

**The Bessie R. Hargest Health Sciences' Scholarship Foundation Meeting AGENDA**

***Saturday, January 27, 2024 @10:30am, Zoom Meeting***

*The Mission of the Bessie R. Hargest Health Sciences Scholarship Foundation is to offer scholarships to students in pursuit of higher education in the field of Health Sciences.*

*The Vision of the Bessie R. Hargest Health Science Scholarship Foundation is to become a charitable entity providing funds for the educational advancement and personal development of prospective Health Sciences students who are in need financially.*

1. Call Meeting to Order
2. Roll Call of Members on ZOOM Call
3. Opening Prayer – Chaplain Hope Lang
4. Officer's Reports
  - a. Minutes from the Last Meeting, October 28, 2023
  - b. Financial Report - Candida Mosley
  - c. Chair Reports

5. Committee Reports

**Nominating Committee** - This committee has two functions: · To identify and nominate a slate of candidates to replace Directors. Candidates should be selected that match the criteria laid out in Article III. · To identify and nominate a slate of candidates to replace Officers when and if needed. The proposed slates are expected to be prepared in time for review and action by the Board at the last Board meeting of the current fiscal year.

**Scholarship Committee** - This committee will oversee all aspects of the Scholarship Program including, but not limited to, the following: reviewing applications, making award decisions and documenting the policies and procedures used for these purposes; publicizing the program; and reporting to the Board on its activities at least once a year. This committee will partner with Officers to institutionalize the award process.

**Fundraising Committee** - The Committee is charged with the following responsibilities: ·Through the Foundation fund development planning process: establishes the charitable contributions goals for the annual budget; devises the annual fund development plan for action by the Board; and, recommends results and benchmarks for action by the Board. · Establishes specific Foundation fund development activities; Monitors task force performance.

**\*\* Gospel/Praise & Worship Concert (February) – Carolyn & Beverly**

**\*\* 4K Walk (October) – Debra, Sixx & Ray**

**\*\* Fashion Show (April) – Candida & Hope**

**\*\* The Bessie R. Hargest Health Sciences' Scholarship Foundation Annual Banquet (last Saturday in July) – Clarice**

**\*\* Service (Health Fair) – Doc Harvey**

**\*\* Donation Drive (October to January) – All Directors**

**Marketing/Publicity Committee** - The Marketing/Community Relations Committee is responsible for advancing the Foundation's mission through news, events, advertising and other activities. This Committee is also responsible for all marketing, branding, and outreach to raise the profile of the Foundation. The goal of this Committee is to generate community interest and encourage involvement with the Foundation.

6. Old Business

- a. Update on Scholarship applications for 2024 - as of January 22, 2024, we have 18 applicants

- b. Update on the Raffle Ticket Fundraiser - drawing to be held on Saturday, February 24, 2024; Directors should submit monies, ticket stubs and unsold tickets by Saturday, February 17, 2024  
1st place prize - 55" smart tv = \$300; 2nd place prize - Ninja Detect Power Blender Pro - \$140; 3rd place prize - Touchscreen Air fryer - \$90; and 4th place prize = \$50 cash
  - c. Form 990 N was received by IRS
  - d. Cancellation of the Blood Drive in February, 2024
  - e. Bessie R. Hargest Health Sciences Scholarship Banquet is Friday, July 26, 2024 from 7pm-9pm - will reserve the Community Center in February, 2024
  - f. Quarterly Meetings in 2024
    - Saturday, January 27, 2024
    - Saturday, April 27, 2024
    - Saturday, July 20, 2024
    - Saturday, October 26, 2024
7. New Business
  - a. Retroactive - approval of the money spent to pay for the Raffle Tickets (the invoice is attached - \$145.00)
  - b. Consider approval of the Rental fee for the Waller County Community Center - \$400.00 (security deposit - \$100) & Full Day rental (8am - 12 midnight) - \$300
  - c. Consider how many scholarships we will award this year and the amounts? - I will send out a survey to get your feedback and we will vote at the next meeting, Saturday, April 27, 2024
  - d. Consider approving an appreciation gift for the Scholarship Committee members (\$100.00???); I know they are not asking for anything but they have lots of work and time needed to evaluate/score all the applications (right now we are at 18 applications)??
8. Announcements/Reflections - let me know if you have people who are looking to serve and might want to serve on this Scholarship Foundation; we need officers - secretary & assistant secretary; people who are committed to serving; the blessing is giving back to those who are pursuing their degrees in Health Sciences; their main responsibilities would be to help spread our vision and mission statements, attend the meetings, support our fundraising efforts and come up with ideas for fundraising to support our scholarships.
9. Agenda Items for Next Meeting
10. Next Meeting – Saturday, April 27, 2024
11. Closing Prayer - Chaplain Hope Lang
12. Adjournment