

THE FOREST SCHOOL

ONLINE

Description of Role:

Interim High School Studio Guide

Position:

- Gross Wage: \$6,013.58
- Studio Guide Training Phase: January 30th - February 17th, 14 hours / week
 - 5 hours per day on Wednesdays & Fridays from 9a.m. - 2p.m. ET
 - 4 hours on Mondays from 10a.m. - 2p.m. ET
 - 1 week break February 20th - 24th
- Studio Guide Lead Facilitation Phase: February 27th - April 28th, 18 hours / week
 - 5 hours per day on Mondays, Wednesday, & Friday from 9a.m. - 2p.m. ET
 - 3 hours of self-directed planning each week
 - 1 week break April 3rd - 7th
- Work online with flexibility to work anywhere there is reliable internet (view sample weekly schedule [here](#))
- Facilitate signature learning experiences for and mentor learners in The Forest School Online's High School Studio (grades 9th - 12th)
- Our school follows an [academic calendar](#) that is divided into Sessions with 1 week breaks in between Session 5 & 6 and Sessions 6 & 7.

Dispositions:

- Shares our passion for The Forest School Online's [Mission Statement](#) and [approach](#) to learning
- Loves facilitating online learning experiences with adolescents and nurturing their authentic interests and goals
- Desires the entrepreneurial opportunity of working with a founding school team in its 2nd year
- Has a deep respect for all children and youth, believing that each human is a unique genius
- Likes to collaborate, experiment, evaluate and use design thinking to continuously improve
- Works well with little direct guidance
- Is a flexible problem solver and an active reader and writer

Description:

I. Facilitate the High School Studio's signature learning experiences on Mondays, Wednesdays, and Fridays

- Facilitate online learner challenges and socratic seminars called "Morning Launches"
- Facilitate the real-world project-based curriculum called "Quest"
- Host the High School Studio Exhibition where learners will present their Quest projects on the week of March 27th

- Supervise all learners within the Studio, holding them accountable to their promises and responsibilities
- Nurture all learners' creativity and determination to deliver the best work they can do and build upon their progress from previous works

2. Guide learners to define & pursue their calling that will change the world

- Facilitate weekly check-ins with every learner
- Ensure learners are tracking their own progress on their Badge Plans and sharing it with you in their weekly check-ins
- Be a role model as a self-directed learner defining and living out your own calling that changes the world

3. Sustain a thriving online Studio community

- Nurture the conditions where learners lead the practice of daily self-governance
- Secure a positive, collaborative, fun Studio culture each day
- Delegate Studio responsibilities to learners as much as possible to promote their executive function
- Maintain consistent, effective communication with all learners
- Ensure high school learners maintain healthy communication practices and a positive culture on Slack

4. Collaborate with The Forest School Online's Professional Learning Community (PLC)

- Train for the position under the guidance of our High School Guide
- Share progress and collaborate with the Head of School and fellow Guides twice a week during PLC meetings
- Apply the Forest Schools' model for self-directed learning in all aspects of your role
- Maintain consistent, effective communication with your fellow staff during Studio hours
- *OPTIONAL*: Participate in additional professional development opportunities that arise through The Forest Schools INC. and the Institute for Self-Directed Learning

5. Exemplify professionalism

- Always arrive on time
- Administer professional judgment
- Provide feedback for and incorporate feedback from learners and fellow staff
- Maintain consistent, effective communication in all forms of correspondence during Studio hours