Hilo High School SCC Meeting Record

2026-2027 School Year

Link to this document: http://hilohigh.org/SCC

Meeting Dates

Quarter 1	Quarter 2	Quarter 3	Quarter 4	School References
8/12/2026				www.hilohigh.org
9/9/2026				2025-2026 HHS SCC Minutes
10/21/26				2021-09/2025 HHS SCC Minutes
				SCC Handbook
				SCC Timeline Guidance

Hilo High School SCC Board Members:

Admin - Adrian De Mello Alternate -	**Student -** Noor Shehata **Student -** Kiana Ivey Alternate -
Certificated - Jared Yamanaka **Certificated -** Alternate -	**Parent -** Dawn Palmerston **Parent -** Alternate -
Classified - Brandon Respicio **Classified -** Alternate - None	**Community -** **Community -** Alternate - **PCNC** - Oly Ujano

NOTICE AND REQUEST FOR ACCOMMODATIONS

If you are an individual with a disability, please contact the following personnel to arrange reasonable modifications and accessibility for school events at least **10 days** before the event you wish to attend. Reasonable efforts will be made to accommodate your request.

For Hilo High School events, please contact:
Pola Umemoto, Vice Principal: 313-5556 or via relay
Jason Trimble, Vice Principal: 313-5510 or via relay
Drew Fernandez, Vice Principal: 313-5521 or via relay
Or, you may call the office at: 313-5500 or via relay

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

TEMPLATE

Expected Attendees:	All SCC Board Members Guests	**Attendance:**	
Location:	Hilo High School, 5:30 pm Online: Join Zoom Meeting https://hidoe.zoom.us/j/87227803560?pwd=ley4acQI8OzO1KqQ2Kcr69b9sUloRo.1	**Meeting Start Time:**	
Desired Outcome:	Conduct SCC monthly meeting		
Status of Record:	**Posted Agenda**		
Time/Lead	**Agenda Items**	**Dialogue**	
	Sign-In Call Meeting to Order		
	Approval of meeting minutes		
	Public Comments		
OLD BUSINESS			
NEW BUSINESS			
	Principal's Report		
	Next Meeting		
	Adjournment		

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

8/12/2026

Expected Attendees:	All SCC Board Members Guests	**Attendance:**	In Person: Adrian De Mello, Noor Shehata, Jared Yamanaka, Kiana Ivey Virtual: Brandon Respicio, Lester Seto, Mark Carvalho
Location:	Hilo High School - 5:30 pm Online: Join Zoom Meeting https://hidoe.zoom.us/j/87227803560?pwd=ley4acQI8OzO1KqQ2Kcr69b9sUloRo.1	**Meeting Start Time:**	5:41 pm
Desired Outcome:	Conduct SCC monthly meeting		
Status of Record:	**Posted Agenda**		

Time/Lead	Agenda Items	Dialogue
5:30 pm Noor	Attendance, Sign-in	In Person: Adrian De Mello, Noor Shehata, Jared Yamanaka, Kiana Ivey Virtual: Brandon Respicio, Lestor Seto, Mark Carvalho
5:30 pm Noor	Call to Order	5:41 pm
	Approval of meeting minutes	DeMello approves previous meeting minutes Mr. Yamanaka seconds
	Public Comments	None were submitted
OLD BUSINESS		
		none
NEW BUSINESS		
	Principals report	**Made projected enrollment** Finalized 0ct 13 Current total 1154

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

		Teacher positions: Fill nearly all positions with licensed teachers 1 long-term sub with veteran mentor - 15 candidates - 1st week of Sep, interviews planned to be finished for a different position Painting project: starting soon (last year, caf, LRC, Main office) **Met with Painting officials to test for hazards** ● Pushing to start soon (w/ students on campus) ● **No movement on auditorium (paused)** ● Held meeting for bleachers for track, 1400 seats ● Box @ 50-yard line centered above field ● Bathrooms and concession ● Built-in storage, **Met with satellite schools** - need to develop a Memorandum of Agreement due to Changes in Hawaiian Immersion schools (more campuses available to different grade levels) **PTSA Meeting:** ● Open house next week Wednesday ● Possibly Thursday ● Title One and PTSA-sponsored event **Parent and Family Engagement Policy** ● Hilo High - Title One School ● Free meals on campus ● Plan to engage with community members and parents ● Annual meeting & Monthly meetings (Virtually & In person) ● Announced with social media, opening day packet, email, flyers through students ● Leverage SCC, CTE nights, PTSA for parent input ● Notice for volunteers for SCC through PTSA ● Data presentations to community ● Set dates throughout the school year ● Promote standardized testing to lower class students ● Community input before approval for Academic PLAN ● Hilo High maintains School-Parent contact for school operations (Emphasis on 2-way communication between parent and school ● Transparency on school data - processed data presented to parents and community members ● ASL, translate reports to establish connections between school and community better ● Involve local organizations to come and talk about “theme of the night” **LRC Update:** ● 2 teachers supervising LRC during tutor time ● Fund 3 full 88-hourtutor positions (Title I money) ● Tutors are College Students ● Volunteer HS student tutors (NHS student tutors) ● Possible student involvement process as tutors:

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

		○ Interview with teachers ○ Students can earn volunteer hours ○ Teacher writes off student being capable of teaching others Overlap position for Mrs. Mitsuda registrar (new candidate for position) 2 counselors per career pathway Planning to group academy branches ● Counselors become specialized for students in pathway groupings ● Alternative Pathways for students in need ○ Meeting during this week and next week ○ Trying to boost students to graduate and become employed after high school
Mr. Seto & Mr. Carvalho		none
SCC		Recruit new parents - PTSA teachers? - Mr. Yamanaka
		Meeting adjourned at 6:54 pm.
POST MEETING	BETA NOTES	Meeting Notes - summary based on transcript (Beta)

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

9/9/2026

Expected Attendees:	All SCC Board Members Guests	**Attendance:**	In Person: Kiana Ivey, Noor Shehata, Adrian De Mello, Kellie Frias, Nader Shehata Virtual: Lester Seto, Mark Carvalho, Brandon Respicio
Location:	Hilo High School, 5:30 pm Online: Join Zoom Meeting https://hidoe.zoom.us/j/87227803560?pwd=ley4acQI8OzO1KqQ2Kcr69b9sUloRo.1	**Meeting Start Time:**	5:30 pm
Desired Outcome:	Conduct SCC monthly meeting		
Status of Record:	**Posted Agenda**		

Time/Lead	Agenda Items	Dialogue
5:30 pm Kiana	Sign-In Call Meeting to Order	5:30 pm
5:30 Noor	Approval of meeting minutes	Noor moved to approve; Mr. DeMello and Mr. Seto seconded
	Public Comments	N/A
OLD BUSINESS		
5:50 Mr. De Mello		• Approval of having a second registrar position be implemented Shadowing a new person has started • Painting project is going to start soon; need to schedule the start time • Contract being fleshed out (MOA's) • Title One has had a meeting for more engagement • PTSA has had a meeting for parent input • Funded 2 full-time after-school tutoring positions Just need to hire the people for the job (mentioned job to UH Hilo) Funding has only been approved for High School graduates (not for current high school students; would have to get a different approval for that) • Two counselors for each CTE pathway group have started

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

NEW BUSINESS		
6:00 Mr. De Mello	Principal's Report	**Member Information** ● Ms. Frias is the new teacher council member Storm damage and complications mostly handled. Tech, water damage, and power complications have been mostly solved. **Storm Complications** ● Power backup generators discussed for long-term use for future storms Short-term solutions for food complications (with power outages): shelf-stable foods should be ordered in advance of threatening storms ● Alternative programs have started for students to recover credits **Health Aid** ● Meeting with APRN to hire another school health aide Sub-tech for health aide has been given for any health temporary needs ● Two separate health rooms for different services; moving in materials for physical exams ● Having vaccinations be able to be held at Hilo High Schools Feeder schools will be able to come in to give in-school vaccinations as well **School Documents** ● The Introduction to School Parent and Family Engagement Policy has been officially written up, and the draft approved with the SCC's ideas and input. ● The yearly final draft has been submitted for input from SCC members to approve the solutions and document contact. Motion to approve the Introduction to School Parent and Family Engagement Policy has been unanimously approved. ● Send email versions of the Zoom meeting for the SCC meetings to make attendance easier for online members. **PTSA Meeting** ● The PTSA meeting was well attended by parents and guardians Some people were interested in wanting to join SCC First PTSA meeting in nine years, many parents and guardians had interest in helping the school and the students. **Parent and Guardian Involvement** ● Open house, PTSA, and other meetings have drawn large groups of people, making it easier to plan and get help with graduation concerns. **Student Activities** ● Football Homecoming/Senior game happening soon; many celebrations being held that night.

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

		Planning to manage the time so that they are not held there late into the night for safety reasons. ● Spirit sections have been coordinated for games outside of Hilo High, specifically with Waiakea High.
6:10 Mr. De Mello	Next Meeting	**Assessments** ● Meetings with department heads about teacher clarity and assessments for math and ELA based on the information gathered last year. ● Freshmen are required to do screeners by the state; sophomores do not have to do the same. Focus on in-class assessments; keep the midterm and post-assessments for 10th graders and only the midterm for 11th graders. ● Pre-testing has been dismissed in practice, as the curriculum would not be able to realistically change by the time the pre-testing has occurred. Midterm testing is still effective for seeing where students are so the curriculum can be adjusted. **Scheduling** ● November - recommendations for master scheduling, trying to align to the student body schedules and work with registrars **Projects** ● Out-of-school internships and work with separate companies and programs outside of class curriculum have seen success. Senior Culminating Experience = Senior Project
6:25 pm Noor	Adjournment	6:25 pm

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

10/21/2026

Expected Attendees:	All SCC Board Members Guests	**Attendance:**	Virtual: Mark Carvalho, Brandon Respicio In person: Adirain De Mello, Noor Shehata, Jessica Blair, Nader Shehata
Location:	Hilo High School, 5:30 pm Online: Join Zoom Meeting https://hidoe.zoom.us/j/87227803560?pwd=ley4acQI8OzO1KqQ2Kcr69b9sUloRo.1	**Meeting Start Time:**	5:45pm
Desired Outcome:	Conduct SCC monthly meeting		
Status of Record:	**Posted Agenda**		

Time/Lead	Agenda Items	Dialogue
Noor: Call to order	Sign-In Call Meeting to Order	5:45
De Mello	Approval of meeting minutes	De Mello moves to approve previous meeting minutes; Noor seconds.
De Mello	Public Comments	none
OLD BUSINESS		
		Painting began today: 10/21 ● Abating exteriors 10/21 ● Office abating: 10/26, then followed by painting ● Exterior painting for the rest of campus to be completed through winter break 12/21-1/1 3 available positions through title 1 for tutors on campus ● Some interest from the community for hire Storm/hurricane ● All damage was repaired ● New Gym was used as a shelter for ~30+ people ● Serving food for Ha'aheo Elementary due to lack of water pressure within their community APRN ● She is here 2x per week, and on alternating weeks she is here 3x ● Temporary office resides next to current health room ● New health room interior has just been painted

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

NEW BUSINESS		
Documented by Noor	Principal's Report	Testing? ● Common formative testing across ELA & math ● Used for determining instruction (possibly reteaching priority standards) ○ Exit ticket, tutoring for grade improvements, quizzes ■ Address students into academic groups (high, mid, & low-achieving students) ■ Identifying the low-achieving students & offering support for understanding the topic ■ Possibly incorporating AI to help students have equal support off-campus Registration books ● In printing ● Going out next month to start registration for students AP World History ● Going to be added next school year to registration ● Ordering books/materials ● Teacher attended conference over summer to prepare for upcoming school year Work-Based Learning (Jessica Blair) ● 6 out of 30 have meaningful internships ● Some students are chasing licences ● Some are chasing certifications for future careers ● 4 students are working to pursue passion or to gain skills for future jobs ● ~15 students are doing research projects ● Transition year ○ Skepticism at the beginning: unsure why students have to participate, but later realize how valuable internships are. Homecoming week ● Ho'olaulea ● CTE Fair ● Senior Game Events ● FAFSA conference 10/21 ● 6+ schools from Japan ● Students from HHS traveled to Japan Enrolment: ● Made enrolment ● Current staff positions are satisfied Upcoming events ● Santa's Stations ● PC complex day 10/23

Back To Top

Hilo High School SCC Meeting Record

2026-2027 School Year

		○ To promote greater unity and similarities between elementary, middle, & high school teachers. Phone usage ● Fewer referrals and less usage in class Other: ● Held advisory board meetings ● Ready-to-work program for special needs students (internships). Some are paid ● Graphics meeting for campus spirit updates ● **Curriculum coordinator will be attending UIP** ○ **Academic plan CNA** ○ **Template was released** ○ **Data review monthly- every few weeks during ATP's** ○ **Help support AC plan & CNA**
Documented by Noor	Next Meeting	**Share data from UIP** **Update from painting** **Waiver day approvals** ● Graduation day ● Active shooter training for teachers (3 year rotation) **Bell schedule: for meeting minutes**
Noor	Adjournment	7:10pm

Back To Top