

Speaker evaluation:

The following assessment is not a point based system. Rather it's a way to reflect on what worked well in a given presentation, and what may be some points for improvement. Not all speakers will be “comical” or “passionate,” for example, but they can be one of those things and that would be a good positive note to give the speaker.

When you give your feedback make sure to start with at least 2-3 positive points. Then include *one* critique they can focus on. If your *critique* has been said by others a couple of times, no need to repeat! But feel free to reiterate positive notes already mentioned multiple times.

1) Did I understand them?

What made them easy to understand?

Was the speaker conversational?

Was the language clear?

Did they personalize any of it?

Did they use facts or opinions of others that were compelling?

Do I think the audience their presentation is geared at would understand?

2) Was the structure of the presentation easy to follow?

Did they introduce the topic?

Did they list their arguments up front?

Did they follow the same order as they made each argument?

Did they conclude by repeating their arguments?

3) How was their speech?

Did they speak at an easy pace for you to follow?

Did their voice change and have different points of emphasis?

4) Did I feel engaged?

Did I feel like they were speaking to me?

Were they energetic? (You might say they were animated or interesting)

Were they comical?

Were they passionate? Or were they very genuine and vulnerable?

5) What is **one critique** I would offer this speaker? (based off what we learned:)

What made it difficult to understand? Too much information? Not enough?

Conflicting or confusing information?

Was the structure of the presentation unclear?

Was it not suited to their audience?

Did they seem out of breath? Or speak too fast?

Did they use many “filler words” in their speech?