TWIN VALLEY SCHOOL DISTRICT
4851 North Twin Valley Road, Elverson, Pennsylvania 19520
610.286.8600 I fax 610.286.8608 I www.tvsd.org

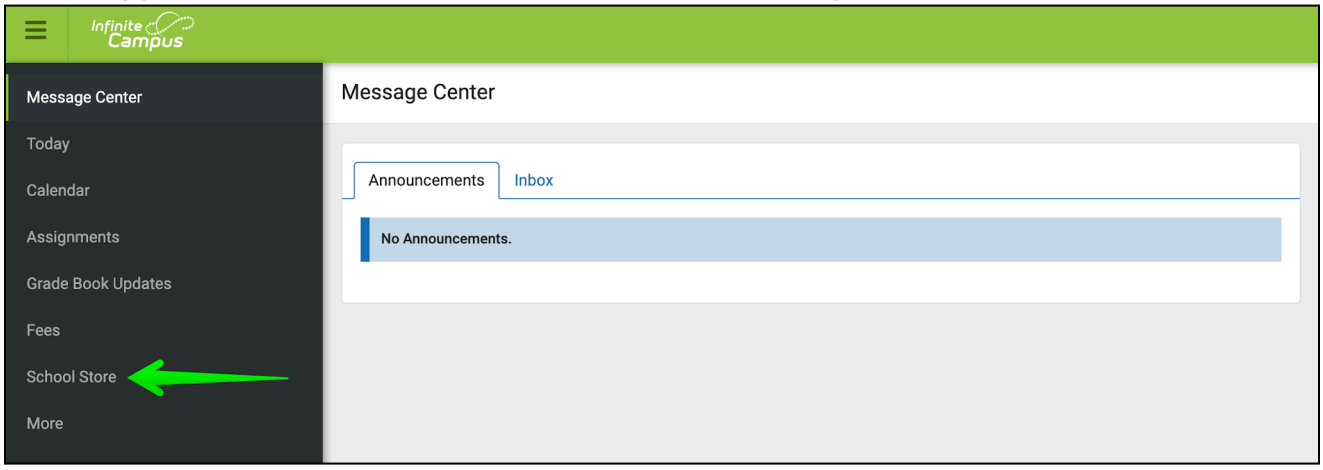
Campus School Store:
Parent Portal Instructions

The Twin Valley School District Campus School Store allows you to conveniently pay with a credit or debit card for items via the Infinite Campus Parent Portal. Please follow the instructions below for logging into the Infinite Campus Parent Portal, selecting a School Store, and purchasing a product.

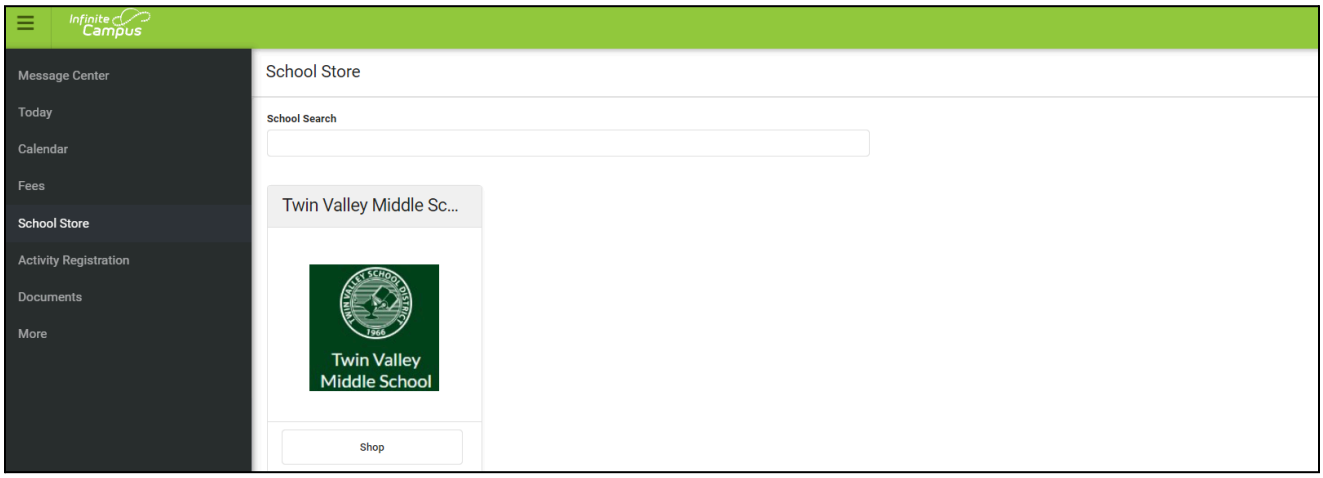
Accessing the Campus School Store

1. Log into Infinite Campus Parent Portal with your Parent Username and Password (if you can't remember your username or password, choose the option Forgot Username? or Forgot Password? to reset).

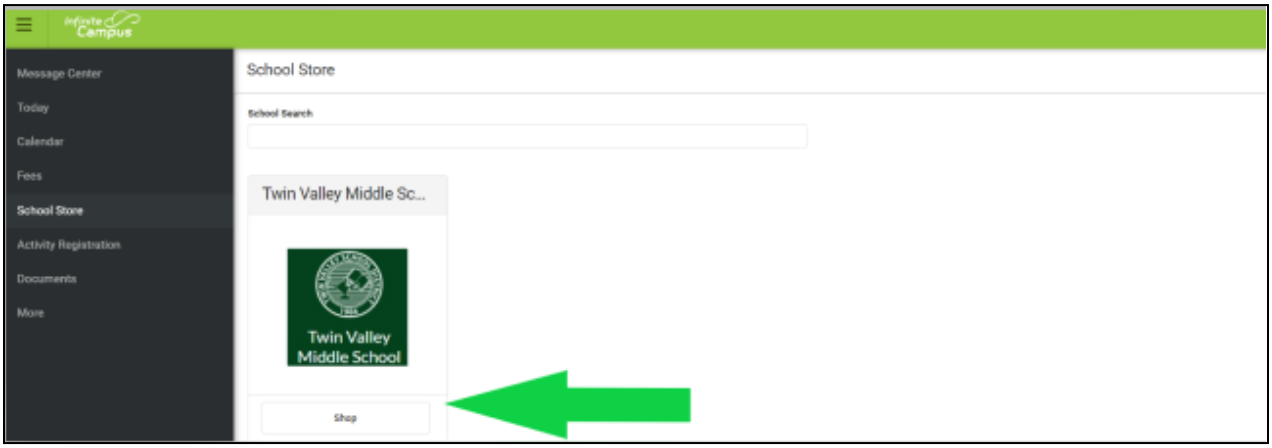
2. Once logged in, choose **School Store** from the left navigation menu.



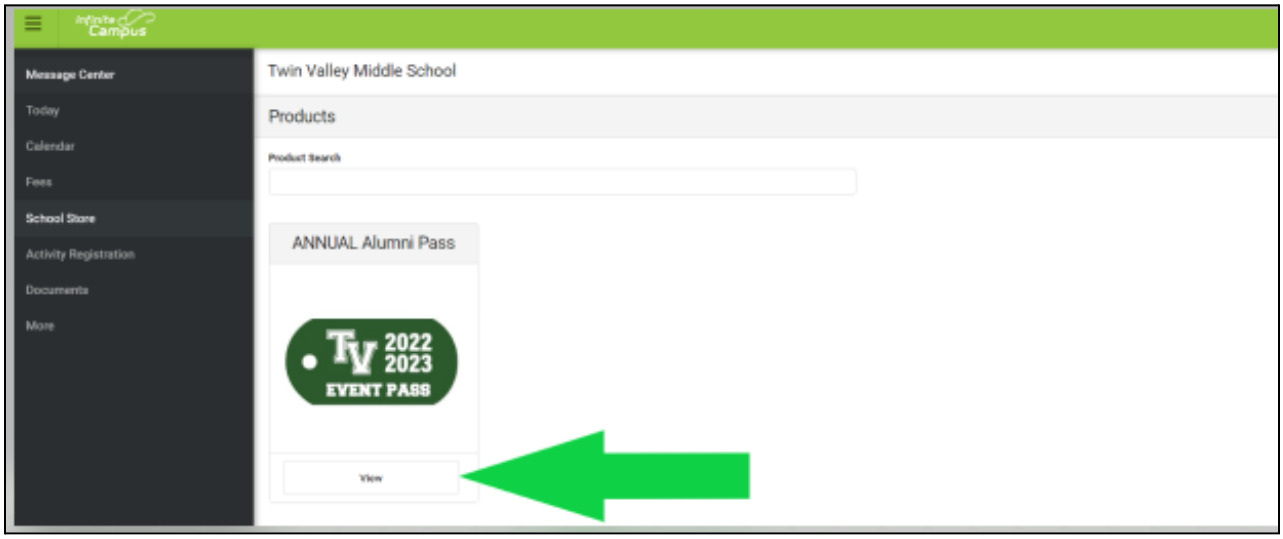
3. You will have access to one or more school stores based on the enrollment of your student(s).



4. Select the School Store you would like to view by clicking on the ‘Shop’ button.



5. Once in the School Store, select the product you would like to purchase by clicking on the ‘View’ button.



6. Information about the product will display. Before adding it to your cart, you must select which parent/student (labeled Recipient) you are purchasing the product for.
    a. Family Annual or Seasonal Athletic Event Pass - You can select any

Recipient from the list. Once you have completed your purchase, please email Alison Foster (afoster@tvsd.org) the names of the individuals who will be the ticket holders for the Family Pass.



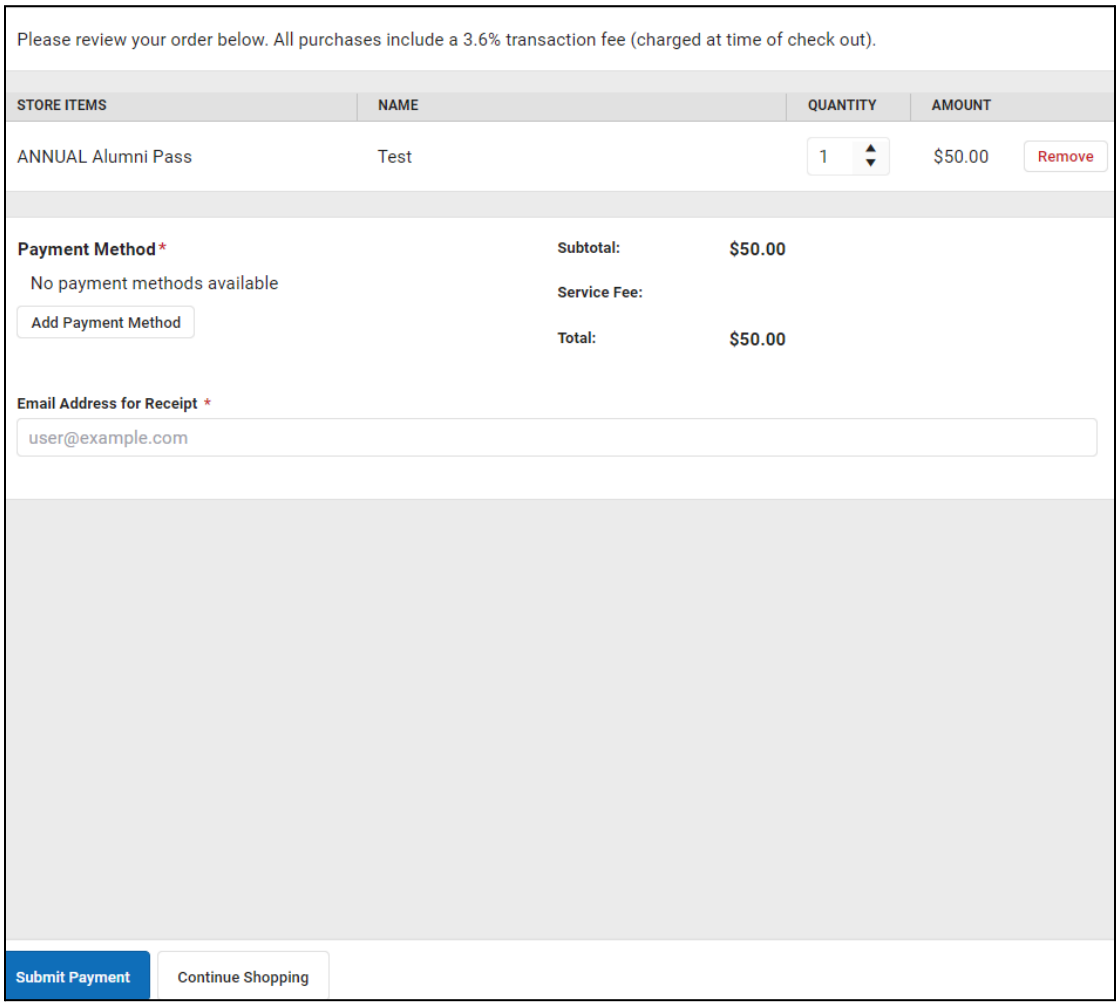
7. After selecting your parent/student (Recipient Name). Adjust quantities as necessary and click add to cart. *Please note that only one (1) Family Pass may be purchased per family.*



8. Once you have added all products, go back to the menu, and at the top, click on the Cart icon in the green bar.



9. Enter in your Payment Method and an Email Address for Receipt and click on 'Submit Payment.'



10. Bring a copy of your Receipt to the Athletic Office or to the next Home Athletic Event to collect your Passes.

Twin Valley School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, gender and handicap in its activities, programs, or employment practices as required by Title VI, Title IX, and Section *504*. For information regarding civil rights or grievance procedures, contact Title IX Compliance Officer, Section *504* Coordinator, 4851 N. Twin Valley Rd., Elverson, PA 19520.