



Assabet Valley Collaborative Board of Directors Meeting

May 2, 2025 -- 9:00 am

In Person at 28 Lord Road; Suite 125; Marlborough, MA CONFERENCE ROOM C

AGENDA

9:00 Call to Order, Minutes of April 4, 2025

9:05 Program/Personnel Updates and Transportation Updates

- Letter to AVC Community re: changes (draft)
- IT Managed Service Provider Bid Specs (DRAFT)
- OSA Roof Assessment
- Draft Job Description Transportation Service Project Manager (in development)
- Draft Job Description Instructional Technology Specialist (teacher salary) (in development)
- Draft Job Description Co-Director (or interim) REACH & Evolution (in development)

9:25 Finance & Operations Update:

- FY25 Budget Update -
 - Invoice Aging Report
- FY26 Budget Development
- Treasurer's Report
 - Adoption of Public Agency Retirement Services (PARS) Master Plan and Trust
 - Appointment of Treasurer to serve as Plan Administrator

9:45 Executive Sessions

- To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
- To discuss the reputation, character, physical condition or mental health, rather than competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual

Actions:

- Approve the meeting minutes of April 4, 2025
- Adoption of Public Agency Retirement Services (PARS) Master Plan and Trust
- Appointment of Treasurer to serve as Plan Administrator
- Accept Donation-\$200 to OSA
- Personnel Actions (if applicable)
- FY25 Personnel Changes

11:00 Adjournment