wash Courts 1,2 and 3 April 2018	CB, SH + MG plus volunteers	Court 1 & 3done. Agreed he can do court 2 and also the practice court. Same cost as before, £300
091017-01	Matt to get price for replacing wooden slats on the balcony with composite substance	MG	C/F-approx £3000 to replace all slats
040917-05	Invite Junior Rep to meets	CJ/TSH	C/F- TSH will speak to juniors as a few of them wish to do this
220517-02	Make sign for the club	MG	C/F LC to speak to council (David Walker).
240417-02	Speak to Network Rail re back fencing	SF	C/F If TSH sees Network Rail during the day, he is to call Steve who will come & speak to them. 09/10 Drive needs stones to fill potholes which NR should do

House & Grounds	Cleaning moss from roof tiles, replacing tile.  Ask Network Rail to fix main gate & allow us access to fix fencing	MG  SF	o/s to be completed Spring 2018  SF has contacted Network Rail, no response
<b>COMPLETED ACTIONS</b>			
150118-02	Send CB minutes to upload on website. SH to add to notice board	CJ  SH	<b>COMPLETED</b>
Misc Items from previous meetings	Social – Duck Race, Ceilidh and Handicap Competition Wine tasting, Dinner dance, Ladies BBQ Adoption of a Bee Friendly Scheme		Some social events now in place
190318 - 04	Report on membership categories and set Levy for 2018-19 for April meeting	DW	Done