

# CHARLES F. BLACKSTOCK JUNIOR HIGH SCHOOL

## STUDENT HANDBOOK 2023-2024

701 East Bard Road  
Oxnard, California 93033  
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**School Website: [blackstock.hueneme.org](http://blackstock.hueneme.org)**

Principal: Cara Comstock  
Assistant Principal: Dustin Friedman  
Assistant Principal: Isabel Pelayo  
Assistant Principal: Stacy Hunter

***Inspiring and empowering every student to thrive every day.***

This agenda belongs to:

Name: \_\_\_\_\_ ID# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent's Cell: \_\_\_\_\_

**Please DO NOT REMOVE handbook pages from this agenda.**

**If your agenda is lost or defaced, your replacement will cost \$5.00**

## The Six Pillars of Character

At Charles F. Blackstock Junior High School we try to live by the six pillars of character. We will learn the six traits taught by the Character Counts Organization and celebrate a new trait every month. Show your Panther Pride and be a *person of character*!  
<http://charactercounts.org/sixpillars.html>

### **Trustworthiness-Blue** (August-September, April)

Trustworthiness: Integrity, Honesty, Reliability, Loyalty

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

### **Respect-Yellow** (October, May)

Respect: Golden Rule, Tolerance and Acceptance, Nonviolence, Courtesy

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

### **Responsibility-Green** (November, June)

Responsibility: Duty, Accountability, Pursue Excellence, Self-Control

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

### **Fairness-Orange** (December-January)

Fairness: Justice, Openness

Play by the rules • Take turns and share • Be open-minded • Listen to others • Don't take advantage of others • Don't blame others carelessly

### **Caring-Red** (February)

Caring: Concern for Others, Charity

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

### **Citizenship-Purple** (March)

Citizenship: Do your share, Respect Authority and the Law

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment

## 2023-2024 UNIFORM POLICY & DRESS CODE

The dress code for Blackstock requires attire to be clean, neat and appropriate for school and/or any school activity. Clothing which is distractive or disruptive in appearance and detrimental to the purpose or conduct of the school will not be permitted. ***NOTE: Blackstock's dress code is strictly enforced; school ID's are part of the uniform. The principal or principal's designee has the right to determine if attire is inappropriate for school or any school activity.***

### BOYS and GIRLS UNIFORM

#### Lanyards and ID Cards:

- All students are required to wear a lanyard with their ID attached at all times.

#### Pants:

- ***Must be navy blue or khaki*** color only, and ***fit properly at the crotch and waist***. They may not be baggy or oversized.
- Pants ***must be slack/trouser style and fit properly***.
- Pants must be hemmed neatly and properly, not cut, torn or frayed.
- Seams may not be cut, slit or torn.
- Athletic bottoms (pants, shorts, etc.) made of fleece or nylon windbreaker materials are NOT allowed.
- Stripes (of any color) down the side of the pants are not permitted.
- Only factory designed capris are allowed, not rolled-up pants. No rubber bands on pant legs.

#### Belts:

- ***Must be worn with pants*** that are designed for belts (have belt loops). ***NO*** initials or ornamental buckles on belts.

#### Shirts/Blouses:

- Must be ***solid*** white, light blue or navy blue (no stripes or prints).
- Only polo shirts or regular button down shirts with sleeves and collars will be allowed.
- Absolutely ***no*** tank tops, mesh shirts, midriff tops, or t-shirts are allowed.
- ***Any tops worn under polo shirts, blouses or button down shirts must be white (including undershirts).***

#### Shorts:

- Must be ***solid navy blue or khaki*** and may ***NOT*** be longer than the bottom of the knee or shorter than the length of fingertips when arms are held directly straight at the side and can only be worn as part of the uniform. NO cut off shorts.

#### Jackets, Hats and Outerwear:

- Must be solid white, light blue, navy blue or gray. Jackets must fit appropriately.
- Windbreakers, pullover or button down sweaters, and vests are appropriate. NO LOGOS ALLOWED!!!
- Hoods on sweatshirts may not be worn in class. Hats worn for sun protection or cold weather must be solid blue, white or gray.

#### Shoes and Socks:

- Must be worn at all times.
- All shoes must have closed toes.
- Heels and platforms may not exceed 1½ inches.

#### Skirts, Skorts, and/or Jumpers:

- Must be ***solid navy blue or khaki*** and may NOT be longer than the bottom of the knee or shorter than the length of fingertips when arms are held directly straight at the side.

#### Tights or Stockings:

- Must be white or navy blue and may be worn with skirts, skorts, or jumpers.

### **SPECIFIC CLOTHING AND ITEMS NOT ALLOWED**

- **ABSOLUTELY NO BLACK** jackets, sweatshirts, shirts, undershirts or slacks allowed.
- **NO** clothing made of denim, denim-like or jean material. (jackets, shirts, pants, shorts, etc.)
- **NO** articles of clothing with any large labels or sports team insignias.
- **NO** items showing evidence of membership in/affiliation with a gang; obscenities or of a sexual nature; suggesting/promoting racism or violence; the use/abuse of drugs and/or alcohol or tobacco products
- **NO** tops with low cut necklines or apparel that is tight fitting. Halter tops, midriff tops, cutoff tops.
- **NO hairnets**, bandannas, do-rags, or hats (except Blackstock), etc. of any kind.
- **NO slippers**, sandals, clogs, steel-toed or open-toed shoes.
- **Only prescription glasses/sunglasses** are allowed.
- **NO visible undergarments** such as tops worn under uniform and boxer shorts.
- **Body piercing jewelry must be small and not a distraction**(i.e, facial piercings, gauges, etc.).
- **NO grooming in class** (makeup, styling, brushing, etc.).

### **REGLAMENTO DEL UNIFORME 2022-2023**

Las normas de vestir para los alumnos de Blackstock requieren que sus prendas estén limpias, sean de buen gusto y apropiadas para la escuela y/o cualquiera actividad escolar. No se permitirá un modo de vestir cuya apariencia distrae o es dañina a los objetivos o conducta de la escuela. El director o la persona designada por él determinará si el modo de presentarse de un alumno(a) es apropiado para la escuela. ***NOTA: El código sobre el modo de vestir se hace cumplir estrictamente en la Escuela Blackstock. La administración tiene el derecho de determinar si su atuendo es apropiado para la escuela o actividad escolar.***

### **UNIFORME DE ALUMNOS**

#### **Acollador e Identificaciones**

- Todos los estudiantes deben usar un acollador y su identificación todos los días.

#### **Pantalones:**

- ***Tienen que ser de color azul marino o caqui sólido***, solamente, y ajustados debidamente a la entrepierna y a la cintura. No pueden ser muy sueltos o muy holgados.
- Tienen que ser ***pantalones ordinarios, cómodos y ajustarse al cuerpo debidamente.***
- Tienen que estar bastillados con esmero y apropiadamente – no cortados, desgarrados o deshilachados.
- Las costuras no pueden ser cortadas, ni en tiras, ni desgarradas.
- Prendas atléticas de la parte inferior del cuerpo (pantalones, pantaloncitos cortos, etc.) hechos de terciopelo o de nailón que se utiliza en las chaquetas para protegerse del viento NO están permitidas.
- No se permite líneas (de cualquier color) en los lados de los pantalones.
- Se permiten capris solamente diseñados por la fábrica, no pantalones con las piernas arremangadas.

#### **Cinturones:**

- ***Tienen que usarse con pantalones*** diseñados para llevar cinturón (tienen trabillas). Hebillas del cinturón no pueden tener iniciales o adornos.

#### **Camisas/ Blusas:**

- Tienen que ser de color **sólido** - blanco, azul cielo o azul marino (no pueden tener diseño o rayas).
- Solamente se pueden usar playeras, camisas ordinarias con botones, mangas y cuello.
- Las camisas **tienen que** estar fajadas.

- De **ningún modo** se permiten camisetas sin mangas o con manga corta, mallas o corpiños que dejen al descubierto el abdomen. **Cualquier camiseta debe ser blanca.**

#### **Pantaloncitos cortos:**

- Tienen que ser de **color azul marino o caqui sólido** y **NO** pueden llegar más abajo de la parte inferior de la rodilla o tan cortos que queden más arriba de la punta de los dedos cuando los brazos estén colgados y pegados al cuerpo.

#### **Chaquetas, Gorras y prendas para afuera:**

- Tienen que ser de color **sólido** - blanco, azul cielo, azul marino o gris.
- Chaquetas para protegerse contra el viento, suéteres con o sin botones, y chalecos son apropiados. **NO SE PERMITE CUALQUIER INSIGNIA O LOGO TIPO.**
- No se permite usar capillas de sudaderas durante clase. Si usa gorras para protegerse del sol o del clima frío tienen que ser de color azul, blanco, o gris.

#### **Zapatos y Calcetines:**

- Tiene que usarse siempre, todos los zapatos deben tener la punta cubierta.
- Tacones y plataformas no pueden exceder 1 ½ pulgadas.

#### **Faldas, Falda con pantalón corto, y/o Yompers:**

- Tienen que ser de **color azul marino o caqui sólido** y no deben llegar más abajo de la parte inferior de la rodilla o tan cortos que queden más arriba de la punta de los dedos cuando los brazos estén colocados y pegados al cuerpo.

#### **Medias o Medias gruesas de colores:**

- Tienen que ser de color blanco o azul marino y se pueden usar con faldas, falda con pantalón corto, y/o yompers.

#### **PRENDAS DE VESTIR Y ARTÍCULOS ESPECÍFICAMENTE NO PERMITIDOS**

- ABSOLUTAMENTE NADA DE COLOR NEGRO** chaquetas, sudaderas, camisas, camisetas o pantalones.
- NO** ropa hecha de mezclilla o parecida (chaquetas, camisas, pantalones, pantaloncitos cortos, etc.).
- NO traigan** prendas con etiquetas grandes o insignias de equipos deportivos.
- NO se permiten** prendas mostrando evidencia de membresía o afiliación con una pandilla; con maldiciones o sexualmente explícitas; que sugieran o promueven el racismo/violencia; el uso/abuso de drogas y/o alcohol o tabaco.
- NO se permiten** prendas con escotes muy bajos, ni ropa muy ajustada al cuerpo. Tampoco traigan blusas con tirantitos delgados; que dejan el abdomen descubierto; ni ropa deshilachada.
- NO se permiten** redes en el cabello, pañuelos, ni sombreros/gorras (menos las de Blackstock) de ningún tipo.
- Solo se permiten lentes recetados.**
- NO se permiten pantunflas,** sandalias, chancas, zapatos con punta de acero o que dejan al descubierto los dedos.
- NO se permite traer la ropa interior visible.**
- Joyas que perforen la piel deben ser pequeños y no ser una distracción** (por ejemplo, perforaciones faciales, expandidores, etc.)
- NO se arreglen en clase** (maquillarse, ponerse a la moda, peinarse, etc.).

**DISTRICT POLICY ON DISCRIMINATION, HARASSMENT, INTIMIDATION AND BULLYING**

Every student is entitled to a safe school environment free from bullying.

The District's Policies on discrimination, harassment, intimidation and bullying (Board Policies 5131, 5145.3, 5145.7, and 5145.9) can be accessed on the District's website at [www.huensd.k12.ca.us](http://www.huensd.k12.ca.us). Copies of the policies are also available at the school office.

1. The District prohibits bullying. This includes, but is not limited to, discrimination, harassment, intimidation and bullying based on the actual or perceived characteristics set forth in Penal Code §422.55 and Education Code §220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. Bullying is defined in Education Code §48900 (r).
2. Students who violate the District's policies on bullying may be subject to discipline, including suspension and/or expulsion.
3. School personnel must immediately intervene if they witness or become aware of bullying, provided it is safe to do so.
4. Acts of bullying should be brought to the attention of the principal or the Senior Director of Educational Projects at (805) 488-3588 X9-400.
5. Reports may be made anonymously, but formal disciplinary action may not be based solely on an anonymous report.
6. An allegation of bullying and the results of the investigation shall be kept confidential to the extent reasonably possible.
7. The complainants are protected from retaliation and the identity of a complainant alleging bullying remains confidential to the extent reasonably possible.
8. Any bullying complaint not satisfactorily resolved, may be filed as a formal complaint to the District's Assistant Superintendent, Human Resources, (805) 488-3588 X9-102

## Common Sense on Cyberbullying

### What's the Issue?

Cyberbullying is the use of digital media tools, such as the Internet and cell phones, to deliberately humiliate and harass others, oftentimes repeatedly. Though most teens do not do this, those who do are often motivated by a desire for power, status, and attention – and their targets are often people they are competing with for social standing. Cyberbullies often take advantage of the Web's anonymity to antagonize someone without being recognized.

Cyberbullying can take a variety of forms, such as harassing someone, impersonating someone, spreading rumors, or forwarding embarrassing information about a person. A bully's mean-spirited comments can spread widely through instant messaging (IM), phone texting, and by posts on social networking sites. This can happen rapidly, with little time for teens to cool down between responses. And it can happen anytime – at school or at home – and oftentimes it involves large groups of teens.

### Why Does It Matter?

Cyberbullying is similar to face-to-face bullying, but online tools magnify the hurt, humiliation, and social drama in a very public way. Whether it's creating a fake Facebook or MySpace page to impersonate a fellow student, repeatedly sending hurtful text messages and images, or spreading rumors or posting cruel comments on the Internet, cyberbullying can result in severe emotional and even physical harm.

And though anyone can spot bullying behavior in the real world, it's much more difficult to detect it in the online world. Sometimes an entire social circle will get involved, and then it becomes harder for an individual teen to disengage from it. In fact, whole groups of teens may be actively or passively participating, and the target can feel that it is impossible to get away from the bullies. In addition, hurtful information posted on the Internet is extremely difficult to remove, and millions of people can see it.

The following tips can help you recognize the warning signs of cyberbullying and serve as a guide for talking to your teens about preventing it.

### What Families Can Do

*You seem down. What's going on at school? Is anything upsetting happening online?*

*I'm here for you and so are your friends. Talk to me anytime.*

*Are there any teachers at school who have dealt with these kinds of situations before? I think you should tell one of them about what's been happening.*

*Bullies want attention, power, and status, which explains why they need to cause drama.*

*I saw a news story about a teen who was bullied online. What would you do in that situation?*

## WELCOME TO CHARLES F. BLACKSTOCK JUNIOR HIGH SCHOOL

Charles F. Blackstock Junior High School is your school and we want you to enjoy it, benefit from it, and protect it for yourself and others. Our school exists because the people of Oxnard and Port Hueneme and the entire State of California believe in having the finest educational facilities possible and are willing to work together to achieve them. Your part in this partnership is to do your best in school, take care of your school, and live by the Golden Rule.

*Our District motto is "Inspiring and empowering every student to thrive every day." You, as a good Panther, must do your part and put forth the best possible individual effort as you prepare for the future.*

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### ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school office.

### ASSEMBLIES

Assemblies are a regularly scheduled part of the curriculum, and as such are designed to be educational experiences. They provide one of the few opportunities in school to learn formal audience behavior. In live entertainment, unlike radio, television or movies, the performers are very conscious of their audience.

Please observe the following rules at assemblies:

1. When the Principal or Student Body President steps to the podium, this is the signal to become quiet.
2. Show respect for speakers and assembly participants at all times.
3. Use the right kind of applause – no shouting or whistling at any time. Yelling is appropriate only at pep rallies.
4. There will be guests from the community present at most assemblies. Let us put our best foot forward at all times. "Blackstock Panthers" have a good name – let us make it even better!
5. Enter and leave the assembly in good order. If it is necessary to bring a chair, carry it correctly in front of you.
6. No talking to your neighbor during the time others are speaking.
7. Students are to sit with their class during assemblies.
8. Any student on the restriction list can be denied the privilege to attend assemblies and may be assigned to a classroom.

### ATTENDANCE

Pupils are required by law to attend school punctually and regularly. School begins **promptly** at 8:40 a.m for 7th and 8th grade students. School starts at 8:30 for 6th grade students. .

#### Absence

1. Excused Absence: Absences for proper causes are listed in the State Education Code for illness, dental/medical appointments, court proceedings, and bereavement.
2. Unexcused Absence: Absence for any reason other than the above is unexcused. Truancy is a violation of State attendance laws (four or more unexcused absences or tardies will result in placement on the restriction list).

#### Attendance Procedures

All students are expected to be in the academic wing of the school building by 8:37 a.m. A warning bell will ring at that time, signaling three minutes to the beginning of the school day attendance cycle. Students who arrive after the 8:40 a.m. bell are considered "tardy to school". Students arriving after 8:55 a.m. must obtain a tardy slip in the student office before they are admitted to classes. **Tardies count against perfect attendance.**

#### Returning to School After an Absence

1. Pupils are required to bring a note from parents or guardians the day of return to school after an absence. The note must list the student's full name, date of absence, specific reason for absence, and be signed by parent or guardian.
2. In cases of extended illness for three days or more, assignments may be requested through the office. Please allow three (3) days for this material to be compiled.



### **Leaving School**

Once students reach the school campus, they must obtain permission from the office to leave the campus for any reason. A note from a parent or guardian must give the student permission before he can be authorized to leave the campus. All notes will be verified before passes are issued. **IN ORDER TO CHECK OUT A STUDENT EARLY, THE PARENT/GUARDIAN MUST HAVE A VALID PICTURE ID AND THEIR NAME MUST MATCH THE INFORMATION ON THE STUDENT'S EMERGENCY CARD.**

### **Tardiness**

Any pupil who is tardy four days to school without a satisfactory excuse may be regarded as habitually truant. A parent conference may be required. **All tardies count towards attendance.** Students who are not in their seats at 8:40 a.m. will be marked tardy. Excessive tardiness to classes during the school day will also be counted toward discipline.

A student with excessive tardies to school may place you on the restriction list and may be reported to the School Attendance Review Board (SARB).

### **Truancy**

Truancy from school or a class will result in placement on the restriction list and making up the time missed. Students may also be referred to the SARB and/or the appropriate law enforcement agencies.

### **Transfers**

Before a pupil transfers to another school, the pupil should bring a note from parents or guardians and then follow up by making the transfer request in person. Allow one day checkout time. All textbooks must be returned at the time of checkout.

### **BICYCLES, ROLLER SKATES/BLADES SCOOTERS AND SKATEBOARDS**

The following rules are to be observed by all persons entering and leaving the school campus:

1. Students who arrive on bicycles must wear a helmet, use the bike rack and each bicycle must be locked. Helmet must be properly strapped.
2. Bikes are never to be ridden on school grounds.
3. In traveling to and from school, all ordinances concerning bicycle safety must be observed. A helmet must be worn and fastened securely on the head.
4. Motorbikes are not permitted.
5. The school is not responsible for the theft of parts or damage while bicycles are parked in the rack.

**\*\*\*STUDENTS ARE NOT PERMITTED TO BRING SCOOTERS, SKATEBOARDS OR ROLLER SKATES/ROLLER BLADES TO SCHOOL AT ANY TIME\*\*\***

### **BORROWING MONEY**

There are no facilities available for students to borrow money. Students are not allowed to lend or borrow money. There is no reason for students to bring more than \$5.00 to school except during special events such as yearbook sales or purchasing P.E. uniforms.

### **BULLYING**

The District prohibits bullying. This includes, but is not limited to, discrimination, harassment, intimidation and bullying based on the actual or perceived characteristics set forth in Penal Code §422.55 and Education Code §220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. Bullying is defined in Education Code §48900 (r).

### **CAFETERIA**

Eating a cafeteria lunch is a privilege, not a right. This privilege may be denied to those students who cannot conduct themselves as good citizens. Be seated quickly and orderly. Please show good manners by talking quietly and leaving your place as clean as possible. All food and drinks must remain in the cafeteria. Students who choose not to eat must use only designated exits to go to the playground. No food or drink is allowed on the playground.

### **CANDY, GUM AND SUNFLOWER SEEDS**

Candy, gum and sunflower seeds are not permitted on campus. Students may include minimum candy in sack lunches but it must be eaten as part of the student's lunch.

## **CALIFORNIA JUNIOR SCHOLARSHIP**

Blackstock Junior High School has a chapter of the California Junior Scholarship Federation (CJSF). In order to become a member of CJSF, a seventh or eighth grader must meet the requirement of completing two trimesters of course work with a 3.5 GPA. The student must also have satisfactory citizenship. Eighth grade students who have been active members for four consecutive trimesters will be Honor Award members receiving an Honor Pin.

## **CHANGE OF ADDRESS**

Inform the office if you change your address or telephone number. This is important for our automated emergency call system.

## **CLEAN CAMPUS**

Blackstock students are proud of their school and want it to be well cared for so that other people will also be proud of it. The appearance of a school and the way it is kept has a great deal to do with the reputation of that school. It is the individual responsibility of each student to keep the school campus clean. Students who are caught breaking the rules may be assigned campus clean-up for community service.

## **CLOSED CAMPUS**

We feel that the best interest of school and community can be served by instituting a closed campus. This means that once a student arrives on the campus, he/she shall not leave without the proper authorization from the office until the end of the school day. All visitors must check-in at the office before proceeding onto the school campus.

## **CYBER-BULLYING**

The District prohibits all types of bullying. The District's policies on discrimination, harassment, intimidation and bullying (Board Policies 5131, 5145.3, 5145.7, and 5145.9) can be accessed on the District's website at [www.huensd.k12.ca.us](http://www.huensd.k12.ca.us).

## **DETENTION**

State law permits the school to detain a student for up to one hour after the close of the regular day for students who violate school rules, accumulate excessive tardies/truancies, or who need to make up work. If this involves a transportation problem, the student should make arrangements with parents to furnish transportation on that day. If you have an excessive number of tardies or are truant (ditch) you may be subject to detention.

## **DRESS CODE**

Blackstock has implemented a Uniform Dress Policy. (Refer to Uniform Policy).

## **DRUG AND ALCOHOL ABUSE**

Any student who intentionally sells, gives, possesses, uses, or is under the influence of illicit drugs, narcotics, or alcohol in or on school property, including buses may be (1) suspended or expelled from school and (2) reported to the appropriate law enforcement agencies for possible legal action.

## **ED CODE - STUDENT CONDUCT**

"Any minor whose willful misconduct results in injury or death to any student or any person employed by or performing volunteer services for a school district or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school district is liable for suspension or expulsion, and the parent or guardian of an unemancipated minor shall be liable for all damages so caused by the minor." (**Education code 48909**)

## **ELECTRONIC DEVICES**

Radios, cameras, CD players, mp3 players, iPods, handheld video games, laser pens or any other type of electronic devices are **NOT** allowed on campus.

Students are allowed to carry a cell phone **for use during an emergency only**. If you decide to allow your child to carry a cell phone, the phone must be **turned off** while on school grounds, except during an emergency. If your child has his/her phone on or out at any time other than during an emergency, your child could lose the privilege of carrying the cell phone.

**BLACKSTOCK IS NOT RESPONSIBLE FOR THE LOSS, DAMAGE, OR THEFT OF A PERSONAL CELL PHONE THAT YOUR CHILD BRINGS ONTO CAMPUS. (Education Code 48901.5) Confiscated electronic devices must be picked up by parents from the designated Principal/Assistant Principal.**

## **FIRE AND DISASTER DRILLS**

Fire drills at regular intervals are required by law and are important safety precautions. It is essential that when the first signal is given everyone obeys orders promptly and clears the building by the prescribed route as quickly and quietly as possible. The teacher in each classroom will direct students.

The signal for a fire drill is a series of ten short intermittent bells or sounds followed by a silence of ten seconds and the sounding of another series of ten intermittent sounds.

The signal for a disaster is a steady blast or ring of three to five minutes. The teachers will provide instruction in the DROP procedure exercise to be used in case of a disaster.

## **GRADES**

Grades are a very important indicator of how a student is progressing in a particular class. The grading system is based on: A-outstanding achievement; B-good achievement; C-satisfactory achievement; D-minimum achievement; and F-failure to put forth the minimum effort. The average student should receive a "C" grade. The average student should study a minimum of one hour per night. If a student receives an "A" or "B" grade, he/she is being rewarded for superior performance. If a student receives a "D" or "F" grade, he/she needs to realize that class or school standards are not being met. 6<sup>th</sup> grade report cards use the elementary system of N, P, G or E.

The student in danger of receiving a "D" or "F" grade will have ample warning from the teacher and should be able to raise the grade to "C" if effort is applied.

**Trimester & Mid-Trimester Reports** are taken home by each student approximately every seven weeks. A parent or guardian should review the report, sign it and return it to the student's homeroom teacher.

**Special Home Reports** may be sent home to inform parents of a student's failure in academics and/or citizenship. These notices are sent home each trimester prior to the mid-trimester report, so that students in this category have ample time to improve. Parents are encouraged to contact the teacher for a parent/teacher conference. Parents are also encouraged to enroll the student in tutoring.

## **HALLS**

Students should be in the halls only at the beginning and close of school and while moving from one class to another, unless they have special permission or special duties that require them to be there. Students are asked to be courteous at all times and to keep to the right when moving in the halls. Running, shouting, and whistling in the halls is never permitted. Students must enter and exit the building only at designated locations.

## **HOMEWORK**

Homework will be assigned regularly. Homework is more than doing the assignment; it is studying each subject on a regular basis. The average student should study a minimum of one hour per night. Failure to complete homework will result in lower grades.

## **HONOR ROLL**

Students achieving a 3.50 or higher grade point average will be placed on the Honor Roll; 3.49 to 3.00 achievers will be placed on the Honorable Mention List. These lists are published at the end of each trimester.

## **IDENTIFICATION CARDS (ID's)**

Students are required to bring their school-issued identification cards on a daily basis. School staff will be checking that all students have brought their school ID, as they enter the school gates in the morning. ID cards are required of all Blackstock students.

## **LIBRARY**

Students must bring their agenda and student ID card **EVERY TIME** they visit the library to check out books.

## **MESSAGES**

To minimize student/class interruptions, please make arrangements for pick-up or rainy day plans in advance so that we do not have to call students during instructional time. Medical/dental appointments should be after school, whenever possible.

## **PANTHER CONDUCT**

Good sportsmanship is a tradition at Blackstock Junior High School, both as players and as spectators. This is a reputation that takes time to build and it will take our individual efforts to maintain our good reputation.

## **PARENT CONFERENCES**

Parents are welcomed and encouraged to come to school to talk with teachers. Appointments must be made to coincide with the teachers' schedules. This should be done through the office. Call 488-3644 to set up the conference. Studies show that parent involvement is a key factor to student success.

## PHYSICAL EDUCATION

All students are required by State law to participate in P.E. If a student is unable to participate, a written excuse from parents is necessary. **A doctor's statement is required if an excuse for more than three days is required.** The excuse is to be taken to the school office before school begins.

### P.E. Clothes

Students are expected to dress in gym clothes. Students who do not dress in gym clothes or need to borrow loaners may receive demerits which will affect their P.E. grade.

**Prices for P.E. apparel are: P.E. sweatpants - \$15; P.E. t-shirts - \$10; and P.E. shorts - \$10.**

### P.E. Locks

P.E. locks must be secured and double checked to ensure the safety of items in the locker room. P.E. lock combinations should not be shared with friends.

## PROMOTION CEREMONY

To receive a certificate and participate in the promotion ceremony, a student must: 1) have met grade level standards and maintain a 2.0 grade point average; 2) must have a good discipline record; and 3) have good attendance. Students who fail to meet the academic/citizenship requirements will be placed on the trimester Restriction List. Placement on the Restriction List may impact the student's ability to participate in the promotion ceremonies as outlined below.

They must be in good standing and be in a full complement of classes. Participation in the promotion ceremony is a privilege. ***(Refer to Board Policy AR 5127)***

## RESTRICTION SYSTEM

Most students earn the privilege to participate in extra school activities during a trimester. A student may be placed on the Blackstock Restriction List for the following reasons:

1. Has a grade point average of 1.99 or lower.
2. Is truant from class or school.
3. Has excessive absences and/or tardies (unexcused).
4. Is suspended.
5. Receives three or more office referrals.

If a student's name is placed on the restriction list, he/she may not participate in such activities as athletics, cheerleading, field trips, ASB, dances, Grad Night, eighth grade promotion ceremony, CJSF, etc.

## RESTROOMS

We are fortunate to be provided at Blackstock Junior High School with clean, neat restrooms. It takes the effort of every student to keep them clean and neat. Please do your part. Classroom restroom breaks should be limited to emergencies only. Students get a break for nutrition, lunch, P.E. and passing periods. This should provide ample opportunity for normal restroom use.

## SCHOOL DANCES

Dances are only for 7<sup>th</sup> and 8<sup>th</sup> grade students attending this school: there are no guest passes. Students attending the dances must arrive within 15 minutes of the start time and may not leave until the dance is over, unless their parents call for them at the door. **Students on the Restriction List may not attend.**

## SCHOOL HOURS

School hours are from 8:40 a.m. until 3:00 p.m. each day. Students should NOT arrive earlier than 8:00 a.m. or remain on the campus later than 3:15 p.m. unless they are participating in a supervised school activity. **SCHOOL GATES WILL NOT OPEN UNTIL 8:00 A.M. EACH SCHOOL DAY.** Supervision will be provided on the blacktop for students who arrive after 8:00 a.m. These procedures are designed for the safety and well-being of the student.

BP 5145.7 (a)

## SEXUAL HARASSMENT

The Governing Board is committed to maintaining an educational environment that is free from harassment.

The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who

complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

### **Instruction/Information**

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the person(s) to whom a report of sexual harassment should be made  
(*cf. 5131.5 – Vandalism, Theft and Graffiti*)  
(*cf. 5137 – Positive School Climate*)  
(*cf. 5141.41 – Child Abuse Prevention*)  
(*cf. 5145.3 – Nondiscrimination/Harassment*)  
(*cf. 6142.1 – Family Life/Sex Education*)

### **Complaint Process**

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

### **SEXUAL HARASSMENT**

Prohibited sexual harassment includes, but is not limited to, unwelcome advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting, when: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile or offensive education environment
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity

Types of conduct which are prohibited in the district and which may constitute sexual harassment include but are not limited to:

1. Unwelcome leering, sexual flirtations or propositions
2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually derogatory comments or sexually degrading descriptions
3. Graphic verbal comments about an individual's body, or overly personal conversation
4. Sexual jokes, notes, stories, drawings, pictures or gestures
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-gender class
7. Massaging, grabbing, fondling, stroking or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Purposefully cornering or blocking normal movements
10. Displaying sexually suggestive objects

## STANDARD SCHOOL-REQUIRED MATERIALS

Each student must have a Blackstock School agenda. One agenda is provided free of charge and a replacement may be purchased for \$5.00. Students are also required to have a three-ring binder; plastic pencil pouch containing pencils and pens; paper and subject dividers. We HIGHLY recommend a book bag or backpack, ruler and erasers. Permanent markers (Sharpies), paint pens, rubber bands and liquid white-out are **NOT ALLOWED at school**.

## STUDENT GOVERNMENT

The Associated Student Body is an organization through which the students may express their opinions, assist in the administration of the school and participate in the management of school enterprises. The ASB tries to promote leadership and initiative among its members. It is the duty of representatives to bring to the ASB's attention suggestions and complaints from their classmates and to take to their homerooms the actions of the ASB.

## STUDENT SALES

Other than during sponsored fundraising events, students may not sell anything at school.

## SUSPENSION

Students may be suspended or expelled for the following reasons/or as allowed by law:

1. Caused, attempted to cause, or threatened to cause physical injury to another person or willfully used force or violence upon the person of another, except in self-defense.
2. Possessed, sold or furnished any firearm, knife, explosive, or dangerous object.
3. Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind.
4. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage or intoxicant of any kind, and then either sold, delivered or otherwise furnished anything in lieu of it and represented the replacement as a controlled substance, alcoholic beverage, or intoxicant.
5. Committed or attempted to commit robbery or extortion.
6. Caused or attempted to cause damage to school property or private property.
7. Stole or attempted to steal school property or private property.
8. Possessed or used tobacco, or any products containing tobacco or nicotine products.
9. Committed an obscene act or engaged in profanity or vulgarity.
10. Offered, possessed, arranged, or negotiated to sell any drug paraphernalia.
11. Disrupted school activities or otherwise willfully defied the valid authority of school officials.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm.
14. Committed or attempted to commit a sexual assault, or committed a sexual battery, as defined in the Penal Code.
15. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding.
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
17. Engaged in, or attempted to engage in, hazing as defined in Section 245.6 of the Penal Code.
18. Aided or abetted the infliction or attempted infliction of physical injury
19. Aided or abetted the infliction or attempted infliction of physical injury.
20. Pupil's presence causes a danger to persons or property, or threatens to disrupt the instruction process.

**(E.C. 48900.5)**

21. Pupil has made terrorist threats against school officials or school property, or both. **(E.C. 48900.7)**
22. Committed sexual harassment as defined in section 212.5 of the California Education Code. **(E.C. 48900.2)**
23. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. **(E.C. 48900.3)**
24. Engaged in harassment, threats, or intimidation against school district personnel or pupils. **(E.C. 48900.4)**

Students who have knowledge of weapons, bomb threats, drug sales, stolen property and the like, and who fail to report information to an adult may be subject to disciplinary action.

## TAGGING & GRAFFITI

Students may not write any "tagging style" writing on agendas, folders, backpacks or any school related items or property. Permanent markers (Sharpies) are NOT allowed at school.

## TEXTBOOKS

The school furnishes books to all students. This is done with the hope that this major investment will be properly safeguarded. All textbooks should be covered at all times. Reasonable damage is expected as a result of daily use.

Unreasonable damage or lost textbooks must be paid for and replaced immediately. These charges must be paid to the office at the time of the damage or loss.

### **TEXTBOOK PRICES**

#### **HISTORY:**

6 <sup>th</sup> – The Ancient World.....	\$75.00
7 <sup>th</sup> – The Medieval World and Beyond.....	\$75.00
8 <sup>th</sup> – The US Through Industrialism... ..	\$75.00

#### **LITERATURE/LANGUAGE ARTS:**

6 <sup>th</sup> Collections Textbook.....	\$75.00
7 <sup>th</sup> Collections Textbook.....	\$75.00
8 <sup>th</sup> Collections Textbook.....	\$75.00

#### **MATH:**

6 <sup>th</sup> Math Course 1 Volume 1 & 2 Workbook.....	\$TBD
7 <sup>th</sup> Math Course 2 Volume 1 & 2.....	\$TBD
8 <sup>th</sup> Math Course 3 Volume 1 & 2.....	\$TBD

#### **SCIENCE:**

6 <sup>th</sup> Workbook Volume 1-4.....	\$TBD
7 <sup>th</sup> Workbook Volume 1-4.....	\$TBD
8 <sup>th</sup> Workbook Volume 1-4.....	\$TBD

### **USING SCHOOL TELEPHONES**

Telephones are located throughout the school. **Students should take care of routine family business at home before school (such as permission to visit friends after school, staying for ball practice, etc.).** Phone use by students should be school related, such as notifying parents of detention, calling to verify absences, etc. Classroom phones should be used for after school contact, whenever possible.

### **WEAPONS/DRUGS**

Persons are restricted by law from bringing weapons or illegal drugs of any type onto the school campus. **STUDENTS WHO DO SO MAY BE RECOMMENDED FOR EXPULSION. Expulsion means that a child is no longer eligible to attend any public school for up to 1 year.**

**STUDENTS WHO TURN IN RESTRICTED ITEMS, BEFORE THEY ARE REPORTED OR DISCOVERED BY SOMEONE ELSE, WILL RECEIVE IMMUNITY.**

## Dates to Remember

First Day of School	August 25th
Labor Day - NO SCHOOL	September 5th
Progress Reports	October 7th
Staff Development - NO SCHOOL	October 10th
End of 1st Trimester	November 10th
Veterans Day - NO SCHOOL	November 11th
Thanksgiving Break - NO SCHOOL	November 21st - November 25th
Parent- Teachers Conferences	November 28th - December 9th
Minimum Day	December 21st
Winter Break - NO SCHOOL	December 22nd - January 4th
Martin Luther King Holiday - NO SCHOOL	January 16th
Progress Reports	January 20th
President's Day - NO SCHOOL	February 17th - February 20th
End of Trimester 2	March 10th
Spring Break - NO SCHOOL	April 3rd - April 14th
Progress Reports	May 5th
Memorial Day Holiday	May 29th
Promotion Day	June 15th
Last Day of School	June 16th