

ARCHDIOCESE OF SAN FRANCISCO
All Souls Catholic School
JOB DESCRIPTION

Title: Spanish Teacher
Reports To: Principal of School & Pastor of All Souls Parish
Office/ Dept: Department of Catholic Schools
FLSA Status: Part time, Non Exempt (7 hours / week)

ESSENTIAL FUNCTIONS:

- Develop and implement engaging Spanish language curriculum for elementary students.
- Foster a positive and interactive classroom environment conducive to learning.
- Assess and monitor students' progress, providing feedback and adjusting instruction as needed.
- Collaborate with other teachers and staff to integrate Spanish language across the curriculum.
- Participate in school events and activities as required.

QUALIFICATIONS:

- Proficiency in Spanish, both written and spoken.
- Strong classroom management skills.
- Ability to create a supportive and inclusive learning environment.
- Excellent communication and interpersonal skills.
- Commitment to the mission and values of All Souls Catholic School.

EXPERIENCE:

- Previous teaching experience, preferably in an elementary school setting.
- Experience working with young children in an educational setting is a plus.
- Familiarity with Catholic school education is beneficial.

EDUCATION/CERTIFICATIONS:

- Bachelor's degree in Spanish, Education or related field.
- Teaching credential or certification is preferred.
- Willingness to pursue additional certifications as required.

PHYSICAL REQUIREMENTS:

- Ability to stand and move around the classroom for extended periods of time.
- Capability to lift up to 25 pounds occasionally.
- Dexterity to handle teaching materials and classroom equipment.
- Stamina to actively engage with young children throughout the school day.

RATE:

- Compensation: Competitive hourly rate based on experience and qualifications, with the potential for increased hours and full-time employment based on performance and school needs.
- \$20.00 - \$40.00

PLEASE SUBMIT RESUME, COVER LETTER AND 2 REFERENCES TO:

Joseph Ryan, Principal
All Souls Catholic School
479 Miller Avenue
South San Francisco, CA 94080
jryan@ssfallsoulsschool.org

Pursuant to the San Francisco Fair Chance Ordinance, all employees of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories.