

### **Como side pick up**

Dear families, please remember to use Chatsworth Avenue to enter Jessamine Avenue from the east and head North on Argyle taking a left onto Como for the afternoon pick up line.

\*\*\*Please do not come from Van Slyke and round onto Como Avenue as this blocks the areas where we load the public buses after school. Your cooperation is greatly appreciated!!

Also, for all families, please **do not** park on either side of Van Slyke or Como Avenue as this slows the pick up process. \*\*\*\*We especially request you do not escort children across either Van Slyke or Como during pick up to maximize student safety. It is very dangerous to cross between the cars to get to parents on the opposite side of the street. Please don't do it!

### **Orderlunches Reminder: Lunch/Milk, Kinderclub, and Bus**

Please remember that our online ordering system is now to be used not only for ordering lunch and milk for your child, but also ALL pre-planned Kinderclub and bus services. All three programs have the same monthly order deadline, which is communicated in the Elternbrief and one monthly email sent to all TCGIS families. If you miss the order deadline for Kinderclub or bus, you must use the Kinderclub Change Form and/or the Bus Change Order form (more info below) to order services for that particular month. The bus change form can be found [here](#) and also on our website.

### **Kinderclub New Registrations**

If your child is NOT registered for Kinderclub for the 2015/2016 school year, and you would like to enroll him/her, please remember that the processing period for new registrations is two weeks. *TCGIS is unable to accommodate last-minute care for unenrolled students.*

### **Drop-in Care & Schedule Change Requests**

Kinderclub offers drop-in care for additional care that has not been ordered using our monthly online ordering system. To request drop-in care, please follow these guidelines:

- Drop-in/schedule change requests made TWO OR MORE SCHOOL DAYS IN ADVANCE of the day of care: [click here](#) to **fill out a Kinderclub Change Form** (This form can also be found on our website.) *We request that you no longer email classroom teachers, the Kinderclub Director, or the front office regarding drop-in requests or schedule changes, but instead use the electronic form. This will streamline our internal communications.*
- Drop-in requests/schedule change requests for LESS THAN TWO DAYS IN ADVANCE (ie - for day-of or following day care): **call front office** (651.492.7106) to request care. Office staff will let you know whether space is available for drop-in care, as we cannot guarantee adequate staffing for last-minute requests.

### **Bus Change Form Reminder**

This is a friendly reminder that all bus changes require a change form to be completed by 11AM of the day on which the change is taking place. Any same-day changes received after the cut-off

time of 11AM cannot be guaranteed for the day. Calling the school or sending an email does NOT count as filling out a change form. Only change requests received via the online form will be honored. We ask all families to notify the school by 11AM so that we can ensure sufficient time for teachers to be notified and to streamline our internal communication. We appreciate your attention to this matter. The bus change form can be found [here](#) and also on our website. Thanks!

## **Curriculum and Instruction**

Parents and Guardians:

Hallo, from the Curriculum and Instruction corner. I just wish to inform you about two items recognizing talents and contributions of colleagues here at TCGIS;

### *Screeners and Literacy:*

I'd like to extend thanks to Gesa Zinn for her passion and diligence in getting screeners created and into the hands of teams in the lower school. Furthermore, Gesa is tirelessly working on behalf of children in Tier 2 interventions as it impacts literacy.

### *Lower School Looping Discussion:*

Additionally, I'd like to thank my team in grades K-4 for their professionalism and passion surrounding the discussions and support in the discussion of 'looping.' This concept is internationally recognized as benefiting students in many aspects. The teachers have long embraced this pedagogically sound, research-based concept and they approached administration about possibly implementing this concept starting on 2016-'17 and we of course listened and I am now championing their cause.

I've provided a link below informing you about the benefits of looping to your children.

<http://www.ascd.org/publications/newsletters/education-update/mar98/vol40/num02/Looping.aspx>  
[X](#)

Now, having said this, should parents have questions surrounding literacy and/or looping, please direct them to me, Michael Mullins, as Coordinator of Curriculum and Instruction. Our teachers are passionately and professionally involved days and most evenings in teaching and planning what they do as professional educators: providing academic and behavioral support to your children. Please, with questions that may be time consuming or involve longer discussions, respect their time and contact me and I'll be glad to email with you regarding your questions.

Michael Mullins: [mmullins@tcgis.org](mailto:mmullins@tcgis.org)