

## Skills from personality questionnaire

## Skills from other's input

## Skills from role applying to / ideal roles

## Top ten skills

## Skills to get you started

Analysing  
Advising  
Budgeting  
Briefing  
Chairing  
Coaching  
Collaborating  
Coordinating  
Counselling  
Customer service  
Delegating  
Decision-making  
Drafting  
Enforcing  
Entrepreneurial  
Estimating  
  
Versatility

Facilitating  
Forecasting  
Guiding  
Goal-setting  
Handling conflict  
Interpreting  
Influencing  
Keeping accounts  
Leading  
Liaising  
Listening  
Managing people  
Marketing  
Mentoring  
Motivating  
Negotiating

Networking  
Organising  
Persuading  
Planning  
Presenting  
Problem solving  
Project management  
Public speaking  
Quantifying  
Reconciling  
Report writing  
Resourceful  
Selling  
Supervising  
Team building  
Training  
Time management  
Working under  
pressure