

GTUSD PTO Meeting Minutes

Meeting Date: May 6, 2025

Meeting called to order at 3 PM

Meeting Location: GT library/ Zoom

Present: Chelsea Britton, Jenna Stigall, Amanda Miklos, Bre Howard, Tiffany Cater, Jaclynn Grover, Megan Prender, Keri Phillips, Michelle Howard, Larry Thornhill, Jodi Hamilton, Janae Balla

1. Secretary Report: Approved minutes have been posted online for the April meeting
 - a. All access to online minutes
 - b. No one opposed to the minutes posted/no changes
2. Treasurer's Report: See below

Balance Sheet

Gold Trail PTO

As of May 05, 2025

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	May 05, 2025
Assets	
Cash and Bank	
El Do Savings Bank Checking	\$49,202.71
Undeposited Funds	\$186.90
Total Cash and Bank	\$49,389.61
Other Current Assets	
Spirit Wear Inventory	\$8,925.58
Total Other Current Assets	\$8,925.58
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$58,315.19
Liabilities	
Current Liabilities	
Accounts Payable	\$3,880.11
Total Current Liabilities	\$3,880.11
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$3,880.11

Equity	
Retained Earnings	
Profit for all prior years	\$5,472.11
Profit between Aug 1, 2024 and May 5, 2025	\$39,719.96

Parent's Night Out 2025 Income Report			
Income			
	Ticket Sales	\$ 5,785.00	
	Raffle Tickets / Wine Locker / Putt Putt	\$ 2,325.00	
	Silent Auction	\$ 4,125.00	
	Dessert Auction	\$ 3,435.00	
	Designated Donations		
	Library Books	\$ 100.00	
	Field Trip Sponsorships	\$ 350.00	
	Athletic Department	\$ 200.00	
	Martin Family Fund	\$ 170.00	
	Parent's Night Out	\$ 10.00	
	8th Grade Graduation	\$ 30.00	
	PTO General Fund	\$ 50.00	
	Swaney	\$ 70.00	
	Square Fees	\$ (419.57)	
	Total Income	\$ 16,230.43	
Expenses			
	Venue and Catering	\$ (3,771.45)	
	DJ	\$ (500.00)	
	Decorations and Prices	\$ (108.76)	
	Total Expenses	\$ (4,380.21)	
Net Income		\$ 11,850.22	

Performance to Budget Report

Gold Trail PTO

2024-2025

	PROJECTED FOR YEAR			ACTUAL TO DATE			VARIANCE TO DATE
	Income	Expenses	Net Income (Expense)	Income	Expenses	Net Income (Expense)	
FUNDRAISING (GROSS)							
Fall Carnival	1,000.00	(300.00)	700.00	1,036.70	(645.77)	390.93	(309.07)
Dining Out Income	2,000.00	0.00	2,000.00	1,724.60	0.00	1,724.60	(275.40)
Fun Run	12,000.00	(1,700.00)	10,300.00	12,417.92	(2,267.10)	10,150.82	(149.18)
Read-a-Thon	10,750.00	(750.00)	10,000.00	11,483.00	(443.00)	11,040.00	1,040.00
Parent's Night Out	7,000.00	(2,500.00)	4,500.00	16,230.43	(4,380.21)	11,850.22	7,350.22
TOTAL FUNDRAISING	\$32,750.00	(\$5,250.00)	\$27,500.00	\$42,892.65	(\$7,736.08)	\$35,156.57	\$7,656.57
ENRICHMENT							
After School Classes	7,000.00	(7,000.00)	0.00	0.00	0.00	0.00	0.00
Enrichment Scholarships		(1,000.00)	(1,000.00)	0.00	(359.00)	(359.00)	641.00
TOTAL ENRICHMENT	\$7,000.00	(\$8,000.00)	(\$1,000.00)	\$0.00	(\$359.00)	(\$359.00)	\$641.00
RECOGNITION							
Staff appreciation - gifts/snacks	0.00	(600.00)	(600.00)	0.00	(568.30)	(568.30)	31.70
Staff appreciation - lunch	0.00	(1,800.00)	(1,800.00)	0.00	(500.00)	(500.00)	1,300.00
Student Snacks	0.00	(1,200.00)	(1,200.00)	0.00	(266.20)	(266.20)	933.80
TOTAL RECOGNITION	\$0.00	(\$3,600.00)	(\$3,600.00)	\$0.00	(\$1,334.50)	(\$1,334.50)	\$2,265.50
COMMUNITY OUTREACH							
SM Movie Night	1,000.00	(1,000.00)	0.00	1,750.83	(1,340.79)	410.04	410.04
GT Movie Night	1,000.00	(1,000.00)	0.00	0.00	0.00	0.00	0.00
Son Fun Night	1,500.00	(750.00)	750.00	1,139.15	(594.50)	544.65	(205.35)
Pancake Breakfast	0.00	0.00	0.00	1,605.66	(306.46)	1,299.20	1,299.20
Penguin Patch	0.00	0.00	0.00	6,374.75	(5,615.78)	758.97	758.97
Craft Fair	0.00	0.00	0.00	522.19	(412.07)	110.12	110.12
Father Daughter Dance	1,500.00	(1,000.00)	500.00	2,133.17	(820.40)	1,312.77	812.77
TOTAL COMMUNITY OUTREACH	\$5,000.00	(\$3,750.00)	\$1,250.00	\$13,525.75	(\$9,090.00)	\$4,435.75	\$3,185.75
PTO OPERATIONS							
Spirit Wear	5,000.00	(5,000.00)	0.00	6,321.46	(8,457.76)	(2,136.30)	(2,136.30)
Book Fair	3,000.00	(3,000.00)	0.00	1,908.44	(1,908.22)	0.22	0.22
PTO Operations (insurance, taxes)	0.00	(1,000.00)	(1,000.00)	0.00	(1,486.00)	(1,486.00)	(486.00)
Back to School / Open House	0.00	(1,000.00)	(1,000.00)	0.00	(500.00)	(500.00)	500.00
TOTAL PTO OPERATIONS	\$8,000.00	(\$10,000.00)	(\$2,000.00)	\$8,229.90	(\$12,351.98)	(\$4,122.08)	(\$2,122.08)
LONG-TERM PROJECTS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LONG-TERM PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DONATIONS TO GTUSD							
Band	0.00	(300.00)	(300.00)	0.00	(279.60)	(279.60)	20.40
Arts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sports	0.00	(410.00)	(410.00)	0.00	(410.00)	(410.00)	0.00
Teacher Accounts	0.00	(7,800.00)	(7,800.00)	0.00	(10,400.00)	(10,400.00)	(2,600.00)
Classroom Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gold Trail Benches	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sutter's Mill Benches	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8th Grade Graduation	0.00	(500.00)	(500.00)	0.00	(385.00)	(385.00)	115.00
TOTAL DONATIONS TO GTUSD	\$0.00	(\$9,010.00)	(\$9,010.00)	\$0.00	(\$11,474.60)	(\$11,474.60)	(\$2,464.60)
GRAND TOTAL	\$52,750.00	(\$39,610.00)	\$13,140.00	\$64,648.30	(\$42,346.16)	\$22,302.14	<< Current Fiscal Year

Profit and Loss

Gold Trail PTO

Date Range: Apr 01, 2025 to Apr 30, 2025

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Apr 01, 2025 to Apr 30, 2025
Income	
Interest Income	\$0.56
Parent's Night Out	\$12,023.19
Read-A-Thon	\$11,203.00
Script Income	\$125.89
Spirit Wear Sales	\$355.00
Talent Show Income	\$37.50
Total Income	\$23,745.14

Total Cost of Goods Sold	\$0.00
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Gross Profit	\$23,745.14
As a percentage of Total Income	100.00%

Operating Expenses	
Office Supplies	\$29.99
Parent's Night Out	\$3,880.21
Uncategorized Expense	\$157.80
Total Operating Expenses	\$4,068.00

Net Profit	\$19,677.14
As a percentage of Total Income	82.87%

3. Discussion on finances and possible needs for future:
 1. Library need- 2 hours per week or more- for 39 weeks \$1000. Dustin thinks we could do 4 \$2000. Or do a stipend or enrichment for Battle of the Books. Keri is going to take it back to cabinet to see the legality of payment.
 2. Increase teacher accounts from \$300 per teacher to \$450
 3. Garden fund- large tree at Sutter's Mill or sails for shade. Jenna Stigall made a motion to spend up to \$2000 to purchase an established tree for Sutter's Mill. Amanda Miklos seconded. All in favor. Jaclyn made a motion to spend up to \$500 to purchase a shade sail for Gold Trail garden. Amanda Miklois seconded.
 4. Other ideas- Library, balls/ball box, tetherball, volleyballs, soccer balls, downballs, basketballs, an air compressor where only WEB students pump up once a week, athletics needs, band equipment, garden beds (Larry Thornhill to work with older kids)
 - i. Priority of Needs:
 - ii. Recess ball box and balls
 - iii. Increase teacher accounts to \$450 and to be evaluated yearly
 - iv. Library- Battle of the Books
 - v. Storage/ organization bins and shelving

Jenna made a motion to approve the above financial needs for the next year. Jaclynn Grover seconded. All in favor.

4. Positions- board positions discussed, bylaws discussed
 - a. Garden Board position and PTO has funds to get started. We could also look at getting donations. (Michelle Howard and Bre Howard are interested- Janae Balla possibly helping)
 - b. Official vote will be 5/21 for board positions running with opposition for officers and board members. Criteria- must attend 1 or more meetings through the year. Vote in person at SM library and Admin will score votes
 - c. June will not have formal meeting but will meet to clean out sheds. June 6th from 8:00-12:00 we will meet to clean out E5 and sheds. July will have a planning meeting.
 - d. Bylaws will be sent out to look at and make suggestions
 - e. Possible Open House/Back to School chair and Popcorn chair to fully take these events on (see below in open forum)
5. Thank yous to all the volunteers throughout this year. Chelsea passed out cards and said a bit about each volunteer.
6. Recaps/Updates:
 - a. Parents night out was a huge success. We made almost \$12,000. We would like to do invitations that are more formal next year.
 - b. Talent Show- Sutter's mill talent show was organized by Krystall Madaryan. The show ran smoothly and it had good variety. Must have a teacher present. We should have co leaders for talent show for each school.
 - c. Teacher/staff appreciation: Jodi and Tiffany ran coffee day. We will need more cards next time. Tiffany ran out at first lunch. Teachers loved the supply day.
7. Upcoming Events:
 1. Community Garage Sale- Lead is Jodi and Mr. Jay Date 6/7 8-2 At SM
 - a. Jodi is reserving a dumpster for the 6th-16th
 - b. Will talk to Brad to put in the best spot.
 - c. Spots are \$15 each- 60 spots and can purchase 2 spots

- d. 2 spots sold so far
- e. Flyers are already copied and to go out this week. We will put some around the community as well to advertise.
- f. Coffee cart will be there too
- g. Chelsea will get insurance for this event and coordinate with maintenance staff for bathrooms/gates if needed
- OPEN HOUSE SUTTERS MILL- May 14
 - Kona Ice will arrive at 4:10 and be there 4:30- 6:00 keri asks about funds going towards athletics
 - Paco's tacos- Jenna will talk to Shannon, also teachers dinner prior to open house
 - Athletics/Sean to sell pizza for 1.5 hours at SM- pizza warmer and table set up, cash drawer- dustin,Perez to order pizza, maintenance already contacted for setup. Perez ordered 10 pizzas and sold out by 6pm perfect
- OPEN HOUSE GOLD TRAIL- May 7
 - Wrestling will do GT open house BBQ (per Janae)
 - Kona Ice will arrive at 4:10 and be there 4:30-7:00
 - Could not pull off GT teachers open house with my email not working. Next year they get it! Wrestling to do pulled pork for teachers?
- 2. Popcorn
 - a. 5/2 GT- no one- Smay did Otter pops
 - b. 5/7 SM- Megan Prender
 - c. LAST DAY OF SCHOOL AT SM- otter pops, popcorn, facepaint
- 8. Open Forum:
 - Winner for the 8th grade parking lot spot- The Clacks. An email will go out about the parking lot.
 - Possibly having Open House (and popcorn) go back to the school or have a board position specific for those events.

Meeting was adjourned at 4:45. Next meeting is set for May 21 for voting. Summer meeting for board members will be announced at a later date.