



Engage in Grade-Level Content: Core Instructional Actions

Employability Skills	Career Development and Occupational Studies (CDOS)	Project Based Learning
<p>The teachers can help students understand the significance of employability skills, provide opportunities for skill development, and prepare them for future career success.</p> <ul style="list-style-type: none">• <u>Skill Identification</u>: Guide students in identifying and recognizing the key employability skills needed in various professions. Help them understand the relevance of skills such as communication, teamwork, problem-solving, adaptability, and critical thinking in different work settings.• <u>Real-World Examples</u>: Incorporate real-world examples and case studies into lessons to illustrate how employability skills are utilized in different work scenarios. This can help students connect classroom learning to real-life situations.• <u>Group Projects and Collaborative Activities</u>: Assign group projects and collaborative activities that require students to work together, communicate effectively, solve problems, and manage conflicts. This allows them to develop and practice key employability skills in a team setting.• <u>Role-Playing Exercises</u>: Conduct role-playing exercises where students can simulate workplace scenarios and practice employability skills such as effective communication, conflict resolution, and decision-making. Provide	<p>Teachers actively engage students in the process of career exploration, expand their knowledge of different career options, and help them make informed decisions about their future pathways.</p> <ul style="list-style-type: none">• <u>Career Presentations</u>: Organize presentations or invite professionals from various fields to speak to the class. This can provide students with valuable insights into different careers, including job responsibilities, qualifications, educational pathways, and personal experiences.• <u>Career Exploration Activities</u>: Incorporate career exploration activities into the curriculum. For example, use career-related case studies, role-playing exercises, or simulations to engage students in understanding the practical aspects of different professions.• <u>Documented Reflection</u>: The teacher creates a reflection document that provides an opportunity to internalize the Guest Speaker or Field Trip's message or experience, as well as assess its relevance and impact on the student life.<ul style="list-style-type: none">◦ <u>Guest Speakers</u>: Invite guest speakers from various fields to share their career experiences, challenges, and successes. This can provide students with real-world perspectives and create opportunities for questions and discussions.	<p>The teacher facilitates projects that allow students to develop deep understanding, critical thinking, collaboration, communication, and problem-solving skills that apply to real-world and culturally relevant contexts.</p> <ul style="list-style-type: none">• <u>Driving Questions</u>: The project is framed by a meaningful problem to be solved or a question to answer at the appropriate level of challenge.• <u>Authentic tasks</u>: To give students a sense of purpose and relevance, allowing them to apply their learning in meaningful ways.• <u>Scaffolding</u>: Provide appropriate scaffolding and support to help students navigate the project.• <u>Project Management</u>: Help students break down the project into manageable steps, set deadlines, and monitor progress. Introduce project management tools or templates to facilitate organization and collaboration.• <u>Reflection and Revision</u>: Encourage regular opportunities for students to reflect on their progress, evaluate their work, and revise their thinking and solutions.• <u>Peer Feedback and Collaboration</u>: Foster a culture of collaboration and provide opportunities for students to give and receive constructive feedback.• <u>Authentic Audience</u>: Ensures the students present or showcase their final products or solutions to an authentic

<p>feedback and debriefing sessions to reinforce learning.</p> <ul style="list-style-type: none"> ● <u>Resume and Cover Letter Workshops:</u> Teach students how to create professional resumes and cover letters that highlight their employability skills and achievements. Provide guidance on formatting, content, and tailoring documents to specific job applications. ● <u>Mock Interviews:</u> Engage students in mock interviews to help students develop interview skills and practice articulating their employability skills and experiences. Provide constructive feedback and tips for improvement. 	<ul style="list-style-type: none"> ○ <i>Field Trips and Industry Visits:</i> Plan field trips to workplaces, industries, or vocational training centers relevant to different careers. This exposes students to the work environments and allows them to see firsthand how various industries operate. 	<p>audience beyond the classroom.</p> <ul style="list-style-type: none"> ● <u>Reflection and Celebration:</u> Dedicate time at the end of the project for students to reflect on their overall learning experience. Celebrate their achievements, showcase their work, and provide opportunities for self-assessment and peer recognition.
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